

# **A Level AQA Business Course Companion**

## **3.7: Analysing the Strategic Position**

2<sup>nd</sup> Edition – August 2023

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# Teacher's Introduction

This resource has been written to support the learning of 3.7: Analysing the Strategic Position of a Business, which forms part of the AQA Advanced Level GCE in Business. It gives an in-depth view of the qualification, presenting what specification points students need to know, plus extras along the way for extended learning.

At the beginning of this resource you will find a list of contents showing every specification point that is covered. There are also questions interspersed at various points to test students' knowledge and give them some practice in applying their knowledge to business contexts. Answers are provided at the end of each chapter.

The notes included in this resource could be given to students before a lesson as preparation for a topic, afterwards in order to help solidify their knowledge, or can be used by teachers as a supplement to in-class exercises and activities. While extremely valuable to a student's revision, this resource should be treated as a companion to the many other textbooks available. As with any subject, it is good to read as widely as possible!

It is hoped that this resource, as well as offering support for teaching the essential elements of the AQA examination, will help students build on their research and dissemination skills. The business world is a constantly changing one full of fascinating stories. This resource attempts to utilise some of these stories as a basis for teaching in the most interesting way possible, meanwhile encouraging further study from the next generation of business analysts!

Happy teaching!

August 2023

## 2<sup>nd</sup> edition – August 2023

- p.2 – section heading changed to '3.7.1 Mission, Corporate Objectives, Functional Objectives and Strategy'
- pp.8–9 – Section added: 'Internal and External Influences on Functional Objectives and Decisions'
- p.12 – New question 4 added, renumbered 5 and 6 and changed in answer section
- p.24 – section removed: 'Kaplan and Norton's Balanced Scorecard'
- p.26 – section 'Competition and the Labour Market' updated
- p.27 – section added: 'International Trade'
- p.36 – sections removed: 'Business Reasons for Greater Globalisation and its Importance to Businesses', 'The Importance of Emerging Economies for Business'
- p.36 – Questions 7–10 removed, including answers
- p.38 – Immigration figures update
- p.55 – section removed: 'The Value of Sensitivity Analysis'



A web page containing all the links listed in this resource is conveniently provided on ZigZag Education's website at **zzed.uk/12321**

You may find this helpful for accessing the websites rather than typing in each URL.

## 3.7. Analysing the Strategic Position

### 3.7.1. Mission, Corporate Objectives, Functional Objectives

#### Mission Statements

Many organisations, especially large ones, develop missions for themselves. The mission is the purpose of the company, i.e. why it exists. Missions are generally qualitative, not quantitative, and are not stated through numbers.

This is how a company communicates its mission to its stakeholders (such as customers, suppliers and potential investors).

#### Some Examples of Mission Statements:



**Nike**

*'To Bring inspiration and innovation to every athlete in the world'*



**Microsoft**

*'To enable people and businesses throughout the world to realise their full potential'*



**Virgin Atlantic**

*'To embrace the human spirit and let it fly.'*<sup>13</sup>



**McDonald's**

*'Our aim is to provide a fun and safe environment where our customers enjoy good food made with quality ingredients at affordable prices.'*

#### Influences on the Mission Statement of a Business

**Why the Company Exists:** every organisation has a purpose. Looking again at the McDonald's mission statement, the company's existence is to make good food that our customers can enjoy without 'breaking the bank'. This then informs the company's mission statement: 'enjoy good food made with quality ingredients at affordable prices.'

**Values:** does the firm care for environmental issues more than human ones? Does it take the charitable route in high regard? Perhaps it values profit over development. Values are often informed by a variety of stakeholders, such as the company's customers and shareholders.

**Accepted Behaviours:** these encompass what is deemed acceptable from employees (e.g. sharing all resources between departments). The accepted norms of an organisation are often reflected in its mission statement.

**Strategic Targets:** the ability for a firm to create strategy from its mission statement (discussed in this chapter). If a mission is unable to inform a valid strategy (e.g. the end-goal is not clear), it is not considered a reasonable mission.

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<sup>1</sup> Source: [http://help-en-us.nike.com/app/answers/detail/a\\_id/113/~nike-mission-statement](http://help-en-us.nike.com/app/answers/detail/a_id/113/~nike-mission-statement)  
<sup>2</sup> Source: <https://www.microsoft.com/enable/microsoft/mission.aspx>  
<sup>3</sup> Source: <http://www.virgin-atlantic.com/gb/en/footer/about-us.html>  
<sup>4</sup> Source: <http://www.mcdonalds.co.uk/ukhome/whatmakesmcdonalds/questions/running-the-trying-to-find-the-mcdonalds-mission-statement-for-my-business-studies-students.html>

## Internal and External Influences on Corporate Objectives and Pressures for Short-termism

### Short-termism

Short-termism is a form of decision-making that sees companies working mostly in the short term, often focusing on short-term financial figures. Examples of this include:

**Current cash flow:** a business might opt for taking over a firm in order to afford its short-term needs, but this does not necessarily address the original reasons why it cannot afford to pay its debts, leading to further financial difficulties in future.

**Change in production:** a business may decide to produce a new type of item or product to meet short-term popularity, though can be a risk if decided with limited research.

**Training:** a decrease in the amount of training given to employees can help a business in the short term, but can worsen its efficiency in the long run.

**Acquisition:** by taking over a business that is doing well, a firm can increase its profits. However, it can occur, however, if the acquisition is made with a view to improving the company's long-term position. An IT company buys a particular mobile phone manufacturer because its products are popular, but this may not always be true.

### Long-termism

This type of decision-making focuses on the 'bigger picture', i.e. what may happen in the long term rather than in just a few months. Companies that concentrate more on the long term, investing in research and development than companies that work with only the short term in mind. A company that makes long-term decisions is likely to have an end result in sight, so make acquisitions that do not appear to have any benefit in the short term. Large companies, such as multinational corporations, with long-term goals, while a corner shop serves only its local community may not have a view to paying the upcoming market's costs.

The corporate environment will be influenced by the market and trading position of the company, the economic conditions prevailing at the time. A small family-owned business may have a different set of influences, as the nature of owner and market influence may be very different. The corporate environment is unique to the position of each firm, although to the outside eye they appear similar.

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## Business Ownership and the External and Internal Environment

As markets evolve, businesses will find that some corporate objectives are more relevant than others. A business operating in a very difficult economic climate may be focused on short-term survival. A business operating in a relatively steady economic climate with market growth may be focused on the long term. Businesses may be experiencing similar economic and market influences but making completely different business decisions. This can be influenced by their market position, owner power, etc.

### Influences on corporate decision-making include:

- The **risk** associated with a decision will have a significant influence on whether it is implemented. A high-risk decision will not be implemented immediately, if at all, as more time will be spent on further analysis of the pros and cons before reaching a final decision. A low-risk decision will be implemented much faster, as there could be less at stake of the potential outcome.
- The **attitude to risk** can influence whether a decision is implemented or not. A business with a high-risk attitude is unlikely to implement a high-risk decision, as it is unwilling to do so. A business with a low-risk attitude built on taking high-risk decisions will not be so hesitant.
- **Past successes** will influence the decisions made. A decision-maker who has used a particular style of decision-making will continue to adopt this approach. However, once a business has been successful using a particular style will look to use a different method. For example, if a business has been successful without the involvement of others, they are likely to continue to use this method. Past successes with this method will seek to involve others in the process, in order to share the success, but also to reduce the degree of blame they endure, if unsuccessful.
- The **nature of the industry** will influence the decisions taken. A highly competitive industry will place aonus on thorough market research in reaching a decision, as reaching a wrong decision could mean choosing rivals instead. Hotels are well known for carrying out market research before opening a particular product or facility. They will amend the product in the light of the feedback received from customers.
- **Stakeholder power** can influence significantly the decisions made. If a powerful stakeholder opposes a particular decision the business may be forced to abandon it, if the impact is to be avoided. For example, Netflix, the DVD rental and online film / TV streaming business, abandoned its DVD rental service due to customer pressure. If the decision had gone ahead, it would have meant that users would use two separate companies to access the products. Furthermore, their data would be split between the two companies. Rather than posting a review on one of the companies, they would have had to be produced on each separate website. This would have had to be produced on each website. Consumers were unhappy that they would have had to increase the amount of time they spent accessing the service, if both DVD and online services were to be used.
- The **ethical values** of the business will influence the decisions made, as one that is not ethical will probably be rejected, even if highly profitable. For example, The Co-operative Bank has trade with businesses which are known for not implementing basic labour rights.
- The **resources available** will influence the decisions made. For example, the amount of capital available could determine whether a proposed decision is feasible or not or whether it is a high-risk decision.

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## The Distinction between Strategy and Tactics

**Strategy** is a plan for meeting the business objectives. **Strategic decisions** involve implementing actions that will affect an organisation's future abilities to achieve, set at times of uncertainty and therefore influence the medium to long-term future. They provide direction for the overall business and involve a large resource commitment. A strategic decision may involve deciding whether the business should expand into emerging markets. A decision communicated with clarity can allow departments and managers to structure their actions.

**Tactical decisions** affect the day-to-day implementation of actions required to achieve the business objectives. For example, should the price of the product be reduced or not? These are based on short-term uncertainty and fewer resources.

Much like the decisions a manager of a football team has to make, businesses have strategic and tactical decisions.

**Strategic:** These are long-term decisions that a business makes in order to build its competitive advantage and achieve its ultimate goals.

**Tactical:** These are shorter-term decisions that a business makes in order to support its strategic decisions.

Each type of decision can affect a business's *human, physical and financial* resources. Cutting costs by 10 per cent, for instance, can increase the amount of finance a business has available, but it may also decrease the motivation of employees since they now have fewer physical resources to carry out their duties.

Decision	Strategic or Tactical?	Potential Impacts
Product sales promotion	Tactical	<i>Financial.</i> A short-term increase in sales.
Keep prices low	Strategic	<i>Financial.</i> Consumers associate brand with value. Increase/decrease sales depending on market conditions.
Employ more people during the Christmas period	Tactical	<i>Financial/Human.</i> Production levels increase, though motivation is not necessarily high.
Investment in training programmes	Strategic	<i>Human.</i> Motivation of employees, skills and productivity.
Purchase of new, improved equipment	Strategic	<i>Physical/Human.</i> If the equipment improves the production process, staff may begin to feel redundant.
Purchase a slot of television advertising	Tactical	<i>Financial.</i> The exposure may generate sales directly following the advert.
Purchase of new location	Strategic	<i>Physical/Financial/Human.</i> The business invests financial resources in order to gain a new location. The new location also becomes an asset which can be used for other purposes. The business may be able to attract more staff.

Table: Strategic and Tactical Decisions and Their Potential Impacts

### 3.7.1 Question 1

Please write your answers on a separate piece of paper or in an exercise book.

- Identify whether the following are normally considered tactical or strategic decisions.
  - Purchase of full-page spread in a popular magazine.
  - Regular appraisal of a company's customer service.
  - Temporary partnership with another firm for cross-promotional purposes.

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## Links between Mission, Corporate Objectives and Strategy

The **corporate aims** are the long-term plans of a business. These are usually stated in qualitative terms and can often be found in the **mission statement**.

The Coca-Cola Company vision is:<sup>5</sup>

- **Profit:** Maximising return to shareholders, while being mindful of our overall financial performance
- **People:** Being a great place to work, where people are inspired to be the best
- **Portfolio:** Bringing to the world a portfolio of beverage brands that anticipate and meet consumer needs
- **Partners:** Nurturing a winning relationship with our partners and building mutual loyalty
- **Planet:** Being a responsible global citizen that makes a difference
- **Product:** Being a highly effective, lean and fast-moving organisation

The corporate aim provides guidance to the board of directors in determining the strategy. If the corporate objectives are set without any consideration for the corporate aim, they will be achieved. It may actually cause both internal and external conflict, as it may not necessarily implement strategies to achieve the corporate aim. Consumers have selected the business based on these aims, whilst employees may not be in with the long term plans of the business.

The **corporate objectives** are the goals set by the business to achieve the corporate aim in the long term. These can include:

- **Survival** – a business that is experiencing a difficult trading climate, possibly due to a recession, will set itself a target to breakeven. It will be happy for this to be achieved as it just wants to survive. In the medium to long term it will expect to return to its market presence improves, otherwise it becomes difficult to develop the business to do so. It also becomes challenging to attract new or few shareholders to a business that has not been profitable.
- **Profit** – a business will set itself a profit target based on a range of factors including its competitiveness in the market, its market position, the economic climate and the product life cycle. A business will not necessarily set a profit maximisation target, but a happy business will have a satisfactory level of profits, which fits in with their core values. A business may improve its profits by a certain percentage, which will rely on costs being reduced.
- **Growth** – a business may grow by increasing its product range, factories, stores etc. A business that is able to grow in size can benefit from economies of scale, which increases profit margins. A business may choose to grow by merger or takeover with a business in the same industry or one at an earlier or later stage of the product life cycle. For example, Apple grew by taking over a supplier called Anobit Technologies. A business may believe this a way to remain competitive in the long term, which secure the business along with enhancing the investment of shareholders.
- **Diversification** – a business may have a target to expand by entering new markets or providing a new type of product. This strategy reduces the risk of failure, as the business's activities are concentrated in one area. For example, the Virgin Group has businesses in many industries. If demand falls in one of these it has sales from the others to ensure the business survives.
- **Market position** – a business may set itself a target to improve its position within its market by its competitiveness improving, as measured by a higher percentage of sales. This means one or more of its rivals are doing less. In February 2012 it was reported that Tesco's market share had slipped below 29% for the first time in five years to 29.7%<sup>6</sup>. It might have been able to overcome this by overhauling its operations.
- **Improve reputation** – having a positive image is important for a business, especially as consumers are more aware of their activities. Many firms employ corporate social responsibility strategies, possibly for some as a way to enhance the corporate aim.

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<sup>5</sup> Source: <http://www.coca-cola.co.uk/about-us/coca-cola-mission-vision-statement.html>

<sup>6</sup> Source: <http://www.guardian.co.uk/business/2012/feb/28/tesco-market-share-aldi-lidl>



The corporate objectives will influence the functional objectives set. For example, if a business wants to increase profits by 3%, the production objective might be to reduce waste by 1% and the sales objective to improve margins improve, assuming all other factors remain the same. The functional objectives are working towards achieving the corporate objectives.

As influences change businesses will find that some corporate objectives are more relevant than others. A business operating in a very difficult economic climate will be focused on short-term survival, while a business operating in a relatively steady economic climate with market growth may focus on the long term. Businesses may be operating in similar economic and market influences but have completely different corporate objectives. This can be influenced by its market position, owner power, etc. The corporate objectives set will be influenced by the market position of the business, and the economic climate prevailing at the time. A small family-owned business and a large public limited company, as the nature of owner and market are different. The corporate objectives set are unique to the position of each firm, and may not appear similar to others.

### 3.7.1 Questions (Part 2)

Please write your answers on a separate piece of paper or in an exercise book.

2. Explain **one** benefit a business gains from having a mission statement.
3. Explain why a business may choose to have a mission statement, although it is not a legal requirement.

### The Impact of Strategic Decision Making on Functional Decisions

A **corporate strategy** is the medium to long-term plan set by a business to achieve its overall objectives. It tends to be set at board level and influences the functional strategies applied. A corporate strategy to diversify into new markets; this places an onus on all the functional departments to make it happen. For example, marketing will be required to identify new markets and market opportunities, and types of products which could provide long-term success. Production will be required to develop a product that matches and exceeds market expectations provided by the marketing department, which can allow the successful development of new products. Production will be required to adapt its operations to produce new products to the required standards. A corporate strategy sets out the plans of the business, but the different departments devise strategies to realise this.

Back in 2011/2012, HMV's financial report the corporate objective of restoring the business was stated, along with the following corporate strategies:

- expand its technology business
- increase games sales
- capitalise on the digital download market, on computer tablets and other electronic devices
- capitalise on the improved relationship with music and film suppliers

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## Internal and External Influences on Functional Objectives and Marketing

### Internal influences on marketing objectives and decisions

- **Planned Growth:** if the corporate objective of a firm is to maximise growth, a specific brand awareness) may fall by the wayside in favour of more profitable
- **Recouping of Investment:** once a business makes an investment, it may need paying this back, which would take funding away from other departments, so
- **Corporate Objectives:** the overall mission of a company may not coincide with objectives, even if the marketing objectives might increase profits in the long
- **New Product Development:** a company's marketing department might be used product prices and the company decides to change its focus, however, it have to change too.
- **Finance Objectives:** if a proposed marketing objective does not fit in with the increased profit margins), it will likely not be accepted.

### External influences on marketing objectives and decisions

- **Pressure Groups:** environmental groups, such as Greenpeace, can put pressure unsustainable practices, which will affect what marketing objectives are possible
- **Changing Trends:** consumer trends change all the time and so a business's marketing react. If marketing objectives no longer fit the trends of the market, the department to stay relevant.
- **Environmental Changes:** public concern regarding climate change continues consumers have changed their shopping habits as a result, opting for more sustainable just the cheapest or the best brand name. This consumer change has led marketing practices – consumers expect sustainability and so businesses provide it. As a likely to invest in green practices and provide statements on their websites or
- **Topical Events:** some marketing objectives stem from what consumers like in particular television show is popular, for instance, a business might capitalise on promotions that use the show's success to bring more awareness to the brand
- **Competitive Strength:** if rival companies are winning customers, a firm may game its strategy to compete.
- **Economic Factors:** the disposable income of consumers makes up a large part of the market itself and its products. If the average customer has less money than before, need to change its marketing objectives accordingly.

## Operations

### Internal influences on operations objectives

- **Nature of the Product/Service:** what do consumers expect from the firm's product? Is it a point that it is of the highest quality or of the lowest price? This will have a bearing on which objective is considered the most relevant.
- **Communications:** only if communications are efficient will a company really be successful. A corporation is that of *over-the-wall* communication. If one department does not pass a product to the next department without any (or a long) period), then any attempt at a slow, arduous process. The culture of communication, therefore, can make or break a firm's operation objectives.
- **Operational Direction:** the operations department of any firm is led by its operations manager or also be the owner of the company or an appointed member of staff. Directors of the company are met, but they often have their own agendas, too. If the operations director is to focus on cost-saving initiatives, for instance (so that the company's objectives will be achieved alongside a focus on waste reduction and how to improve the company produces.

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## External influences on operations objectives

- **Demand:** businesses need to be able to predict the demand for their product set to dip or spike. Once a business understands this, it can alter its operations accordingly. If a particular sector of the market has just sprung up, for instance, focus on how they can best satisfy as many consumers as possible in a short time.
- **Resource Availability:** this relates to human, financial and material resources. If a business has more material supplies than it used to, it may choose to investigate how to add the extra (make the most of what they have!). Lack of human resources, on the other hand, may prompt a business to improve its quality and make up for the amount of time it now takes to produce.
- **Competitors:** are the businesses which are producing goods more efficiently than it is. They may turn to quality and cost as a competitive objective or ways to bring down costs so that they can compete on price.
- **Unforeseen factors:** many businesses source their raw materials from foreign countries, which is dangerous, however, especially during times of war or economic crisis. A supplier of a firm's raw materials, for instance, could suddenly be forced to stop supplying, cutting off the company's main supply. The operations department would then have to find a new main objective from, say, quality or environmental to flexibility and speed of production.

## Financial Decisions and Objectives

There are many internal and external factors that can influence a business's financial decisions, some of which also affect other business areas, such as operations.

	Factor	Description
Internal	Aims of the business	The financial decisions of a business rest squarely on its aims. If the business is looking for growth, the firm might focus on increasing sales. If it is looking to compete in an aggressive market, it might focus on reducing costs or increase monthly sales growth.
	Nature of the product/service	What do consumers expect from the company? Is there a high level of competition and is the company at the higher- or lower-end of the market?
	Senior management	Each business might have certain aims and objectives, senior management that they wish to stick to, such as keeping costs as low as possible and shareholding with high dividend payouts.
	Communications	The finance department works as part of a team along with other departments. If communications are poor, departments can become siloed and areas are doing. This can lead to unnecessary expense to keep one another informed.
External	Competitive environment	Do most similar products on the market have a high level of advertising, branding and promotion? If the market is saturated with businesses selling their brands, a competing firm may need to invest in advertising and branding.
	Economic environment	Inflation, recessions and booms all play a part in how much a business can afford to make. In a recession, for example, the investments a company can afford to make are likely to be lower.
	Technological environment	Technological advances often have the potential to change a business's competitive position. A business might invest in a technology while the market is still in its infancy, or it might risk of being left behind. Conversely, technological investment might be a waste if tastes change before a company has fully utilised the technology. A firm could be left with a lot of expensive equipment that it cannot sell.
	Legal/political environment	Some legislation, such as the Climate Change Act of 2008, can affect general business practices. In the case of the Climate Change Act, businesses spend a lot in order to meet legal requirements, change their processes for cost minimisation or financial safety.

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## The Value of SWOT Analysis

Businesses of every size take on SWOT analyses: this is the evaluation of a company's *opportunities* and *threats*.

Strengths	Weaknesses
Opportunities	Threats

### Strengths and Weaknesses

These are the *internal* factors affecting the business within its control, such as:

#### Strengths

- innovation
- quality
- efficiency
- research and development
- investment in fixed assets
- training
- profitability
- communications

#### Weaknesses

- limited opportunities
- high staff turnover
- too many products
- poor communication
- bad reputation
- negative cash flow
- limited experience
- poor location

### Opportunities and Threats

These are the *external* factors affecting the business that it cannot change. Firms face them in their external environments, such as:

#### Opportunities

- new markets opening abroad
- low wages and high unemployment in other countries
- fall in exchange rate (good for exporters)
- social trends leading to 'green' products
- many companies in financial trouble
- government policy encourages spending

#### Threats

- ageing population
- taxes increase
- maturation of markets
- competition
- pressure groups
- technology

Let's use some examples:

### Large Book Retail Chain

The following SWOT analysis shows the factors surrounding a large book retailer's aim to gain as much market share as possible.

Strengths	Weaknesses
<ul style="list-style-type: none"> <li>• Has a reputation for high quality</li> <li>• Many fixed assets (i.e. book stores nationwide)</li> <li>• Employs staff with knowledge of literature</li> </ul>	<ul style="list-style-type: none"> <li>• Literature trends change, books are often out of their life cycle</li> </ul>
Opportunities	Threats
<ul style="list-style-type: none"> <li>• Expansion abroad</li> <li>• Less successful chains that are in financial trouble could be purchased</li> </ul>	<ul style="list-style-type: none"> <li>• Competition in the trade</li> <li>• Anti-chain store push against big retailers</li> </ul>

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## Independent Café

The following SWOT analysis shows the factors surrounding a small, independent business is survival.

Strengths	Weaknesses
<ul style="list-style-type: none"> <li>The café is an established part of the local atmosphere</li> <li>Few employees mean communication is easy</li> </ul>	<ul style="list-style-type: none"> <li>Profitability is low</li> <li>Cash flow is at risk</li> </ul>
Opportunities	Threats
<ul style="list-style-type: none"> <li>A store down the street is closing down and could be purchased</li> <li>Social responsibility and local support are becoming more important to the residents</li> </ul>	<ul style="list-style-type: none"> <li>Rival cafés are opening in the same market</li> <li>Population is falling and so are the number of people having children</li> </ul>

## Small-scale Framing Manufacturer

The following SWOT analysis shows the factors surrounding a small-scale framing business that produces hundreds of wooden picture frames every day. The main aim of the business is to survive as long as possible.

Strengths	Weaknesses
<ul style="list-style-type: none"> <li>Efficient workforce can produce hundreds of frames every day</li> <li>The business location and equipment are valuable assets</li> </ul>	<ul style="list-style-type: none"> <li>High turnover of staff</li> <li>Produces lots of waste without any use</li> </ul>
Opportunities	Threats
<ul style="list-style-type: none"> <li>Unemployment is currently low and so no problem finding staff</li> <li>Potential new markets in manufacturing different products</li> </ul>	<ul style="list-style-type: none"> <li>Online traders are competing in a more competitive market</li> <li>Technology will change and so firm skills will be obsolete</li> </ul>

With all of these examples, the SWOT analysis can be used to make effective strategic and/or tactical business decisions. Once they have been clearly identified, a business can play to its **strengths**, aim to minimise risk or damage from its **weaknesses**, take advantage of **opportunities**, and guard against **threats**.

### Now try this...

Research the current business environment. Are you familiar with and able to identify the current situation, the competitive environment and relevant news reports?

The large book chain, for instance, is looking to grow its market share and so may take advantage of opportunities abroad. Likewise, the large chain is under threat of pressure groups because of its well-known branding. The strategy of the independent café, on the other hand, is to survive by investigating and exploiting the means of achieving its goals. Finally, the framing manufacturer is currently profitable and so perhaps will look to specialise in order to produce a product that is better than any of its rivals, which (if successful) will help make it more profitable.


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### 3.7.1 Questions (Part 3)

Please write your answers on a separate piece of paper or in an exercise book.

4. Comfy Bottoms Ltd is a manufacturer of cushions and pillows. The company has high brand awareness and so has made cost its lead operational objective. Identify three factors that may have influence on this objective. Explain your answer.
5. Identify two strengths and two weaknesses of your local supermarket.
6. Below shows a SWOT analysis for Royal Mail. Fill in the empty sections to complete the analysis.

 <p><b>Strengths</b></p> <p>.....</p> <p>.....</p> <ul style="list-style-type: none"> <li>• Able to offer the same service to customers across the country.</li> </ul>	<p><b>Weaknesses</b></p> <ul style="list-style-type: none"> <li>• Low presence of other digital services</li> <li>• .....</li> <li>• .....</li> </ul>
<p><b>Opportunities</b></p> <ul style="list-style-type: none"> <li>• Online shopping market continues to grow, bringing more postal business</li> <li>• .....</li> <li>• .....</li> </ul>	<ul style="list-style-type: none"> <li>• .....</li> <li>• .....</li> <li>• Drones and other forms of postal delivery</li> </ul>

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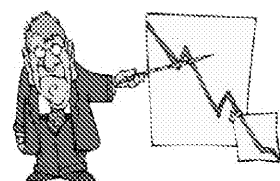
### 3.7.2. Analysing the Existing Internal Position of a Business: Strengths and Weaknesses: Financial Ratios

#### Assessing the Financial Performance of a Business Using Balance Sheet Ratios and Financial Ratios

Businesses use financial data (such as gross, operating and net profit) in order to compare their performance against other businesses. They use already studied ratios in the form of *gross, operating and net profit margins*. The business is performing by comparing one financial statement against another. In the business is contrasting its gross/operating/net profit with the amount of revenue. *Current ratio*, meanwhile, compares current assets with current liabilities.

Two more ratios, *debt to capital ratio* and *return on capital employed*, compare figures of a business with its capital.

#### Statement of comprehensive income (profit and loss account)



The statement of comprehensive income (also called the profit and loss account) statement will give us a summary of **profit** after deductions. In its simplest form, the statement shows revenue minus expenses. Money in minus money out; what is left is the profit. It gives an idea of their financial performance.

Let's use an example:

The following shows a statement of comprehensive income for Multiple Clothing (figures are in thousands).

Financial period	2022-2023	2021-2022
Total revenue	9,537,000	9,062,000
Cost of revenue	6,029,000	5,786,000
Gross profit	3,508,000	3,276,000
Total operating expenses	8,686,000	8,296,000
Operating profit or loss	851,000	766,000
<b>Income from continuing operations</b>		
Total other income/expenses net	-	-
Earnings before interest and taxes	851,000	766,000
Interest expense	(136,000)	(166,000)
Income before tax	-	-
Income tax expense	180,000	199,000
Minority interest	3,000	1,000
Net income from continuing ops	526,000	508,000
<b>Non-recurring events</b>		
Discontinued operations	-	-
Net income	526,000	508,000

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Key information of the income statement:

<b>Revenue</b>	Completed sales where goods have been delivered
<b>Cost of sales (or COGS)</b>	Cost of goods sold (COGS) = Purchases + opening inventory
<b>Gross profit (SR-COGS)</b>	GP = revenue – COGS
<b>Net profit</b>	NP = GP – expenses
<b>Operating profit</b>	This is profit from regular trading not unusual trading. You should be interested in this figure because it shows year on year performance. Buying shares is risky so shareholders like to see a record of operating profit.
<b>Net income</b>	This is the final figure after all deductions. Start from the bottom line”, generally look for trends in this figure. If the company is going down the company is in trouble. Total revenue – total expenses.

### How do we analyse a statement of comprehensive income?

1. You are looking to compare data either between companies or against a different year. Like shoes, you need two sets of data; one on its own will not make much sense.
2. You need to be looking for trends in expenses, profits or revenue; are they going up or down over time?
3. Once you have established if the figures are going up or down over time you then need to guess as to what is causing that effect. Look back through the case study for any clues.
  - **Sales revenue:** has it risen or fallen? Is there a rise in price or sale of larger quantities (as seen in the case study)?
  - **Expenses:** has the company may have been through a period of major refurbishment or expansion?
  - **Profit:** has this significantly fallen or risen? What factors might this be a result of? A period of retrenchment due to the recession and this has had an impact on sales. The activity meant that they have been price cutting to boost flagging sales?
4. Now look at the revenue and COGS figures. The cost of revenue (cost of sales) is too high compared with the sales revenue. If it is they may run the risk of losing their customers squeeze these margins by demanding lower prices, they can't afford to.

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## Statement of Financial Position (balance sheet)

In very basic terms, a balance sheet is a snapshot in time of what the company owns. It shows what belongs to the company and what the company needs to pay back. It gives the company an idea of their financial position.

Let's use another example:

XYZ food retailing plc (all figures in GB£)		
Financial period	2022–2023	2021–2022
<b>Assets</b>		
<b>Current assets</b>		
Cash and cash equivalents	2,819,000	3,509,000
Short-term investments	1,314,000	1,233,000
Net receivables	3,969,000	4,869,000
Inventory	2,729,000	2,669,000
Other current assets	597,000	780,000
<b>Total current assets</b>	<b>11,765,000</b>	<b>13,479,000</b>
Long-term investments	756,000	62,000
Property plant and equipment	-	-
Goodwill	3,337,000	3,234,000
Intangible assets	-	-
Accumulated amortisation	-	-
Other assets	-	-
Deferred long-term asset charge	38,000	49,000
<b>Total assets</b>	<b>46,023,000</b>	<b>45,564,000</b>
<b>Liabilities</b>		
<b>Current liabilities</b>		
Accounts payable	5,126,000	4,910,000
Short/current long-term debt	13,515,000	15,862,000
Other current liabilities	7,058,000	7,513,000
<b>Total current liabilities</b>	<b>16,015,000</b>	<b>17,595,000</b>
Long-term debt	11,822,000	12,195,000
Other liabilities	-	-
Deferred long-term liability charges	559,000	453,000
Minority interest	-	-
Negative goodwill	-	-
<b>Total liabilities</b>	<b>32,715,000</b>	<b>32,715,000</b>

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The balance sheet is split into three sections:

### 1. Assets: Items of value owned by XYZ food retailing multiple plc

*Current assets (likely to be turned into cash within a year):*

- Inventories (the value of stock held)
- Net receivables (debtors: cash owing from credit sales)
- Cash and cash equivalents (cash in hand or in the bank)

*Fixed assets (likely to be kept by the business for more than one year, longer term):*

- Vehicles, vans and lorries to make deliveries
- Shops and warehouses
- Machinery and equipment like a forklift in the warehouse or even a computer
- Goodwill, strong brand name, customer loyalty, reputation
- Long-term investments, stocks and shares

### 2. Liabilities: Items owed to others by XYZ food retailing multiple plc

*Current liabilities (have to be paid within a year):*

- Accounts payable (money owed by XYZ to others for goods or services)
- Short/current long-term debt (the portion of long-term debt that XYZ must pay back within a year)

*Long-term liabilities (likely to be paid by the business after one year, longer term):*

- Long-term debt (loans lasting more than one year)
- Deferred long-term liability charges (money XYZ owes but has not yet paid)

### 3. Stockholders' equity

- Stockholders' equity is the net worth of a company. It represents the multiple retailer's assets once all creditors and debts have been paid. It is not shown on the previous example for reasons of simplicity, but you would usually not be required to comment on it in an exam.

## Profitability (return on capital employed)

If the main aim of a business is to make a profit then looking at how profitable it is is a key part of its performance as a business. Return on capital employed shows how profitable a business is in terms of money. If you were a marathon runner, for instance, the indicator of your performance is useful, but a comparison with last year's performance is even better, i.e. did you improve this due to the thunderstorm that happened halfway round?

	What you are given on the formulae sheet	How to calculate it	
ROCE (return on capital employed)	$\frac{\text{Operating Profit}}{\text{Capital Employed}} \times 100$	<p>Divide operating profit by the sum of [non-current assets + current liabilities].</p> <p>Multiply the result by 100 to get a percentage.</p>	ROCE is a key performance indicator and needs to be derived from the balance sheet. It is used to compare performance over time and between companies.

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## Liquidity (current ratio)

This first ratio uses current assets and current liabilities to show what cash a business has to pay its short-term debts.

Let's use Where Eagles Dare Ltd as an example:

$$\text{Current Ratio for 2014-15} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$

$$\text{Current Ratio for 2014-15} = \frac{70}{35}$$

$$\text{Current Ratio for 2014-15} = 2$$

The current ratio tells us that Where Eagles Dare Ltd have £2.00 in current assets for every £1.00 of current liabilities. This means they have plenty of finance available to pay their short-term debts.

As a general rule, companies aim for between 1.5:1 and 2:1 as an optimal ratio. A ratio below 1.5:1 is detrimental to a business since they will not be able to pay off their short-term debts. A ratio above 2:1 may mean that the company has too much cash wrapped up in assets and is not using it in order to make a profit in the long run.

## Gearing Ratio and Interpretation

Gearing shows how much of a business' finances are secured in long-term borrowing. A company with a high gearing ratio is in. A highly-g geared ratio means they are running on a lot of debt, and the interest will be a drain on future profits and possible dividends. For example, if a company has £10,000 and then borrows a further £6,000 once they have spent that money they still have to pay it back to the lender. Imagine this on the grand scale of a plc borrowing £100 million. Highly geared is risky, a bad year of trading or a rise in interest rates and the debt will be a problem because no matter what happens they still have to pay back the loans. If they lose money they will have to borrow more to pay off the loans. Financing the company is like 'robbing Peter to pay Paul' as you have heard.

What is given on the formulae sheet		How to calculate it
<b>Gearing Ratio</b>	$\frac{\text{Non-current Liabilities}}{\text{Capital Employed}} \times 100$	<p>Divide non-current liabilities by the sum of [non-current liabilities + total equity].</p> <p>Multiply the result by 100 to get a percentage.</p>

## Highly Geared vs Low Geared

A company that is highly geared (i.e. with a ratio over 50%) will have a lot of debt. A company that is low geared (i.e. with a ratio of less than 50%) will have significantly less debt. The difference between highly geared companies comes from their shareholders rather than from long-term debt.

Being highly geared, therefore, is not always a bad thing. Some of the reasons for companies being highly geared are:

- the business plans to expand and needs to take out loans in order to achieve this
- a firm needs to purchase machinery in order to generate more goods and, eventually, more profit
- the firm is buying out a rival company, forecasting that it will be profitable to do so
- a company is swimming in debt and needs some way of paying it off
- the company is unable to make its day-to-day payments

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## Efficiency Ratios

### Inventory Turnover

Financial ratios look at how well a business manages its resources; you will be able to calculate these ratios by looking for the word 'resources' in the question. The key ratios are: acid test, ROCE and gearing.

	What you are given on the formulae sheet	How to calculate it	How to use it
Inventory (stock) turnover	$\frac{\text{Cost of Sales}}{\text{Average Inventories (Stock) Held}}$ $\frac{\text{Cost of Goods Sold}}{\text{Average Inventories Held}}$	Divide cost of goods sold by average stocks (inventories) held.	<p>This shows how many times the business has turned its inventory. You want this to be high, as it means you turn over your stock quickly, otherwise you are tying up money in the warehouse or becoming obsolete.</p> <p>So, if the ratio is low, the business is not turning its inventory quickly and thus is not getting average closing stock.</p>

### Payables and Receivables

These ratios measure how well a firm manages its debts with its suppliers and its customers. High debtor days show the business is having trouble collecting their debts, and problem with the business is not organising its credit with its suppliers very well. Both can be excellent in the business.

	What you are given on the formulae sheet	How to calculate it
Payables (Creditors) (payables collection period)	$\frac{\text{Payables} \times 365}{\text{Cost of Sales}}$ <p>* Payables = creditors</p>	Divide payables by cost of sales then multiply by 365.
Receivables (Debtors) days (receivables collection period)	$\frac{\text{Receivables} \times 365}{\text{Revenue}}$ <p>* Receivables = debtors</p>	Divide receivables by revenue then multiply by 365.

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## The Value of Using Ratio Analysis

Ratios can be a useful tool for a business to look at the health and performance of and draw conclusions about how it is doing from a financial viewpoint.

### Comparison

The main benefit is the ability to boil down numbers so that useful comparisons can be made with another student. How do you know the difference or the similarities between you and another student? Looking at height or even predicting shoe sizes to compare. Now you can make some effective comparisons with a business and put it into a format that can be compared.

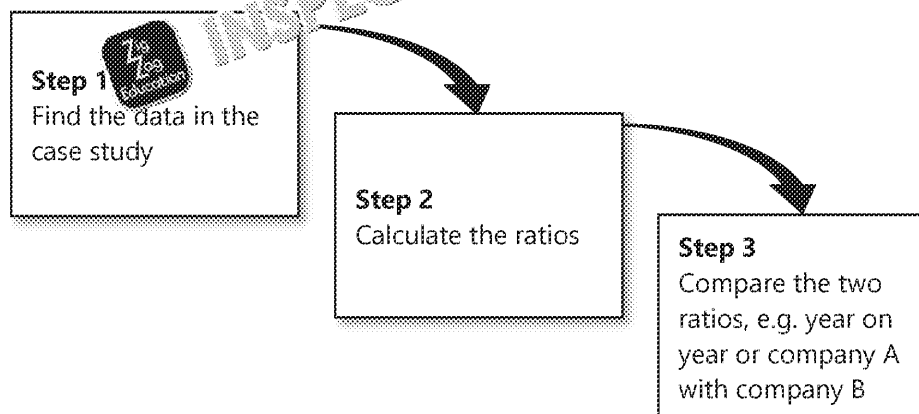


Diagram to show the steps in the ratio process

### Decision-Making

Comparing ratios allows the business useful information from which to draw conclusions. This can be used as a decision-making tool. The organisation may use the information to set new objectives, link financial strategies to new objectives or create new strategies. Do not forget to use Strategies for Success so keep coming back and linking your ideas to objectives and strategies.

### Financial Health

Imagine the start of a journey that will take one year. In order to know where we are now and if we are going to be healthy enough to make the whole journey, we need this information. It lets them know if the business is efficient enough, if it has enough resources to meet new objectives for the next year. Is the business able to meet its short and long-term objectives? Does new finance have to be arranged so that the company can continue trading in a year's time?

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## Limitations of Using Ratio Analysis

In your exam you need to see the advantages and disadvantages of just about every good deal of your exam writing time should be weighing up ideas for the values and drawbacks and then coming to reasoned conclusions about which choice the business make based on your analysis.

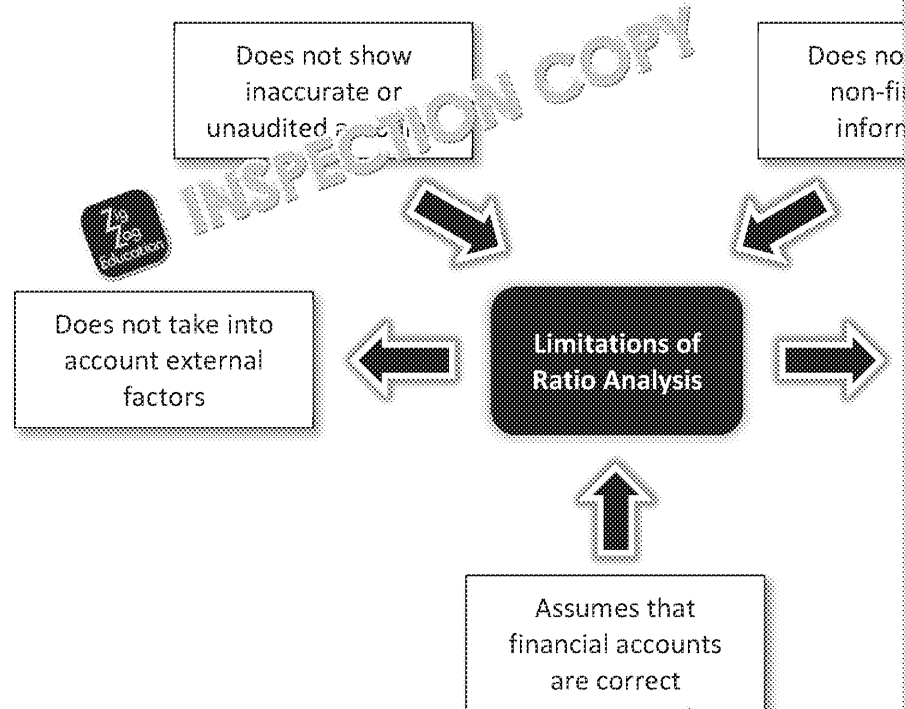


Diagram 3.7: Main limitations of ratio analysis

**Time:** Ratios can only be used unless performed over a long-enough period of time. This will depend on the industry among other factors. Time can also change business strategy. For example, if a company like Cuddly Toys Ltd then moves on to wearable technologies, a long-term ratio analysis would be less relevant.

**External factors:** Any ratio analysis will not be able to take into account external factors that could impact on the results. For example, a company showing 9% growth when inflation is only a 3% growth.

**Financial information:** In relation to the time factor, financial statements only cover the period in which they were constructed. Many other factors could have come into play over the period, which could render a company's profit and loss account an unfair representation of their success.

**Non-financial information:** Ratio analysis can't show competitor activity or when a company has made through major changes, such as hiring a new MD. Ratio analysis also won't be able to show if new products have been launched or if the company has been subject to takeover. As a ratio analysis is quantitative, not qualitative, it can only give you part of the story.

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### 3.7.2 Questions

Please write your answers on a separate piece of paper or in an exercise book.

1. Explain the meaning of:
  - a. Cost of sales
  - b. Current assets
2. Pies 'n' Chips Ltd has been in business since 2010. The company, which employs 15 staff, makes and sells pies (catering for all the local schools) and what local people have called 'chips ever fried'. The company's leadership has found a new supplier of flour for the pies. However, the supplier has requested to see some financial information.
  - a. Identify which type of financial document the supplier might be requesting.
  - b. Explain why the supplier may wish to see this financial document.
3.
  - a. Identify the meaning of 'gearing ratio'.
  - b. Identify the meaning of 'ROCE'.
4. Tomfoolery International Ltd is a designer and manufacturer of practical jokes. Below are some of the company's finances during 2022–23.

Tomfoolery International 2022–23	
Non-current liabilities	£123,000
Current liabilities	£50,000
Capital employed	£237,000

- a. Calculate the gearing ratio of Tomfoolery International Ltd to 2 dp.
- b. Explain the financial position of Tomfoolery International Ltd judging by its gearing ratio.

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### 3.7.3. Analysing the Existing Internal Position of a Business Strengths and Weaknesses: Overall Performance

#### Analysing Data Other than Financial Statements to Assess the Strengths and Weaknesses of a Business

##### Operations, Human Resources and Marketing Data

The calculation and interpretation of operations, human resources and marketing data is an important part of the business making process of a business, bringing with it many other benefits:

- A business can analyse its data against previous figures to understand whether it is improving or not and by how much
- Measurement of data can inform milestones for both a business's leadership and the business itself
- A firm can use its past and present data in order to project potential outcomes and output
- Data shows a business's limits

##### Operations Data

This data, such as productivity and quality, can be measured easily by a business. The number of goods being produced in one period and compare them with another period's productivity. Quality might be measured by the number of returns or complaints. The management of a firm's waste is clear from the amount left over.

##### Human Resources Data

The analysis of human resources data will depend on whether a company views its human resources as a cost or an asset.

###### Hard HR (staff as a cost)

A business might be likely to focus on:

- staff retention
- staff efficiency
- absenteeism and lateness
- length of recruitment process (in time)

###### Soft HR (staff as an asset)

A business might be likely to focus on:

- staff satisfaction
- staff training requirements
- reasons for absenteeism/lateness
- movements of staff within the organisation (e.g. promotions)

##### Marketing Data

The data that a business measures will be its own and that of the market to which it sells.

- **social media:** this gives meaningful data since users can share, follow and repost content
- **market share:** this shows the percentage of relevant customers to which a business sells
- **repeat vs recurring customers:** in the online environment, for instance, firms can view how many returning customers access their websites
- **product portfolio:** firms measure which products represent what percentage of sales
- **product life cycle:** measurement of percentage of sales revenue for a product over time
- **price:** percentage of goods sold at particular prices
- **segmentation:** percentage of customers that fit a firm's geographical, demographic and behavioural subsection

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## The Importance of Core Competences

A company's core competences refers to the collective knowledge that the business has, such as Dyson, Apple and Google are known around the world for producing high quality products due to the products themselves (e.g. Google's algorithm for finding information is world leading) and part is due to the marketing involved (e.g. Apple's ability to promote its products). Understanding and using core competences helps a business to stand apart from its competitors. For example, Intel's computers, for instance, does not offer more than its rivals in processor power or speed. A company that focuses on style and usability, producing a range of products that many people like.

## Short-termism and Long-termism

A business operating in a volatile economic climate may be focused on short-term survival. A business operating in a relatively steady economic climate with markets growing over the long term. Businesses may be experiencing similar economic conditions but make completely different business decisions. This can be influenced by their market performance, owner power, etc.

### Influences on corporate decision-making include:

- The **risk** associated with a decision will have a significant influence on whether it is implemented or not. A high-risk decision will not be implemented immediately, if at all, as more time is spent on further analysis into its pros and cons before reaching a final decision. A low-risk decision is implemented far quicker than a high-risk one, as there could be less at stake in terms of the potential outcome.
- The **attitude to risk** can influence whether a decision is implemented or not. A business with a high-risk attitude is unlikely to implement a high-risk decision, as it is unwilling to do so. A business built on taking high-risk decisions will not be so hesitant.
- **Past successes** will influence the decisions made. A decision-maker who has used a particular style of decision-making will continue to adopt this approach. However, once a business is using a particular style will look to use a different method. For example, if a business has been successful without the involvement of others, they are likely to continue to do so. If a business has successes with this method, they will seek to involve others in the process, in order to ensure that they are working better and to reduce the degree of blame they endure, if unsuccessful.
- The **nature of the industry** will influence the decisions taken. A highly competitive industry will place greater emphasis on thorough market research in reaching a decision, as reaching a decision without consumers choosing rivals instead. Hotels are well known for carrying out market research or adapting a particular product or facility. They will amend it in light of the feedback received.
- **Stakeholder power** can influence significantly the decisions made. If a powerful stakeholder opposes a particular decision the business is likely to abandon it, if the impact is to be a negative one. For example, Netflix, the DVD rental and online film / TV streaming business, abandoned DVD rental as separate companies due to customer pressure. If the decision had gone ahead, Netflix would have used two different companies to access the products. Furthermore, their decisions would have been entered on each website. Rather than posting a review on one of the companies, they would have had to be produced on each website. Consumers were unhappy with the extra time they would have had to spend accessing the service, if both DVD and streaming were to be used.
- The **ethical values** of the business will influence the decisions made, as one that is unethical will probably be rejected, as it is not highly profitable. For example, The Co-operative Bank, which trades with businesses, are known for not implementing basic labour rights.
- The **resources available** will influence the decisions made. For example, the availability of funds will determine whether a proposed decision is feasible or not or whether it is a high-risk decision.

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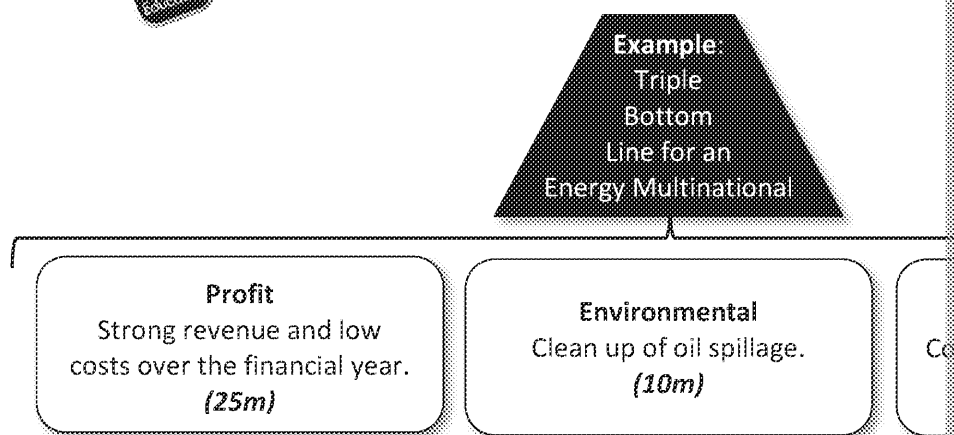
## The Value of Different Measures of Business Performance

Firms measure various aspects of their performance to ascertain whether they are assessing improvement of quality and whether speed of service is satisfactory to customers by a business and its levels of diversity.

All these areas of measurement can provide targets for a business to meet, e.g. in levels from 50 per cent to 60 per cent. Firms have a variety of business theories.

### Elkington's Triple Bottom Line (Profit, People, Planet)

Normally, the only bottom line that a firm thinks about is its profit for the year (net profit). In the model, the triple bottom line (TBL/3BL) refers to the finances of an organisation, its benefits/losses to people and the environmental effects that it has had. These are measured in financial figures.



Negative figures are placed within brackets and so the total for this example is £15m.

### Benefits of Elkington's Triple Bottom Line

- The model looks for good business practices for those directly affected, i.e. employees.
- Companies using the model can feel pressured into performing well, which can generate good sales.
- In relation to the previous point, quality may increase, suppliers may be offered better prices, and employees may live in cleaner environments.
- This model can help ensure a business is doing all it can in the three areas (profit, people, planet) even if legislation is not enough.

### Drawbacks of Elkington's Triple Bottom Line

- Many firms would only use Elkington's model if it suited them (such as if an improvement in reputation would bolster finances).
- It can be difficult to focus on the measures that most apply to a single business. For example, a job loss count is purely down to the firm's decisions.
- The total of a triple bottom line is measured in terms of money; however, it is not always clear how to convert a type of situation to how much money it is worth.

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### 3.7.3 Questions

Please write your answers on a separate piece of paper or in an exercise book.

1. Why might the short-term objectives of a business be different to their long-term objectives?
2. Marks and Spencer reported that only 20% of its customers shopped from its website. The business wants to grow this part of the business by offering a wider choice of products more accessible in its largest stores and online.<sup>7</sup>
  - a. Explain a marketing objective which could be set to achieve the corporate objective.
  - b. Explain an operational (production) objective which could be set to achieve the corporate objective.
  - c. Explain a human resources objective which could be set to achieve the corporate objective.
  - d. Explain a finance objective which could be set to achieve the corporate objective.



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<sup>7</sup> source: <http://corporate.marksandspencer.com/aboutus/key-facts>

### 3.7.4. Analysing the External Environment to Assess Threats: Political and Legal Change

#### The Impact of Changes in the Political and Legal Environment on Functional Decision-making

Government organisations have a variety of methods available to them for when they intervene in markets.

##### Regulation

Governments might intervene to regulate markets. This is common if the regulators are becoming too big and powerful and are able to use this market power to overcharge. For example, setting maximum prices for essential products such as in the energy market.

##### Legislation

Governments might introduce legislation to limit the consumption of goods that have negative externalities. For example, the minimum age to purchase tobacco and alcohol and the prohibition of smoking in public places.

##### Indirect taxation

As well as introducing legislation, governments might impose indirect taxes on the production of goods and services that produce negative externalities. Indirect taxes are paid by the seller or producer, but they are passed on to the consumer as they are passed on through higher prices. Indirect taxes can be avoided by consumers if they choose to buy from abroad. Both tobacco and alcohol products are subject to these types of taxation.

##### Grants and subsidies

The government might offer grants or subsidies to boost the production of goods and services that have positive externalities. For example, education and healthcare are provided free or subsidised. This is to guarantee a certain level of food supply and ensure that farmers are not overpaid. There are also positive externalities to agriculture – people value the countryside for its view and the environment. This can be reflected in higher market prices.

##### Voluntary agreements

The government may also encourage businesses and other parties to adhere to codes of practice. For example, the government may encourage firms in certain industries to adhere to limit emissions or to improve safety standards.

#### Competition and the Labour Market

One element of the legal and political environment that firms must contend with is competition. Rules on levels of market capitalisation are enforced in order to prevent large firms becoming dominant. Price mechanisms, and reducing consumer choice. In the UK, competition policy is overseen by the Competition and Markets Authority, or CMA, which is overseen by the government.

The CMA will often investigate proposed mergers of large firms, to determine whether they will harm competition. Mergers can be blocked by the CMA. Regulators in the CMA are also responsible for ensuring that firms are not involved in collusion. Markets can be distorted by large firms colluding to fix prices or engage in illegal anti-competitive practice. The CMA may issue fines or instigate criminal proceedings if it finds that firms have been colluding or distorting prices.

Firms must also contend with a range of employment law. Perhaps the best known is the National Minimum Wage, which sets a price floor on the hourly cost of labour. This varies depending on the age of the employee, with young less-experienced workers being paid less. Employment law covers a range of other areas as well. These include worker protection, outlawing discrimination against workers on the basis of protected characteristics, and a range of worker entitlements, such as holiday pay and maternity leave.

Employment law is designed to ensure that workers are not mistreated or exploited. It can be complicated for firms. A range of reforms to employment regulation were introduced in the mid-2010s, with the intention of creating a more flexible labour market. These reforms made it easier to hire and dismiss workers, and permitted more informal types of employment contracts. This is intended to reduce costs for businesses and increase employment.

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## Enterprise

New businesses create jobs, promote economic growth, and provide goods and services, generally having a positive impact on the country. Governments can impact on enterprises in various ways. Firstly, governments often directly support new businesses through start-up loans to grants to offering expert advice. Secondly, governments can 'cut down' barriers that impose additional costs or restrictions on businesses. Finally, politicians create new opportunities for entrepreneurs – from deciding to build new roads or hospitals, for example, with the UK government's Help to Buy initiative, which were aimed at encouraging buyers to make a purchase, which indirectly supports the house-building market.

Of course, political and legal decisions can hinder enterprise too, and the impact on businesses is often debated in Parliament. Regulation, although it might have been viewed as a barrier to enterprise, and changes that come through from government have an immediate negative impact on individual businesses, even if it is good for business in the long term.

## Infrastructure

As well as regulating businesses and supporting enterprises, the government can be involved in maintaining and supporting the country's infrastructure. Infrastructure refers to the facilities that support businesses and economic activity generally – from transport networks such as roads, railways and airports, to energy and communications provision. Supporting the roll-out of high-speed broadband and mobile Internet, for example, have both been recent government policies.

## Environmental Legislation

**Environmental protection legislation** tries to encourage businesses to improve their practices and conduct their activities accordingly, so no negative harm is caused to the environment. It aims to reduce emissions in the air, encourage safe handling and storage of hazardous substances and the disposal of waste.

Any business that does not comply with the legislative requirements could be prosecuted. Not only could it be fined heavily, but any damage done to its reputation may be irreparable. Consumers may choose alternative businesses and it may become difficult to attract and retain employees.

The **business implications of the legislative requirements** are:

- costs are incurred as the business complies with the legislative requirements
- enhanced reputation and reduced risk of being prosecuted for external damages – for example, if a firm pollutes a local river it may find itself sued for the impact on local health even if its pollution was not regulated
- improved customer loyalty – customers with environmental concerns are likely to support a business that shares their aims
- improved staff morale, low labour turnover and easier to attract new staff – their work has a positive impact on the world
- improved long-term business prospects – protecting the environment often means using its resources for future use (sustainability) – which can mean greater longevity than other businesses that seek short-term profit over long-term survival

Legislation sets out the minimum that is required of businesses by the law, but many businesses go beyond the minimum, driven by core values, consumer expectations and competitor actions, along with other factors. A business chooses to go beyond what is necessary.

### Case Study: Oystercatchers

In 2002 EU regulations on the sustainable management of lobster catches meant that lobster fishermen had to catch back more of the lobsters on each trip in order to maintain the population. This change was to ensure that the lobster population was maintained for the future. Before being introduced, the lobster population was declining. The change would have meant that fishermen would have to catch back more lobsters than they were allowed to catch. This would otherwise have led to a short-term net loss of income (loss of income from the lobsters caught, but not the long-term loss of income from the declining population).

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## International Trade

The terms of trade with other countries are also determined by the government. A restrictions to the import and export of certain goods and services. This is in order from foreign competition, or to maintain domestic environmental and consumer standards elsewhere. Countries may enter into free trade agreements with one another in order to remove restrictions. This can create new business opportunities in both countries, and lower costs for both alike. Countries may also enter into trading blocs, in which a group of countries agree to trade with each other.

The European Union is a key example of a trading bloc. The UK became the first state to leave the bloc in 2020 following a 2016 referendum in which 52% of the vote was in favour. The EU has created many rules and bureaucratic barriers when it comes to trading with member states. This has been negative for some businesses. It has also restricted the ability of EU businesses to trade with the UK. This has had mixed results for British firms – it has reduced competition in some areas, but in others. However, leaving the bloc also gives the UK the opportunity to establish its own trade agreements which could create new business opportunities in the future.

## Business Responses to Changes in the Political and Legal Environment

Government policy can have significant effects on businesses. Reforming the labour market can affect the quantity and quality of labour, and barriers that may prevent market forces from operating in the labour market. Structural unemployment is a result of barriers to free mobility of labour. A barrier to the free-market system. Trades unions work by bringing strength to an individual worker by bringing individuals together as one large body. This gives workers more bargaining power over wages and working conditions. By opening up to immigration, an economy can increase its ability to produce goods. Because this affects aggregate supply, laws and government policies.

By increasing minimum wage, businesses that employ large numbers of low-paid workers would see an increase in their wage bill, which is usually the biggest single cost for many businesses. Some workers would be willing to work for less, increasing the supply of labour overall and leading to lower wages. Therefore, better-skilled workers would be needed, which should benefit some businesses. A high minimum wage could lead to increased productivity among the firm's lowest-paid workers, as they are more motivated. They might also work fewer hours to pay their bills.

Equally, by reducing unemployment benefits, this would create disincentives for people to claim benefits and encourage them to work. However, unemployment benefits are there to protect people from hardship so there is a trade-off between protection and incentive.

Firms can respond in a variety of ways to changes in the political and legal environment. They can develop new products or change the way it provides a good or service to comply with new **legislation**. Durham Crematorium installed new environmental cremators in response to new legislation requiring mercury to be removed from crematorium emissions by December 2015.

If the Bank of England **increases interest rates** the business may choose to pass the additional cost of borrowing onto consumers in higher prices, but this is dependent on the product's demand being price inelastic. If this is not possible, the business will accept a lower profit margin or look at becoming more efficient, so cost cutting allows the profit margin to be maintained. Higher interest rates will possibly lead to businesses choosing to delay capital investment, either as the cost of borrowing to fund these increases, or because consumer spending may be anticipated to fall, as their disposable income falls.

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<sup>8</sup> Source: <http://www.bbc.co.uk/news/uk-england-wear-12871155>

If the Bank of England **decreases interest rates** the business may be more willing in borrowing to fund these will be cheaper. The business may respond by increasing output as demand is anticipated to increase, as consumers' disposable income increases will

If the Government **increases taxes** and **reduces government spending** non-necessary reducing output, as demand is anticipated to fall, as Government bodies are spending disposable income is lower due to having to pay more tax. Staff may be made redundant perceive it as a short-term problem and capacity could be reduced. A business may move to a country with lower operational costs, if a tax rise increases costs.

The business may review its production practices in order to comply with **environmental** in some equipment and machinery changing, along with production practices. They ensure they are meeting the new standards they need or source new ones, if existing ones

Some businesses will engage in a training programme to ensure that all employees have a understanding of what they must do to comply with **employment and health and safety** and employees are being trained production may be interrupted. Some businesses may have a staff notice board and the duties it places on employees, but there is no guarantee



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### Achieving an A grade

Do not focus extensively on why particular government policies are implemented. Your focus must be on the impact of government policies on business. Businesses may respond to them as opportunities and threats.

Remember to address how government policies affect businesses and why all are affected in different ways. For example, it is presumed that if interest rates rise, the cost of borrowing has increased and therefore fewer luxury items will be purchased. However, businesses may not be affected if they have a product with a strong brand image that consumers are still purchasing, even if their disposable income decreases. Firms such as Apple have remained profitable during a recession, indicating that their products are still perceived as desirable even when consumer spending power has fallen. Also keep in mind that a government policy that has a direct impact on UK consumers may have no impact on a UK business, if its customers are overseas. Make sure you can analyse and evaluate the strategies a business can use in response to government policies. Ensure you outline the factors which influence the strategies a business will respond in the same way, if at all. Assess why approaches differ.

Some businesses will win and others will lose out when a government policy is implemented. It is important to be able to analyse why this occurs. Lastly, it is argued that market competitiveness is essential for businesses to be efficient in their operations, especially at a time when consumers are well informed and can purchase from a different firm. John Lewis is renowned for its high standards of service, employment, environment, and health and safety. It could be argued government intervention is necessary, as many businesses go way beyond the legislative requirements, but it is not always the case, and, therefore, a minimum standard has to be expected of all.

### 3.7.4 Questions

Please write your answers on a separate piece of paper or in an exercise book.

1. Identify **three** ways the government can intervene in the economy.
2. Explain **two** ways in which environmental legislation might impact on a business.
3. In 2023, the government increased the minimum wage through the National Living Wage.
  - a. Explain why some employees may welcome the increase in the National Living Wage.
  - b. Explain why some employers may have been displeased with the increase.
4. Explain **one** advantage and **one** disadvantage of businesses complying with government regulations.

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### 3.7.5. Analysing the External Environment to Assess Threats: Economic Change

#### The Impact of Changes in the UK and the Global Economic Environment on Strategic and Functional Decision-making

Many of the economic measures and policy tools below have been explained and revisited in previous chapters. However, the point of them here is to explore their implications to business in the economic environment in which business has to operate.

##### GDP

Economic growth refers to the rate of increase in an economy over a period of time. Domestic product (GDP) or gross national product (GNP) can be used to measure economic growth.

- **GDP** – the value of a country's total output of goods and services over a period of time.
- **GNP** – the value of a country's total output of goods and services over a period of time, including income earned by UK businesses and citizens in overseas markets, but excluding income earned by foreign investors in the UK economy.

Economic growth should be considered in light of inflation (see 3.1.1.4) to determine if the economy is growing in real terms or not. Economic growth indicates positive trading conditions for goods or services of an economy over a specified period of time. A growing economy leads to **consumer confidence**, as increased demand results in it increasing output, which results in a business being more willing in these conditions to **expand** and/or **launch new products** whilst others are willing to **start a business** for the first time, as they believe that consumers are more willing to spend on new goods and services. A growing economy also creates **employment opportunities**, as businesses are hired to help organize the increased demand. Economic growth can **improve standards of living** as the increased output allows consumers to consume more goods and services, whilst those who previously were unemployed benefit from an increased purchasing power due to higher levels of disposable income. As citizen incomes can increase through economic growth, the government gains the **increasing tax revenue** which allows greater funds to be allocated to public spending.

A positive rate of economic growth in overseas countries can lead to opportunities for UK businesses. It may become more desirable to overseas customers, resulting in their **exporting** of goods and services. Although economic growth has its advantages it can lead to **insufficient labour** as demand becomes **unavailable** to meet the increasing demand for goods and services. This can result in **higher wages/salaries** to attract new staff and retain existing ones, **suppliers increasing production** to exceed supply for their resources and **firms increasing prices** to overcome the increased costs to maintain profit margins.

However, negative or zero economic growth will have the opposite effect, as the economy falls resulting in **lower sales and profits**, due to falling demand. This can lead to **reduced trading**, resulting in **increased levels of unemployment** and **lower levels of tax revenue** as **citizen income levels fall**.

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## Interest Rates

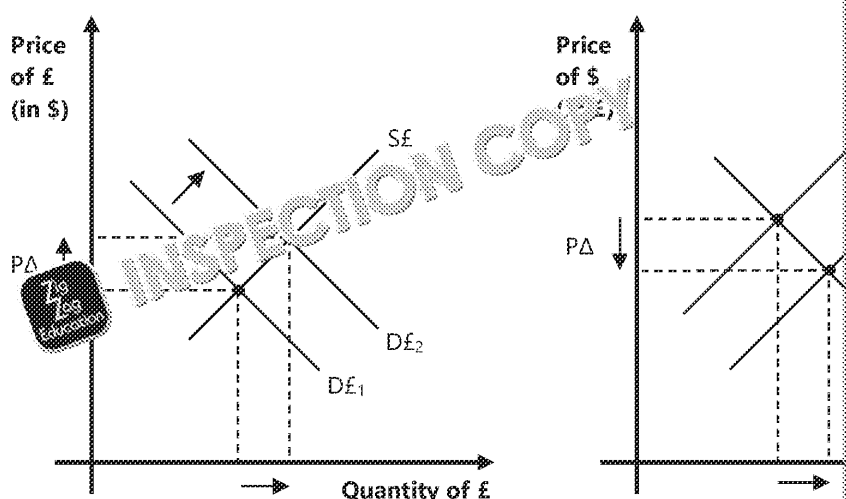
Firms may need to borrow money in order to invest. Interest rates determine how much they have to pay back when they borrow money. If interest rates go up, the cost of borrowing increases and firms are less likely to invest. Equally, investing money has an opportunity cost. The return a firm gets from investing is the interest the firm would receive from saving the money. Because interest rates go up, the firm's gains from saving, the effects of interest rates on investment are twofold. If interest rates go up, borrowing becomes more expensive and its opportunity cost also increases; therefore, firms are less likely to borrow.

Falling interest rates will increase demand for firms' goods. This is because consumer saving will fall and they are more likely to go out and spend their money rather than saving. If borrowing has fallen, and so have interest rates, firms are more likely to borrow money in order to invest. With mortgages, they will have more disposable income, so again are more likely to spend. This means that businesses that an increase in interest rates will cause an increase in demand for their goods, they will find their revenues increasing.

## Exchange Rates

When a good is bought, an amount of money is given over 'in exchange' for the good. The exchange rate shows how much of one currency is swapped for another currency, or, the value of one currency (e.g. £) in terms of another (e.g. \$).

If an American consumer decides to buy a British good then they will need to change their dollars into British currency (£s) because the good is valued in £s.



Let's look at the exchange rate of £s and \$s and how this transaction would change the foreign exchange market. The first graph shows the demand and supply of £, the economy is shown on the x-axis; 'quantity of £'. The price of £s is shown on the y-axis, shown in \$s as we want to know how many £s we can get for \$s. The bottom graph shows the supply of \$, the quantity of \$s in the global economy is shown on the x-axis; 'quantity of \$'. The price of \$s is shown on the y-axis and the price/value of \$s is shown in £s, we want to know how many \$s we can get for £s.

As the American wishes to buy £s, the demand for £s increases from  $DE_1$  to  $DE_2$ . The price of £s increases by  $PA$ . The value of the £ has appreciated, this means the purchasing power of £ (to buy) has increased. The American can buy more \$s than before. As they sell their \$s for £s, the supply of \$s decreases from  $SS_1$  to  $SS_2$ . The price of \$s decreases by  $PA$ . The \$ has depreciated in the value of £s, its purchasing power has fallen and it can buy less £.

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**Remember!**

Strong  
Pound =  
Imports  
Cheap,  
Exports  
Dear

**So how does this affect business...?**

If the £ **appreciates**, then UK goods will appear more expensive (assuming their currency stays the same; *ceteris paribus*). UK 'competitiveness'. This means demand for UK goods will fall and rise; demand for exports will fall and demand for imports will rise. UK goods appear cheaper in relation to foreign goods. The demand of domestic consumers will shift away from buying imports so the

For exporting companies, the exchange rate affects the relative price of their goods and the demand for their goods. An appreciation can mean a fall in demand (and, therefore, revenue). Depreciation can mean an increase in demand (and, therefore, revenue).

For importing companies, the exchange rate affects their costs. If firms import for production or import input materials for production, then an **appreciation** of *foreign* currency lowers the costs and thus increases profit margins. A **depreciation** increases the costs and thus decreases profit margins.

**Ceteris Paribus**

This is one of the most important simplifications in economics. It means 'with all other things equal'.

Let's use an example:

The prediction that 'you will be colder on a snowy day than you would be on a sunny day' has many variables that come with this. The case may be, for instance, that you have the heating on full and remain warm. Or, if you do go outside, you might wear a warm coat and you may even be warmer than you would be on a sunny day, especially if it's a sunny day. *Ceteris paribus* means that you assume all these other varying conditions are equal, only looking at how the outcome may change if this one condition changes. You will only use *ceteris paribus* (if wind speed, current clothing and clothes worn remain the same).

**Taxation**

**Indirect taxes** are taxes that are imposed on an economic agent but are not paid directly by the agent. They are imposed on a producer but are passed on to a consumer. The tax is indirectly paid by the consumer. The party does not have to pay the tax, as in, they can choose not to buy the product. For example, taxes on fuel or other goods and services are indirect taxes; VAT is an indirect tax that is to avoid because there are very few goods/services the tax doesn't apply to.

**Direct taxes** are paid directly by the economic agent that they are imposed upon. The tax is imposed on an agent and is paid directly by that agent to the government. For example, income tax is paid through consumption choice.

Taxes affect firms because they are a cost to firms. If the government increases taxes, firms will have to give more money away and will then have less profit. As taxes increase, firms will raise the price of their goods in order to cover this. Increased prices will mean a loss of customers.

If the government increases income tax, although this affects households, it still affects firms. Increased taxes mean consumers have less disposable income. If consumers have less money, they will have less money to spend on goods and so firms will see a fall in demand.

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## Unemployment

Unemployed workers are not receiving an income and will find they are less able to spend. This means consumers will reduce their spending. Falling incomes and falling spending means firms' goods will fall and they will lose revenue.

If employment is high, firms would have to offer higher than existing wages in order to attract workers to leave their current jobs and work for them instead. High levels of unemployment mean there are many available workers and firms can offer lower wages because a low wage is better than no wage. However, although unemployment means fewer customers are consuming firm's products, firms may increase production because there is a lot of unused labour to employ.

## Inflation

Inflation impacts consumers, business and the economy in many ways. Changing prices means firms have to change their labels, print new menus, etc. Changing prices on machines, tills, etc. is also a cost. Equally, it is disconcerting for firms and can create uncertainty for future planning.

If prices increase then the people's costs of living increase. Increased living costs mean people have less money for consumption. Firms will find their sales and revenues fall. Increasing costs mean it increases their costs.

It additionally impacts those firms that interact on the global market. As UK prices are more expensive on the global market in comparison to foreign goods. Therefore, inflation reduces competitiveness as it makes goods and services appear relatively expensive.

However, if inflation is anticipated, firms and governments can include it in planning and protect themselves from inflation and mitigating its effects. Unanticipated inflation can catch firms off guard, which will lead to problems.

### 3.7.5 Questions (Part 1)

Please write your answers on a separate piece of paper or in an exercise book.

1. Explain **one** disadvantage of economic growth for a business.
2. Identify **one** strategy a business may implement during positive economic growth.
3. Explain how a business providing non-necessity items is affected by a decrease in income.
4. Explain the extent to which Apple is affected by an increase in interest rates.

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## Fiscal and Monetary Policy

Economic policies involve the Government implementing strategies to control the economic objectives. The Government has a difficult task to get the balance of its policies to be beneficial in meeting one objective but cause another not to be achieved. For example, to reduce the income tax rate, so consumers have more disposable income in the home, which leads to increased spending and improves demand for UK goods and services. This may reduce unemployment, as more employees are required to meet the increase in demand, but it could cause prices to rise, thus inflation may go beyond the 2.0% target. The Government uses monetary policy, fiscal policy and supply-side policies.

Monetary policy and fiscal policy are designed to influence the economy as a whole, with the aim of encouraging the economy to be more efficient.

**Monetary policy** involves influencing the amount of money which is in circulation. An increase in the amount of money available in the economy leads to higher demand, which leads to higher economic growth. A reduction in the amount of money circulating leads to lower demand for goods and services, which leads to lower economic growth. Monetary policy includes changing interest rates, controlling the supply of credit and influencing exchange rates.

Interest rates are one of the major tools used to influence the economy, but this is not decided by the Government, but the Bank of England's Monetary Policy Committee (MPC), which meets regularly to discuss the state of the economy and the appropriate interest rate.

Interest rates have a direct impact on the cost of borrowing. An increase will lead to higher borrowing costs, whilst a decrease will lead to lower borrowing costs. The MPC may increase interest rates if inflation is increasing too rapidly, as this affects UK competitiveness both in the domestic and international markets. If borrowing costs increase, the amount of disposable income available to consumers is reduced, as income goes towards servicing their debt costs, thus resulting in lower spending and reduced demand for goods and services, leading to businesses cutting back output. To counter this, they try to encourage demand. A higher interest rate could lead to unemployment, as businesses are needed if demand is falling. For long-term growth will slow down as output levels fall. The pound sterling against other currencies will become stronger, as overseas investors increase their investments in the UK, which they will do to take advantage of the higher rate of return available on UK investments.

If demand is considered too low in the economy with high unemployment levels, the MPC may reduce interest rates. By reducing interest rates the cost of borrowing is reduced, leading to an increase in demand for non-necessity items, as consumers have more disposable income. This leads to economic growth becoming stronger. Businesses will seek to hire more staff to meet the increased demand, leading to unemployment levels falling in the economy. Prices may start to rise due to increased demand and output, as businesses may not be able to keep up with the higher demand, leading to pressure on prices. Both consumers and businesses may be willing to pay the higher prices, as the market conditions make them affordable due to more disposable income. This leads to increased revenue for the latter. The value of the pound against other currencies will weaken, as the return rate available on UK investments is lower, thus overseas investors will move their investments to other countries. This could result in more sterling being made available in the market, leading to a weaker exchange rate, as it is exchanged for other currencies in countries with a higher investment rate, thus leading to a weaker pound.

**Fiscal policy** involves the Government using taxation and spending to influence the economy. The Government earns revenue from both income tax and corporation tax. If it wants to increase economic growth, possibly due to low economic growth and rising unemployment, it will reduce the amount of tax paid by employees and businesses. Both consumer disposable income and business revenue will increase, as a smaller percentage of income and profits are paid to the Government. Consumer spending will increase, as disposable income is higher, and business spending on capital items is higher, as an investment is more attractive due to increased business demand and output. Economic growth is stronger and unemployment falls, as businesses hire more staff to meet the increase in demand. Business revenue and profits are higher, as demand is higher.

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The Government may also increase its spending in order to boost economic activity on building new motorways and roads, schools and hospitals or increases the funding. If organisations can spend this leads to increased demand for businesses who supply them. For example, construction firms benefit from higher demand, if the Government increases school budgets. The increase in demand leads to increased output, lower unemployment and stronger economic growth.

If the Government believes the economy is too strong, it may increase taxes and reduce spending. A higher tax rate reduces disposable income and business profits, which reduces the amount available to spend, leading to lower demand and output, which results in unemployment increasing, as businesses may not be able to meet the requirements of the market. Lower spending by the Government reduces demand for goods and services from suppliers. In the long run, economic conditions should improve, as prices will fall because excess supply, and domestic demand and services weaken.

### More Open Trade vs Protectionism

Free trade areas are groups of countries which have an agreement to allow free trade. This means that there are low to no trade restrictions or barriers between the countries. The aim is to increase trade among these countries.

This agreement only determines the way in which the countries trade with the other countries in the agreement. The countries involved (member countries) are allowed to set their own trade policies with countries outside of the agreement (non-member countries). From this, non-member countries can access potential high trade barriers of other member countries by entering through the lowest/cheapest trade barriers. Once they have accessed the free trade area through the lowest barriers, they are able to trade with the other member countries without the high-barriers.

The **World Trade Organisation (WTO)** is an international body who aims to promote free trade by encouraging countries to stop using trade barriers, such as tariffs and quotas. It supervises free-trade agreements, resolves trade disputes between governments and arranges trade negotiations. Decisions made by the WTO are compulsory for every member has to abide by its rulings. This can make it easier for UK firms to locate and export to one of the 153 countries which belong to the WTO, thus providing a larger customer base or the potential of lower operational costs, either through importing raw materials or basing operations in one of these countries. The WTO has been criticised with regards to developing countries, as it has not put provisions in place to encourage the 'rich' countries to open up their markets to products from these poorer nations.

Countries that partake in international trade will find their growth rates will increase. Access to the international market will mean an increase in product audience and so they can expand and grow. Equally, countries can import raw materials and 'low-value added' goods. For example, a furniture company importing pine wood. Firms can outsource production to other countries to obtain lower costs but also their production and have lower costs in order to obtain a competitive edge. In the 2008 financial crisis, the world saw a decrease in the amount of international trade due to protectionist measures, i.e. taking trade away from themselves and their own people.

### 3.7.5 Economic Policy (Part 2)

Please write your answers on a separate piece of paper or in an exercise book.

5. What is the difference between monetary policy and fiscal policy?
6. Explain how the government may use fiscal policy to improve economic activity.

### 3.7.6. Analysing the External Environment to Assess Threats: Social and Technological

#### Demographic Changes and Population Movements

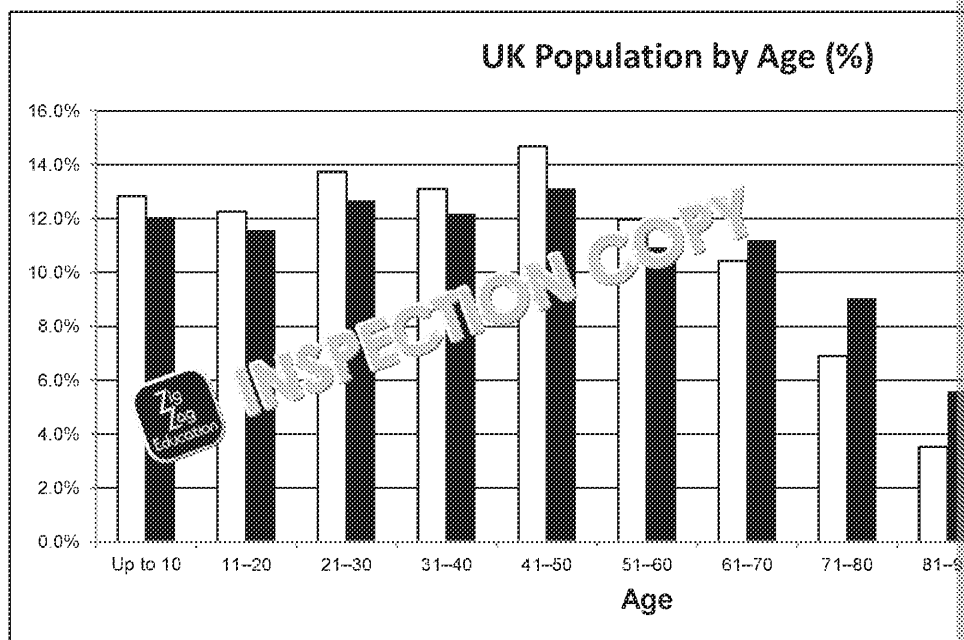
The social environment relates to the behaviours and relationships which individuals have in their personal and private lives. These are influenced by demographic changes, values and lifestyles.

**Demographics** refers to the features of the population based on such factors as ethnicity, income, employment, religion and sexual orientation. Demographic groups are formed possibly due to cultural, political and economic influences.

Changes in demographic groups can pose both threats and opportunities for businesses. Businesses need to be prepared to meet these challenges as they occur, otherwise their competitiveness will be reduced.

#### Ageing population

The UK's population in 2010 was approximately 62 million, but by 2035 it is expected to reach 70 million. The group aged 61 or older is expected to have the fastest growth rate. Currently the proportion of the UK population aged 61 or older is 12.5% and is expected to be 27.5% by 2035.



Businesses have developed and amended their marketing strategies to take advantage of the ageing population who have the funds available to enjoy their advancing years. No longer just about sheltered housing or mobility aids, but opportunities have been created for markets previously envisaged. The holiday market not only provides escorted tours and cruises, but also caters to those who wish to engage in white-water rafting or rock climbing, e.g. Macs Adventure. Businesses are also targeting the expectations of this group, which is increasing in size, to maximise business sales.

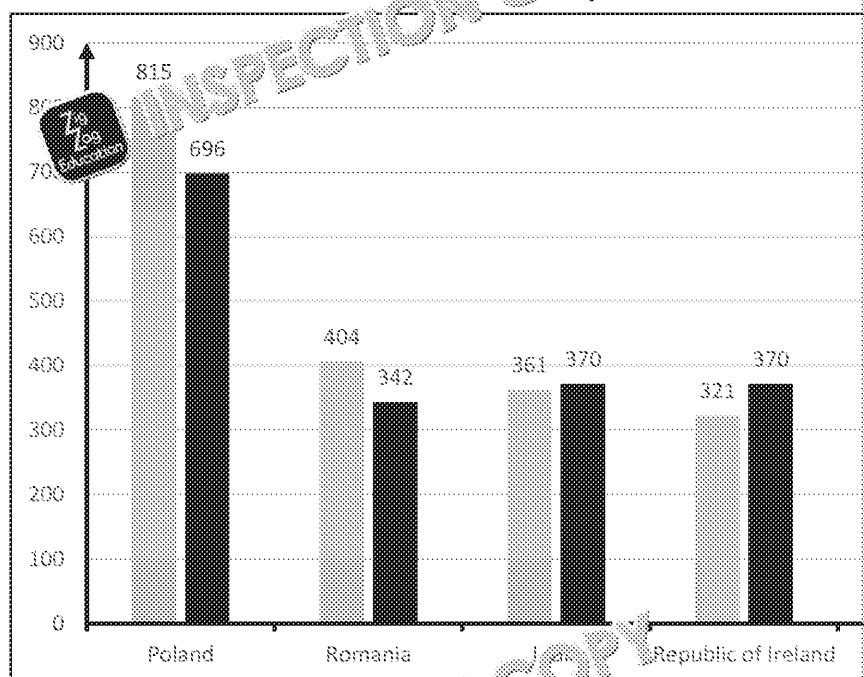
Businesses have also recognised that the older population has a wealth of experience and skills that can be put to use in the workplace. They are deemed to be more dedicated, have a lower labour turnover rate and less absenteeism. Their experience and personal skills can be used to run the business, which can ensure customer service and product quality. Firms such as B&Q encourage older job applicants, as they can provide effective training for younger employees, which can help young employees gain in confidence and develop a wide range of skills. This can be done through off-the-job training.

<sup>9</sup> Source: [www.ons.gov.uk](http://www.ons.gov.uk)

## Immigration

The UK is known for being a multicultural society, but this became more evident as Caribbean citizens settling here during the 1950s and 1960s and those from India and 1970s. In the 2010s, the UK saw an influx of citizens from Eastern Europe, with an increase in the number of EU member countries, thus making mobility between them easier. With the UK's departure from the EU, Polish migrants are still the largest group from the EU to reside in the UK in recent years.

Top Five Overseas Nationals Residing in the UK (estimated thousand)



Citizens of Poland, the Republic of Ireland, India, Romania and Italy are the most likely to choose to reside in the UK.

Immigration presents both threats and opportunities for businesses. It may place pressure on businesses to ensure their employment policies are inclusive and non-discriminatory. Businesses can gain from the different experiences and expertise of the migrant population.

Businesses have been able to take advantage of the changing population based on the needs and services which relate specifically to the different groups, thus providing the opportunity for growth and profits. Tesco is renowned for ensuring that its branches stock some products that are popular with the communities in which they are based. Some businesses have set up specialising in products to certain cultural groups. It should not be assumed that businesses will target just one group of people or particular items. As the UK has become exposed to a greater range of products from other cultures, it has resulted in people who do not belong to these groups still having the opportunity to purchase them as part of their normal purchasing decisions. This is very evident in the food and drink sectors.

**Environmental issues** relate to the impact business activity has on environmental resources. These can involve pollution, depletion or degradation of natural resources, including air, water and land. During production, businesses can cause harm to those living within the vicinity of the business. This is deemed to be a problem in developing countries where the legislative framework is not as developed as more economically and legislatively established countries. Businesses can contribute positively to the environment in which it operates by creating jobs and removing potential environmental harm. It can also play a part by improving the physical environment of the communities in which it is based. Sharing its expertise and understanding on how to reduce costs to a minimum with relatively new domestic businesses in developing countries can help the business to have a positive impact on the environment.

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**Business responses to environmental pressures** include:

- using sustainable materials that do not cause harm to the environment
- using recycled materials, which reduces the amount of waste going to landfill
- redesigning products so they are more efficient, use less packaging and materials and have fewer emissions
- training employees to be efficient so fewer errors occur and fewer materials are wasted
- investing in research and development so alternative to natural resources which are running out are developed and can be used in future production
- using their environmental strategies in promotions to enhance the brand image

New businesses have successfully been created based purely on social and environmental issues. Body Shop and Lush & Jerry's. Businesses are giving more attention to their environmental issues, as not only can a business be subject to prosecution if laws are broken, but its reputation could take a long time to repair. For many years Unilever endured demonstrations arranged by Greenpeace due to its use of palm oil, which was less than ideal as the natural habitat of orangutans being destroyed in Indonesia. BP's oil spill in the Gulf of Mexico attracted international negative media coverage, but also resulted in USA sales falling. Taking time to develop environmental products and practices in a society which is becoming more environmentally conscious can provide a unique selling point, which allows a product to be the preferred choice as a significant purchasing criteria, e.g. Toyota Prius – hybrid car.

## Technological Change

Technology refers to the creative process which uses human, scientific and material resources to improve efficiency. Technological change can be evidenced through new products and processes. Technological change can lead to new business operations and skills being utilised. Technological change can benefit consumers. For example, improved product quality due to enhanced production processes, added value, which benefits a business due to profit margins rising. Consumers may be able to receive service more easily, thus saving them time, as they do not have to spend time travelling to a service point.

Technological developments have impacted on **marketing opportunities** in a number of ways:

- **New products** – new markets have been created by technological developments. Games consoles, satellite navigation systems, computer tablets, MP3s and other electronic devices. These developments have been able to create a unique selling point, which allows a business to be first into the market with such new products. Technological developments can also improve existing products, as evidenced with the frequent launch of new products. A business can be deemed up to date and possibly pushing the technological boundaries to gain a competitive advantage. The development of new products can lead to the obsolescence of existing products, as evidenced with the fall in demand for traditional postal services with the increase in electronic communication.
- **Promotion** – the Internet has provided businesses with a means to promote their products to a wide audience at a cheaper price than other advertising alternatives. Further, businesses can communicate directly with a customer, not only responding to enquiries but also offering promotions unique to them. The technology used within loyalty cards allows businesses to track consumers and their spending habits, thus permitting them to target individuals with specific offers to them.
- **Consumer shopping and online sales** – the development of mobile phone applications and online shopping enhancements have made it possible for consumers to shop online 24 hours a day. Consumers no longer have to physically visit different retailers or a range of them to find the best price. The use of online comparison sites to support the latter process. Furthermore, the use of mobile phone apps to pay for goods using a mobile phone app reduces the need for them to carry cash or a card.

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Technological developments have impacted on **business operations** in a number of ways:

- **Communication** – video conferencing and email has allowed communication to take place between employees and with the business and its suppliers/customers, although they are not physically in the same location. This reduces the need for employees to attend meetings in person leading to lower travel costs.
- **Stock management** – the use of barcodes and a sales system allows a business to know exactly what stock is held at any given moment in a new order of stock for a particular item, when it reaches its reorder level. They have to manually count the stock is held and decide on how much to order from suppliers. A business can be up to date on the sales pattern of a business, thus allowing them to produce and when. An effective stock control system allows a business to reduce storage costs and increases profits.
- **Production process** – computer-aided design (CAD), computer-aided manufacturing all led to significant improvements in the manufacturing process. The speed has quickened, whilst production times have been decreased. The use of technology to products being more accurately produced with fewer errors evident. Businesses because products are of a higher standard, but with less wastage production.
- **Online business** – the Internet allows consumers to obtain quotes for travel and household insurance, for example. The sophistication of the technology developed specific to the customer's needs and if they decide to go ahead with the purchase, they can use online to pay. Personalised policy details are forwarded to the customer once payment has been processed successfully. This has resulted in insurance firms saving a team, but also speeded up the time involved for consumers to access this product.

Technological developments have impacted on the **human resources function** in the following ways:

- **Working from home** – technological developments have provided the opportunity to work from home. Many firms now offer this provision, especially if it means it is essential to the business during a crisis. This may help to keep the labour force together, as employees they may miss the face-to-face interaction with their colleagues, but their productivity can now be increased.
- **Training** – the introduction of any new technology will require some staff to be trained. In the short term will increase costs. For some this can actually lead to their existing role completely new role having to be undertaken.
- **Redundancies** – as new technology is introduced it could result in redundancies in the industry when production lines and robotics were first introduced. Redundancies are associated with introducing new technology.
- **Staff resistance** – the introduction of new technology can be met with staff who are worried about job security or are fearful they will not be able to develop the new technology. Trade union involvement, which can delay the decision-making process, but can help to protect reputation, especially if the media becomes involved.
- **Motivational** – for some employees the introduction of new technology can lead to new skills, which improves their chances of promotion, both inside and outside the business. Motivational levels improving.
- **Job creation** – although the introduction of new technology can lead to some jobs being lost, it can create a whole new range of jobs. For example, although traditional printing has declined, digital engineers who can fix and maintain digital printers has created a new industry.

How employees react to new technology will depend on the **business culture** and behaviour of an organisation as a whole or amongst specific groups within it. As employees are not informed why decisions are being made or given any say in the matter, this can result in staff resistance when new technology is introduced. They may not understand the impact on them, due to management adopting a role of telling them what is happening rather than discussion with them. If the business has fostered a culture where change is an accepted part of life, who are welcoming and supportive of this, it can make the introduction of new technology easier.

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The **advantages** of technological change are:

- **Improved efficiency and less waste** – more accurate than humans leading to less waste.
- **Lower unit costs** – fewer errors and a higher output than humans reduces unit costs.
- **Improved competitiveness** – unique features and improved quality can provide a competitive edge.
- **Improved consumer goods and services** – the technological change can lead to new products and services. Also technology can lead to fewer errors and an improved good or service.

The **disadvantages** of technological change are:

- **Cost implications** – the business has to invest in only develop or buy the technology. This has cost implications with regards to financing, redundancies, training, etc. This can be a significant cost for the business, which may not be affordable.
- **Employee and employee relations** – staff resistance may occur if they feel the pressure to learn new skills. The relationship between the employer and employee can be strained by the real possibility of industrial action occurring.
- **Understanding when and how to respond to technological changes** – the business must have the required level of expertise to know whether they should respond to the change, so, how they should respond and when. Consultants could be paid to advise on the best response. The services obtained will be influenced by the amount the business can afford.
- **Teething problems** – not all new technology will work as anticipated straight away. There is a transition phase between the new replacing the old. This could lead to output falling and costs deteriorating until any problems are resolved.
- **Speed of technological change** – some industries are known for rapid technological change. It can be difficult for some firms to keep up with this, especially if they are experiencing difficulties in developing employee skills to develop it accordingly.

The **factors a business will consider when deciding whether to respond to technological change** are:

- **Finances** – any new technology introduced to a business not only has the direct costs associated with training, redundancy, financing, etc. All businesses will also consider the overall cost of the technology, but in relation to the sources of finance available and competitive benefits expected.
- **Competitors** – the business will review the technology used by competitors, and decide whether to acquire it or not. The type they use, if any at all. If existing technology is anticipated to meet the business objectives for the long term, there is no need to replace it even if competitors are developing a technological breakthrough will be patented by competitors, thus preventing the business from developing its own and placing a duty on them to develop their own, but better.
- **Industry norms** – a business operating in a fast-changing technological market may have to conform, as new technology evolves, if this is essential for continuing to remain competitive. In the mobile phone industry. This can influence production processes, goods or services offered and how customer accesses the product.
- **Staff reaction** – the response of employees to any new technology has to be considered. If staff do not support the process may be delayed and not provide the benefits desired.
- **Transition** – the business has to assess the operational implications, as it introduces new technology, it phases out those no longer needed. Its assessment has to address the potential for capacity may fall during this transition phase and this might cause problems for the business. Output could increase, along with customer complaints, and rates decreasing. A business has to deal with any teething problems, otherwise not only could output suffer, but costs could also increase.
- **Compatibility** – any new technology which is proposed to be introduced may not be compatible with the existing firm. New technology which is not compatible with the existing firm will not be considered.
- **Forecast data** – the business will consider not only the cost implications of the technology, but will provide with regards to expected output, wastage rates, sales, etc. It has to consider the forecast data, but be prepared with alternative strategies if the outcome is different than predicted.

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Any technological change a business considers will be influenced by many factors. They will have to be convinced that the long-term costs, if they are to agree to it. If a key manager's support is needed for change, it becomes more difficult for those proposing it to make it happen.

### Achieving an A grade

A technological advancement is not necessarily adopted by all who it could apply to, considered in light of the industry and type of product being produced. A market renowned for fast-changing technological developments is likely to have businesses in with customer expectations as a consequence. Essential for remaining competitive, e.g. televisions, etc. Some businesses have had few technological developments in their product area. Some do not require it, e.g. food manufacturing. A good business is influenced by technological change and others are not.

If an essay requires the impact of technological change to be analysed it should be from the viewpoint, but also that of different stakeholders. Customers may gain through new products, but may lose out by having to pay a premium price, as similar products are not available.

Finally, it is important to examine why some businesses in the same industry will change and others not. Has the financial position, market understanding and attitude of management had a part to play in the decisions made?

### 3.7.6 Questions (Part 1)

1. Explain **one** way a consumer can benefit from technological change.
2. Why might employees resist technological change?
3. HMV was slow to respond to the download music market. Analyse why HMV was not as prompt to the developments in new technology, which allowed consumers to download music. (You should write 1–2 A4 sides and you may wish to further research the music market.)

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## Ethics, the Social Environment and Corporate Social Responsibility

Business ethics relate to the moral values which influence the conduct and decisions of one whose behaviour and decisions are morally correct. This can be very difficult as what is right by one type of stakeholder may not be judged so by another. For example, selling padded bikini tops aimed at girls as young as seven years. It was considered that the marketing group should be focused on being children rather than being sexualised. This attracted media coverage, eventually resulting in the product being withdrawn from sale, even though it was legal.

Some of the moral dilemmas faced by businesses include:

- Should charitable donations be reduced as profit margins fall?
- As cigarettes have been linked to illnesses including cancer, should a business continue to sell them?
- Should a business continue to use a supplier who has poor employee working conditions?
- Should a business relocate overseas to reduce costs, even though UK staff will be affected?

Attempting to make ethical decisions that satisfy all stakeholders will be difficult as their expectations and it will be difficult to please all. The business has to balance its own interests with what it considers the priority.

## Corporate Social Responsibility (CSR) and the Pressures for Socially-responsible Behaviour

Elements of being 'socially responsible', such as paying a minimum wage to employees, are often imposed by governments. Corporate social responsibility is the voluntary practices that businesses adopt beyond their legal obligations. CSR refers to not only *what* a business chooses to do, but also *how* it makes them. It addresses how companies deal with their social, economic and environmental responsibilities and as the effect it has on stakeholders, including customers, suppliers and local communities. A business acknowledging through its words and actions that it has a duty to these stakeholders goes beyond what is required by the law.

Implementing CSR should provide benefits to both society and businesses. **Socially responsible behaviour** includes:

- **employees** have access to training which allows them to acquire new skills, are not being exploited, work against, work in a safe environment and have social events
- **suppliers** are paid a fair price for their raw materials and components, are provided with training to improve their own working conditions and do not have contracts imposed on them
- **customers** receive safe products, which match the description provided. They are not coerced into buying and receive good after-sales care.
- the **local community** benefits from jobs being created, local suppliers receive business, traffic congestion are kept to a minimum, while management provides time to support the community and funds to them

CSR strategies can be adopted for a number of reasons:

- CSR underpins the core business values – The Co-operative and The Body Shop
- operating costs are reduced through improved efficiency – Toyota Production System
- fulfilling consumer expectations – car manufacturing industry
- rivals are adopting CSR strategies
- positive brand image – Cadbury sourcing cocoa from Fairtrade farmers in Ghana
- differentiation – Ben & Jerry's
- attract and retain the best employees
- a positive reputation among the local community which might make it easier to secure future plans

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<sup>10</sup> source: <http://www.guardian.co.uk/business/2010/apr/14/primark-children-padded-bikini-top>

### ✓ Advantages of CSR:

- **Easier to recruit and retain staff** – a business that is known for making the right decisions in relation to the environment, society and its stakeholders, including employees, will attract new staff and will have a low labour turnover rate. This helps to keep recruitment costs low.
- **Improved employee motivation** – ethical businesses are believed to have employees who are more dedicated and supportive of the business activities than those that are not. This leads to efforts, thus leading to high levels of productivity, quality and efficiency.
- **Positive brand image** – making the right decisions can help differentiate a business. For example, a luxury ice cream is renowned not just for its quality, but also the good care taken by the brand owner as one who has genuine care about the communities it operates in, rather than just profit making. This will appeal to consumers who wish to purchase ethically.
- **Competitive advantage** – consumers are now able to find out more about the ethical practices of a business, especially with the use of the Internet and the requirement for a corporate social report. A business that is known for making decisions with regard to the environment and/or society could face a fall in demand, as consumers switch to businesses that meet their environmental and social expectations. A business which meets the expectations will have an advantage over those which do not, which should lead to increased sales.

### ✗ Disadvantages of CSR:

- **Costs** – business costs can increase, as a decision might be made to use a more expensive material as they provide recyclable materials which are less damaging to the environment. A business might work alongside suppliers to help them adopt more ethical practices, but this can increase costs. Production changes, in terms of machinery and processes, to improve efficiency levels and reduce waste will increase costs in the short term. The long-term financial benefits of these strategies in the short term, but should in the long term outweigh the cost savings generated through efficiency improvements.
- **Lost sales** – The Co-operative Bank will not do business with businesses that produce weapons, such as cluster bombs, due to their poor records on labour rights. This can result in losing revenue, but it might ultimately gain by attracting consumers who wish to support ethical businesses.
- **Conflict** – any ethical decision which compromises the profits of the business can lead to conflict between shareholders who do not agree with it. The extent to which an ethical approach is adopted will be influenced by the amount of power shareholders have over this. Balancing the interests of shareholders is not easy, as they have different expectations and this can lead to conflict of interest within the business.

### Making ethical decisions influences all areas of business activity:

- **Promotion** – ethical policies used by a business can form part of its promotional strategy, which can help to build brand and differentiates it from others.
- **New product development** – a business may develop products to fit in with the needs and expectations of consumers, e.g. The Body Shop, Toyota's Prius.
- **Production** – new production techniques may be used to improve efficiency and reduce costs.
- **Pricing** – a business may choose to price products based on what is reasonable and fair, rather than as high as the market allows.
- **Human resources** – staff will be trained so ethical standards can be met, but this can increase costs. Decision-making where possible, so that employees' views are given consideration.
- **Financial** – businesses will seek to pay suppliers within a reasonable amount of time, rather than as late as possible. This is important for small suppliers whose cash flow can be affected by late payments. This is a particular problem between some supermarkets and their suppliers.

The extent to which a business will adopt CSR strategies will depend on many factors, including customer expectations, the extent to which it is scrutinised by the public and the extent to which requirements are not complied with will influence the final decision.

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### Achieving an A grade

Reports can be very accurate with regards to ethical and unethical business practices, but they may not present an incomplete view, which leads the reader to a conclusion which may be based on incomplete facts. Ensure you analyse all the relevant data and information before reaching a conclusion, otherwise there is the possibility your judgement does not consider all the facts. For example, it may be tempting to judge a multinational as unethical, if it pays much less in a developing country than in a developed country. However, some developing countries often do not have a high standard of living different to the UK, thus the wage received might still be a good standard of living.

Remember a business has different stakeholders to satisfy, so what one group may not like, another may. A good example is to just believe a business decision is ethical or unethical without considering the range of stakeholders and the circumstances which influenced it before reaching a conclusion.

Lastly, keep in mind that two businesses could be faced with similar circumstances and adopt different strategies. Does this mean that one is more ethical than the other? Analyse the circumstances which influenced the decisions reached and why one or more may have had a stronger ethical stance and not the other.

### Shareholder v Stakeholder Approach

The divide between profit-based (shareholder) objectives and wider (shareholder) objectives of interest for a business.

A business that focuses solely on shareholder expectations is taking a **shareholder approach**. The business is run purely for the benefit of its owners and any decisions made are based on the best return on their investment. The business adopts strategies which maximise shareholder value, even if it may be to the detriment of other stakeholders.

The stakeholder approach may be considered as certain stakeholder groups requiring the business to give them equal consideration in decisions made. As a result of their consumer rights through consumer protection programmes and the Internet, business expectations are now being met without serious consideration. Furthermore, the Companies Act 2006 requires directors to consider the interests of all stakeholders in the decisions undertaken. A business that attempts to satisfy all stakeholder needs is demonstrating the **stakeholder approach**.

A business may choose at times to focus on the needs of one particular stakeholder group. This is known as the **win-lose approach**. Focusing on the needs of one type of stakeholder may be to the detriment of another. For example, the Toyota accelerator pedal crisis, resulted in fatalities due to the accelerator pedal sticking whilst cars were being driven. Toyota ignored the expectations of consumers who wanted to be driving safe cars. Some models had a faulty pedal problem, which added to the costs of the business. Suppliers may have been put under pressure to supply components at the required standard, as this was the origin of the problem. Shareholders may have to bear higher operational costs, resulting in a lower dividend allocation, if profits were lower. If the business had not acted to deal with the problem its corporate image may have been damaged. Both suppliers and shareholders affected, if the continuity of the business was threatened.

More examples of stakeholder conflict include:

- **Management vs Employees:** the management of the company wishes to generate profit for the company by producing more goods, while the employees are not prepared to work longer hours unless salaries improve.
- **Governments vs Owners:** new sustainability legislation means that a company may have to invest in equipment in order to reduce its levels of carbon dioxide. While important, this expenditure eats into the potential profits of the company.
- **Suppliers vs Banks:** this conflict occurs as the business needs to keep a positive cash flow, but also make large payments to its suppliers – if raw materials are not paid for, suppliers may have less flexibility in setting future payment deadlines, or it will have fewer suppliers.



A business that attempts to balance the needs of all stakeholders is demonstrating the stakeholder principle: all should benefit eventually. A business taking time to work with suppliers increases costs, which possibly could reduce profits and dividend allocations in the short term. The products produced by the business will improve due to the suppliers meeting higher standards, which enhances the reputation of the business which could lead to higher sales and profits. If they are allocated a proportion of these in a profit sharing scheme, whilst shareholders receive a dividend allocation. Suppliers obtain repeat business due to their reliability. The confidence of job security in the region with the potential for further employment opportunities and government benefits, as the business is working positively alongside suppliers to improve the local economy. In the medium to long term each one benefits. In the short term it may not satisfy all stakeholders but in the medium to long term each one benefits.

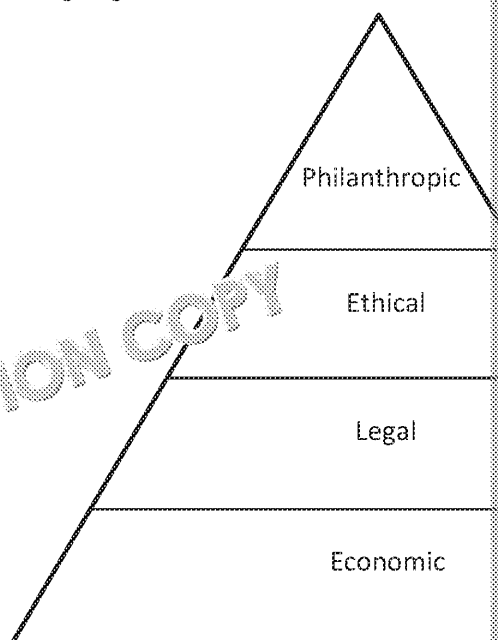
### Achieving A grade

When considering stakeholders how realistic is it that all stakeholders can be satisfied in the medium to long term? Does the business need to satisfy the needs of all stakeholders?

## Carroll's Corporate Responsibility Pyramid

Archie B Carroll created his CSR pyramid in 1991. The pyramid shows the four key responsibilities in order of importance for a business to meet.

Legal responsibilities, for instance, which involve following the letter of the law, cannot be viable until the company is economically viable, i.e. costs are covered by the company's revenues. Ethics (i.e. making a greater effort than that which the law requires) cannot be put into practice until legal responsibilities are met, while firms cannot enter philanthropy until their ethical, legal and economic responsibilities are met. An example of philanthropy can be seen in McDonald's, a company that invests in the UK's grassroots football, ensuring that more children have a chance at keeping fit. Naturally, many commentators consider the products that McDonald's offers child-unfriendly. Some are sceptical of the company funding such philanthropic schemes.



### 3.7.6 Questions (Part 2)

Please write your answers on a separate piece of paper or in an exercise book.

- Describe two strategies a manufacturing business could adopt to be more corporate socially responsible.
- Evaluate the extent to which Cadbury's decision to use Fairtrade cocoa in its products was because they wanted to be more corporate socially responsible. (You should use your own research to research Cadbury's decision further.)

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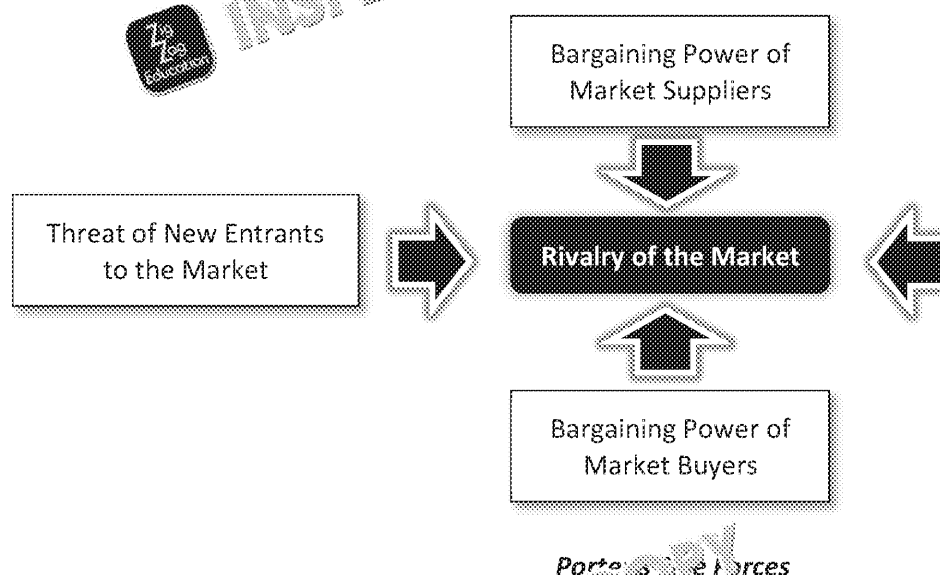


### 3.7.7. Analysing the External Environment to Assess Threats: the Competitive Environment

#### Porter's Five Forces and Shaping Competitive Strategy

Michael Porter describes the competitiveness (rivalry) of a market as determined by five forces.

The structure of a dynamic market is constantly changing, and so, in order to achieve a competitive advantage, businesses need to have good information on every external factor. In this way, businesses can react and shape their competitive strategy whenever a change occurs.



#### New Entrants

Firms that already exist within a market need their goods to be at the right quality and price to compete should a new competitor enter the market. Likewise, businesses work on unique selling points (USPs) of their products in order to stand out from the crowd.

Businesses look at *barriers to entry* when deciding whether to join a market; however, existing firms can also benefit from high barriers to entry. A market with high barriers to entry (e.g. the telecommunications market, which requires large amounts of infrastructure) can benefit already-existing businesses, which have a lot of experience and knowledge of the market. If a big business decides to enter the market, the already-existing firms could be forced to exit. In order to prevent this loss, draw up exclusive agreements with suppliers in order to prevent them from supplying the new entrant.

#### Substitutes

These are the alternative products/services that a consumer might want to buy instead of the product/service being offered. The Mars bar, for example, is in direct competition with the Toffee Crisp (i.e. it is a direct substitute for the Mars bar could be an orange, as it is still considered a snack food though is much healthier than the Mars bar). A substitute for a physical book might be an eBook reader.

The power of substitutes will depend on many factors, including *price*, *perception*, and *availability*. If an orange is cheaper, more convenient, and is perceived to be a better buy than the Mars bar, consumers will start to move away from the Mars bar. It will then cost the company a lot in time and money to develop new products and activities if they decide to try to win back their market.

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### Buyer Power

If a market has many producers but only a few consumers, the buyers have a lot of power. If there are many consumers and few producers, buyer power is much less significant. In a town where every third store was a barbershop, the consumers would probably benefit because they would be competing on price and quality. If there was only one barbershop, however, the consumers would have no choice but to buy from them.

Consumers that buy in super bulk have significant power. So, Take a cow farm (e.g. a large supermarket chain) purchases most of the farm's milk, the farm becomes a consumer. The farm now has a regular buyer (the supermarket) but that buyer has to command price reductions and changes in quality.

Changes in technology give more power to the consumer and seller, too. While banners and noted placement on search engines such as Google, consumers right at their fingertips. If a consumer wishes to know the price of a good in order shop price is fair, it does not take too much searching online to find out.

### Supplier Power

When there are many suppliers to a market, the power that each one has over the market is small. However, if the market is concentrated, that is, however, the source of goods/services is focused to a select few suppliers, those suppliers have more power over the market. Suppliers in this position can heavily influence prices and standards of quality. Collusion, where suppliers agree to control over supply is to collude with other businesses in order to decide what to sell and at what price. This practice is illegal in most of the developed world, though can still occur (especially in developing countries).

Microsoft is a good example of how a supplier can gain control over the market. It may not have the most up-to-date image anymore, the business is still responsible for the systems used worldwide (i.e. Windows). As such, the power that Microsoft has over

## Rivalry

The type of competition (rivalry) sets it apart from everything else. If a monopoly suppliers can lose out significantly through lack of bargaining power. Oligopolies the form of competition. Porter insists on the importance of a business different oligopoly, e.g. the internet service provider market, this might involve business deals to potential customers.

### 3.7.7. Questions

Please write your answers on a separate piece of paper or in an exercise book.

1. What barriers to entry exist in the print newspaper market?
2. How might the threat of substitutes affect the traditional newspaper market?

### 3.7.8. Analysing Strategic Options: Investment Appraisal

#### Financial Methods of Assessing and Investment

Businesses use investment appraisal techniques to answer two key questions:

- If we make an investment, how long will it take to get the money back?
- If we make an investment, how profitable will it be?

Essentially, firms are analysing how beneficial it would be to make a particular investment, the *investment*.

There are three main methods to answer these questions, namely *simple payback*, *present value* and *net present value*. Each method gives businesses different bits of information to help them decide whether they should invest in something or keep their money in the bank.

All three methods of investment appraisal start with a *cash flow table*. The following table shows an example:

Year	Cash in (£000s)	Cash out (£000s)	Net cash flow (£000s)
Present	—	36	(36)
Year 1	24	12	12
Year 2	24	12	12
Year 3	24	12	12
Year 4	24	12	12
Year 5	24	12	12
Year 6	24	12	12

The table shows that a business plans to buy a machine costing £36,000. The machine will help the business earn £24,000 per year. However, it will cost the business £36,000 for a net cash flow of £12,000 per year.

#### Simple Payback

This method of investment appraisal focuses on the time it takes for a company to *get its money back*.

$$\text{Payback} = \frac{\text{Sum invested}}{\text{Net cash per time period}}$$

In the case of the company in the previous table, we can quickly calculate payback:

$$\text{Payback} = \frac{36000 \text{ invested}}{12000 \text{ per year}}$$

$$\text{Payback} = 3 \text{ years}$$

We could already see this answer from the table above. The calculation is quicker and more precise – this is useful when there is no exact year at which an investment was successful.

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Let's use another example:

Year	Cash in (£000s)	Cash out (£000s)	Net cash flow (£000s)
Present	—	45	(45)
Year 1	24	12	12
Year 2	24	12	12
Year 3	24	12	12
Year 4	24	12	12
Year 5	24	12	12
Year 6	24	12	12

The investment costs £45,000 while the net cash flow is the same. The table shows that the company will be able to pay back its investment somewhere between year three and year four –

By year three, the company still owes £9,000. We can use this figure as the sum of the net cash flows across the twelve months of the year to see when exactly the company paid back its investment.

$$\text{Payback} = \frac{\text{Sum invested}}{\text{Net cash per time period}}$$

$$\text{Payback} = \frac{9000 \text{ from year 3}}{12000 \text{ over 12 months}}$$

$$\text{Payback} = \frac{9000}{12000/12}$$

$$\text{Payback} = \frac{9000}{1000}$$

$$\text{Payback} = 9$$

$$\text{Payback} = 3 \text{ years and 9 months}$$

### Interpretations of Simple Payback

Simple payback benefits businesses as the calculations show them how long their investment is at risk as opposed to being kept in the bank, earning interest.

Business owners often look for the shortest payback period possible with investment (at play) and so simple payback can be very useful when comparing two or more investments. The investment that takes the least amount of time to pay back will be the one management may also compare investments based on how much the company stands to gain. Simple payback can show.

### Limitations of Simple Payback

Showing a business the length of time it takes for payback is extremely useful, but with this method of appraisal:

- This is not a definite estimate: some (or all) of these even) may increase more over time.
- If management of a business is too focused on the short-term aspects of payback, they may miss the benefits of long-term investment.
- This method only focuses on payback, not profitability, and so a business can invest in opportunities that are not profitable.

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## Average (Accounting) Rate of Return

While payback looks at the timing of cash flow, average rate of return (ARR) focuses on the average annual return (from an investment) with the amount of money invested.

ARR is calculated in the following manner:

$$\text{Average Rate of Return} = \frac{\text{Average Annual Return}}{\text{Initial Outlay}} \times 100$$

To get to this calculation, a business must first find a couple of others:

1. Total profit over lifetime of investment = Total net cash flows - Investment outlay
2. Average annual return =  $\frac{\text{Total profit over lifetime of investment}}{\text{Number of years of the investment project}}$
3. Average rate of return =  $\frac{\text{Average Annual Return}}{\text{Initial Outlay}} \times 100$

**Let's use an example:**

A business wishes to make an investment of £35,000 over a five-year period. This is the *initial outlay*.

The table below shows the business's cash flows over the next five years.

Time Period	Net Cash Flow (£000s)	Cumulative Cash Flow (£000s)
Year 0	(35)	(35)
Year 1	9	(26)
Year 2	9	(17)
Year 3	12	(5)
Year 4	12	7
Year 5	9	16

The total net cash flow for the business will be £51,000, which leads to a total profit of the investment of £16,000.

We can use these figures, plus the initial outlay of £35,000, to calculate the ARR:

1. Total profit over lifetime of investment = Total net cash flows - Initial outlay  
 Total profit over lifetime of investment = £51,000 - £35,000  
**Total profit over lifetime of investment = £16,000**

2. Average annual return =  $\frac{\text{Total profit over lifetime of investment}}{\text{Number of years of the investment project}}$

$$\text{Average annual return} = \frac{16000}{5 \text{ years}}$$

$$\text{Average annual return} = \frac{16000}{5 \text{ years}}$$

$$\text{Average annual return} = \text{£3,200}$$

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3.

$$\text{Average Rate of Return} = \frac{\text{Average Annual Return}}{\text{Initial Outlay}} \times 100$$

$$\text{Average Rate of Return} = \frac{3200}{35000} \times 100$$

$$\text{Average Rate of Return} = \frac{3200}{35000} \times 100$$

$$\text{Average Rate of Return} = 9.14 \text{ per cent (to 2 dp)}$$

This set of calculations shows the profitability of the business's investment compared with the 3.75 per cent that it originally invested.

### Interpretations of Average Rate of Return

Companies using ARR can take advantage of many benefits, including:

- Setting targets for profitability: If a business decides it will only take on investment opportunities that offer a minimum 10 per cent profitability or more, it will know not to invest in the example above
- It is easy to compare two or more opportunities on the basis of which stands to offer the highest return
- If there is only one opportunity available, the business can compare the reward for taking the investment with the reward for putting the money in the bank. The graph below shows an example:



Graph: Example of reward for investment risk

The example in the graph shows that a business stands to make 3.75 per cent in the bank. If the business decides to take the investment, however, it will not receive a reward for risk. So, if the reward for risk (i.e. making the investment) is 9.14 per cent, the business must subtract its bank interest of 3.75 to show the true reward of its investment.

$$\text{True reward of investment} = \text{ARR} - \text{Potential bank interest}$$

$$\text{True reward of investment} = 9.14 - 3.75$$

$$\text{True reward of investment} = 5.39 \text{ per cent}$$

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The higher the potential interest rate, the lower the true reward and, therefore, appears to a business.

### It Pays to be Big

Small businesses are less likely to make investments where the rewards are small and the risk is high. Big businesses, on the other hand, can afford to take these risks because they have more resources (and money behind them) to better cover these costs.

### Limitations of Average Rate of Return

Some of the drawbacks that businesses find with ARR include:

- The method has a narrow focus as it only looks at overall profitability.
- ARR ignores the timings for when cash flows, i.e. the method does not tell businesses which investment is the most profitable. This can hinder other forecasts, such as planning work.

### Net Present Value

#### Discounted Cash Flow

While payback only looks at timings and average rate of return only looks at profitability, NPV takes both of these factors into consideration. Businesses achieve this by focusing on the present value of their investments, i.e. what (or how much) they are giving up by deciding to make an investment.

In the case of discounted cash flow, businesses are giving up the interest rate that they could have earned by keeping their cash in the bank. This means that a business's money is worth more now than it is worth in three years' time. If interest rates were at 7 per cent, for example, a pound today is worth 7 per cent less every year that it is not earning interest in the bank.

Businesses use discount factors to work out how much their money would be worth in the future. To use discount factors, businesses need to know how many years the investment will last.

Year	3%	5%	7%	9%
1	1.00	1.00	1.00	1.00
2	0.97	0.95	0.93	0.92
3	0.94	0.91	0.87	0.84
4	0.92	0.86	0.82	0.77
5	0.89	0.82	0.76	0.71
6	0.86	0.78	0.71	0.65
7	0.84	0.75	0.67	0.60

Table: Discount Factors

If a business is looking to make a four-year investment, for instance, and the rate of interest is 7 per cent, the discount factor would be 0.66. The business can then calculate the value of, say,

Present Value over time = Cash Flow x Discount Factor

Present Value after four years = 1,000 x 0.66

Present Value after four years = £660

The present value calculation shows that the company's cash of £1,000 would have a present value of £660. This is the *opportunity cost* of not keeping the cash in the bank, i.e. of failing to invest it.

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## Net Present Value

Present value is useful to a business, but it is only one value. What businesses really want to know is how the value of an investment affects them over time. Net present value (NPV) allows businesses to compare investments that involve the same investment.

Let's use two examples: Project Alpha and Project Gamma. Both projects require an initial investment of £700,000 and both earn the same amount of revenue over time. The projects also have a discount rate of 7 per cent. However, their cash flows are different. Project Alpha earns more revenue in the early years, while Project Gamma earns more towards the end of the project.

Project Alpha				Project Gamma	
Year	Cash Flow	Discount Factor	Present Value	Year	Cash Flow
0	(£700,000)	1.00	(£700,000)	0	(£700,000)
1	£430,000	0.93	£401,869	1	£10,000
2	£275,000	0.87	£240,196	2	£25,000
3	£10,000	0.82	£8,163	3	£17,500
4	£160,000	0.76	£122,063	4	£275,000
5	£25,000	0.71	£17,825	5	£160,000
6	£17,500	0.67	£11,661	6	£430,000
Net Present Value			£101,777	Net Present Value	

Table: NPV Comparison between Project Alpha and Project Gamma

The two tables show that, even though both projects cost the same in initial investment, Project Gamma has a lower NPV. This is because the discount rate is higher, meaning the company's cash over time: since Project Gamma does not earn the majority of its cash in the early years, its earnings are worth less than those of Project Alpha.

## Interpretations of Net Present Value

Companies can keep track of the timings of their cash flows and the value of their investments to their present value.

Businesses like to use NPV because it is a handy 'what if?' calculator. A firm can use NPV to compare investments based on various factors, such as:

- time period of investment
- differing interest rates
- differing amounts of initial investment
- differing structures of cash flow

## Limitations of Net Present Value

Even with its advantages over payback and ARR, this method is still not the best for all problems, such as:

- two or more projects can only be compared if their initial investments are the same
- NPV can be very difficult to calculate
- the method can also be very difficult to understand and, therefore, communicate

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## Limitations of Investment Appraisal in General

As we have seen, each method of investment appraisal has its own benefits and limitations span across investment appraisal in general, such as:

- it can take much time to gather the information required for investment appraisal and deciding whether an investment is too expensive is an expensive process in itself
- there are many unforeseen costs and taxes that occur in business, which investors do not consider
- much of investment appraisal can be difficult to understand (and, therefore, the benefits and drawbacks of certain opportunities are often missed)
- business owners and managers often look to the short-term benefits of an investment with the short-term being the one chosen. However, this narrow view is not the long-term picture for an investment.
- by putting a figure on every risk, business owners can lose sight of the reward in the first place

## Factors Influencing Investment Decisions

### Qualitative Influences

These are the stories behind the numbers and refer to quality of information. Take a business. You have £10 million that you would like to invest in a film. You would expect a good return on your investment. You could earn £1.2 million in a savings account. How do you maximise your money?

Perhaps you would like to invest in a film:

<i>Avatar</i>	£91m
<i>Titanic</i>	£88m
<i>The Lord of the Rings</i>	£76m
<i>Jaws</i>	£70m
<i>The Full Monty</i>	£68m
<i>Star Wars</i>	£66m
<i>Grease</i>	£60m
<i>Toy Story 2</i>	£55m
<i>ET</i>	£55m

These are the UK takings alone – not including the rest of the world. Of course there is a risk you might lose your initial investment; for example, in 2011 Uma Thurman's movie *Crash* lost its first weekend in the UK despite costing over \$5 million to make. It just proves that, like any other investment, all will carry an element of risk or uncertainty.

### Quantitative Factors

These are the numbers behind the stories. There are many influences of numerical data. Against a backdrop of weak consumer confidence, very competitive markets and globalisation, businesses need to make decisions that will affect the financial future and health of the business.

Your job in an exam is to make the calculation and then discuss the results as you are given. This involves looking at more than one table to gather information for analysis. For example, if the absenteeism rate may be on two different tables and you may need to make a calculation you can get to your final result. Much like a logic problem you have to look for the pieces and put them together. You will be expected to recommend a decision the case study company faces. Imagine you have to face the finance director tomorrow in a meeting and you have to decide. Before you meet him/her face to face you better make sure a) your numbers are correct and b) you have reasons to back up your decision.

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### 3.7.8 Questions

Knead More plc is a bakery trading across the UK through a variety of retail outlets. Against a backdrop of bread profit margins being squeezed due to rising wheat prices, they are considering its options. They would like to increase efficiency rather than increase prices and are looking to also improve their green credentials. They have three choices:

**Project A:** Investment in more efficient ovens – this would give cost savings.

**Project B:** Investment in more aerodynamic vehicles – this would increase sales but also increase costs and fossil fuel used.

**Project C:** Investment in a new factory building at the Glasgow plant, which would allow for more efficient bread production line – this is to replace old equipment.

#### Project A: New Ovens

Initial investment £9m	Cash In	Cash Out
Year 1	3.0	2.0
Year 2	5.2	2.2
Year 3	5.6	2.3
Year 4	5.8	2.6
Profit to		

#### Project B: Aerodynamic Vehicles

Initial Investment £6m	Cash In	Cash Out
Year 1	2.3	1.2
Year 2	3.2	1.0
Year 3	3.3	1.0
Year 4	3.5	1.0
Profit to		

#### Project C: New Factory Building

Initial Investment £15m	Cash In	Cash Out
Year 1	4.2	1.5
Year 2	7.5	2.0
Year 3	8.9	2.2
Year 4	8.9	2.5
Profit to		

Using the tables above, calculate the ARR of each project and analyse your results.

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# Answers

## 3.7.1

1.
  - a. Full-page spread in a magazine is tactical because it is a short-term move to gain more exposure.
  - b. Appraisal of customer service is a strategic decision because the company's processes are at a standard that encourages repeat business from consumers.
  - c. Cross-promotional partnership is tactical because it is a temporary measure to attract more customers. However, once the partnership is over, those customers will leave.
2. A mission statement communicates the business values to key stakeholders, it can also encourage employee commitment.
3. A mission statement can be a good public relations exercise, which makes the business more attractive. Furthermore, if rivals have a mission statement the business may believe it is at a disadvantage.
4. Students should show understanding of internal and external influences and what operational objectives. Examples may include:
  1. Communication: all teams need to be kept updated if the company is to bring in new products.
  2. Competitors: these companies may bring down costs further or even raise prices. Comfy Bottoms Ltd as a cheap, low-value alternative.
  3. Unforeseen circumstances: the company's supply may suddenly be cut off.
  4. Operations Director: this person may prefer to offer ethical products at the expense of profit.
5. For strengths, students might mention profitability, quality, reputation, location. For weaknesses, students might mention staff turnover, reputation and location.
6.
  - Another strength might be the reputation that Royal Mail has built as a trusted company.
  - Another weakness might be the fact that it has so many physical locations as customers access the services online.
  - Another opportunity might be the continued integration of technology with services.
  - Another threat might be rival companies, such as FedEx and DPD, which are growing rapidly.

## 3.7.2

1.
  - a. Cost of sales excludes any of a business's expenses, instead focusing only on opening stock plus purchases and its closing stock.
  - b. Current assets are assets that have been with a business for less than a year.
2.
  - a. The supplier may wish to see either the statement of financial position or the income statement.
  - b. The supplier may wish to see the statement of financial position in order to assess the liquidity of Pies 'n' Chips Ltd. The supplier will want to know whether Pies 'n' Chips Ltd has the capital to convert into cash when necessary and that the company is not burdened by financial commitments.
3.
  - a. Gearing ratio shows how much of a company's finances are funded by long-term loans.
  - b. ROCE (return on capital employed) shows the profitability of an investor's investment.
4.
  - a.

$$\text{Gearing ratio (GR)} = \frac{\text{Non-current liabilities}}{\text{Capital employed}}$$

$$\text{GR for Tomfoolery International Ltd} = \frac{123,000}{237,000}$$

$$\text{GR for Tomfoolery International Ltd} = 51.90\%$$

- b. With a gearing ratio of 51.90%, Tomfoolery International Ltd is highly geared. The company's leadership needs to consider its expenditure in order to maintain its position on external funding, such as bank loans.

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### 3.7.3

1. Short-term objectives usually reflect the circumstances which a business finds in the present. Long-term objectives are based on where it wishes to be in the future.
2. The functional areas of Marks and Spencer could set their objectives as follows:
  - a. Marketing objectives – increase its product range, improve product differentiation, increase awareness of in-store products and increase online sales.
  - b. Operations objectives – increase capacity and flexibility.
  - c. Human relations objectives – improve the standard of staff, skills and product ranges.
  - d. Finance objective – increase the range of products available by 5% to support the achievement of other objectives.

### 3.7.4

1. Government intervention can include providing goods and services, subsidies, tax breaks, and regulations and implementing economic policies.
2. Answers may include negative impacts which mainly centre on increased costs. Students may also write about positive impacts such as: sustainable environment, stability for businesses that rely on specific resources, such as the lobster example, and stakeholders such as employees and the local community who have environmental concerns.
3.
  - a. Improved living standards; reduction in poverty; more disposable income; increased demand for goods and services; could lead to improved motivation and productivity.
  - b. Increases operating costs, competitiveness could suffer (especially when costs are passed on to price inflation as higher costs are passed onto consumers).
4. Advantage – strengthens reputation/brand, easier to attract and retain employees, lower costs and it is unlikely the business will face prosecution and fines. Disadvantage – increased costs of implementing new legislation.

### 3.7.5

1. A growing economy puts pressure on the supplies of goods and services, which increases business costs. Suppliers start to charge more, which may reduce the profit margin. Businesses may pass this on to consumers in higher prices, if they sell a price-elastic product. This may reduce the wage of employees, as their spending power is being reduced if prices are increasing. This may lead to business closures.
2. During positive economic growth a business may expand into new markets, develop new products and actively seek new investment opportunities.
3. A non-necessity item is not required for a person to survive. It is presumed to be a luxury. An increase in interest rates reduces the cost of borrowing and possibly could encourage higher interest rates, as these become more affordable either due to the cost of financing for suppliers or because consumers now have a higher level of disposable income.
4. An increase in interest rates increases the cost of borrowing. If a business has a high level of debt, this leads to the cost of borrowing increasing, which reduces its profit margin. A business known for having enormous stocks of cash so would benefit from higher interest rates. Consumers who have any borrowings could have a lower level of disposable income, if a greater proportion goes towards covering the costs of their debts. This may lead to the demand for a business's product becoming less affordable. However, due to its strong brand and image consumers may continue to buy the product and decide to reduce their spending on other items.
5. Monetary policy aims to control the economic activity of a country through controlling the interest rate, exchange rates and credit available within the country. Fiscal policy aims to control economic activity through government spending and taxation.
6. Reduce taxes – increased disposable income leading to consumer spending power, higher level of demand. Reducing corporation tax leads to businesses paying less tax, which improves their profit margins and may encourage them to go ahead with projects. This improves the demand for industrial goods and services, as well requiring more equipment. Increasing the demand for industrial goods and services, as well requiring more equipment – this leads to greater demand for goods and services, as well as employment.

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### 3.7.6

1. Improved features, reliability, quality, distribution networks, standards of living becomes more efficient through the use of technology.
2. Employees may resist the introduction of new technology, as they do not understand it. They may not have been involved in the decision-making process regarding this technology because they are fearful they cannot develop the required skills or the technology is too complex.
3. Complacency – believing its brand image was strong enough to maintain demand in the market effectively to understand the threat it posed to the business, if it did not have the funds to develop and implement the required strategy in a timely manner. It may have been who lacked the required skills to launch the business, as the market changed around it.
4. Recycling – planning for the future, changing processes to reduce the CO2 production.
5. CSR – part of its ethos. In the nineteenth century Cadbury provided housing for its workers, as it is part of its core value system, as it has always been concerned about the community. It has always attempted to make a positive contribution to them. Other reason – Fairtrade Chocolate, has become very successful. Using Fairtrade cocoa allows Cadbury to differentiate itself, especially at a time when this market continues to grow. If major rivals like Nestlé never be able to recover any market share it loses, if it was not the first one to adopt this strategy. It also promotes the business in a positive light, which can help in attracting and retaining customers and employees. This can be a way to bring in new customers and increasing sales. The extent to which this strategy is based on CSR will depend on the business and its mission statement. It might be part of its usual CSR strategies as it has values, like Innocent Drinks.

### 3.7.7

1. Barriers which may stop new competitors arising in the print newspaper market.
  - The high costs of printing, distributing and advertising in the very first edition.
  - Regulations which newspapers must abide by, including copyright and libel laws, that might put off venture capitalists from investing in a start-up paper.
  - Arguably, brand name and loyalty are very strong in this market, with many established titles, to the point of having a daily paper and having a distaste for any other.
2. Traditional print newspapers face threats from all kinds of substitutes, mostly digital. In the digital age, news is delivered through a variety of forms including websites, apps, such as smartphones and tablet computers. The low barriers to entering digital market substitutes (indirect competitors) abound. Not only are there articles online that people are getting news delivered in snippets on social media or through Google News, but podcasts. Online games and cartoon strips are also a substitute for the puzzles and comics. With low costs and high competition, the digital market is offering an array of possible substitutes for newspapers, and often free or cheap, although very often of lower quality. As offers cheap and effective forms of advertising, which will impact on newspaper revenue. In response, newspapers may be forced to adapt – to cut costs, emphasise their unique selling point, professional journalism, or take the leap into the digital market and out of print.

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### 3.7.8

#### Project A: New Ovens

Initial Investment £9m	Cash In	Cash Out	Profit
Year 1	3.0	2.0	1.0
Year 2	5.2	2.2	3.0
Year 3	5.6	2.3	3.3
Year 4	5.8	2.6	3.2
Profit total			10.5

#### Project B: Aerodynamic

Initial Investment £6m	Cash In	Cash Out	Profit
Year 1	2.0	1.0	1.0
Year 2	2.5	1.0	1.5
Year 3	2.8	1.0	1.8
Year 4	3.0	1.0	2.0
Profit total			8.1

#### Project C: New Factory Building

Initial Investment £15m	Cash In	Cash Out	Profit
Year 1	4.2	1.5	2.7
Year 2	7.5	2.0	5.5
Year 3	8.9	2.2	6.7
Year 4	8.9	2.5	6.4
Profit total			21.3

$$\text{ARR} = \frac{\text{Total cash return} - \text{Initial cost}}{\text{no. of years}} = Y$$

$$\frac{Y}{\text{initial cost} \times 100} = \text{ARR}\%$$

#### Project A: New Ovens

Total profit (cash return) = 10.5  
Initial cost = 9  
Number of years = 4

$$\begin{aligned} 10.5 - 9 &= 1.5 \\ 1.5 / 4 &= 0.375 \\ 0.375 / 9 \times 100 &= 4.16\% \end{aligned}$$

#### Project B: Aerodynamic

Total profit (cash return) = 8.1  
Initial cost = 6  
Number of years = 4

#### Project C: New Factory Building

Total profit (cash return) = 21.3  
Initial cost = 15  
Number of years = 4

$$\begin{aligned} 21.3 - 15 &= 6.3 \\ 6.3 / 4 &= 1.575 \\ 1.575 / 15 \times 100 &= 10.5\% \end{aligned}$$

#### Answers (AO1 and AO3) might include:

You would recommend Project C because it has the highest ARR percentage. However, what else could be done with the money – could higher returns be found elsewhere? If the interest rate at a bank savings account is 12%, then none of these projects should be taken on this basis. So finally, consider other criteria (e.g. safety, efficiency and improvement in credentials) with the highest ARR then you should recommend Project C.

#### Going for the A grade:

You need to show your examiner all the workings out in the box to get the full marks. The final answer is not enough. Make sure your workings are neat; take time to get the final answer right. You will still score marks if you do not get the final answer and you can also score for good presentation.

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