

2023 specification
first exams 2025 (2024 for AS)

AS / A Level Year 1 AQA Business Course Companion

3.2: Managers, Leadership and Decision Making

2nd Edition – August 2023

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Teacher's Introduction

This resource has been written to support the learning of Unit 2: Managers, Leadership and Decision Making, which forms part of the AQA Advanced Level GCE in Business. It gives an in-depth view of the new qualification, presenting what specification points students need to know, plus extras along the way for extended learning.

At the beginning of this resource you will find a list of contents showing every specification point that is covered. There are also questions and answers at the end of the resource to help students apply their knowledge to real-life business contexts. Any key terms are revised as a glossary at the end of the resource.

Students get plenty of chance to practise their quantitative skills in this resource, including:

- Calculate, use and understand percentages (Chapter 3.2.2.)
- Calculate, use and understand ratios and fractions (Chapter 3.2.2.)
- Construct and interpret a range of standard graphical forms (Chapters 3.2.1. to 3.2.3.)
- Use and interpret quantitative and non-quantitative information in order to make decisions (Chapters 3.2.1. to 3.2.3.)
- Interpret, apply and analyse information in written, graphical and numerical forms (Chapters 3.2.1. to 3.2.3.)

While extremely valuable to a student's revision, this resource should be treated as a companion to the many other textbooks and activity guides available. As with any subject, it is good to read as widely as possible!

The subjects covered in this resource include everything from decisions trees and opportunity cost to risk, uncertainty and the role and importance of stakeholders. The notes included in this resource can be given to students before a lesson as preparation for a topic, afterwards in order to help solidify their knowledge, or can be used by teachers as a supplement to in-class exercises and activities.

It is hoped that this resource, as well as offering support for teaching the essential elements of the AQA examination, will help students build on their research and dissemination skills. The business world is a constantly changing one full of fascinating stories. This resource attempts to utilise some of these stories as a basis for teaching in the most interesting way possible, meanwhile encouraging further study from the next generation of business analysts!

Happy teaching!

August 2023

2nd edition – August 2023

- p.2 – Added 'The Distinction between Management and Leadership' and 'What Managers Do' section removed
- p.2 & p.3 – 'Analysing Management and Leadership Styles' has been renamed to 'The Tannenbaum-Schmidt Continuum'.
- p.3 – the section on the Blake Mouton grid has been removed
- p.4 – 3.2.1 Questions – Q3 removed (remaining questions have been renumbered)
- p.5 – Added 'decision trees' to key points covered (no additional content added)
- pp.12–14 – 'Influences on the Relationship with Stakeholders' section has been removed

3.2. Managers, Leadership and Decision Making

3.2.1. Understanding Management, Leadership and Decision Making



Key Points Covered

- The Distinction between Management and Leadership
- The Tannenbaum and Schmidt Model
- Types of Management and Leadership Styles and their Effectiveness

The Distinction between Management and Leadership

Management involves four basic functions: *planning, organising, leading and controlling* a business. It is the general administration of a business – the *business as usual* or *business as normal*.

Leadership, on the other hand, describes how a business is guided, how a person *leads* employees and positively influence them in order to bring success to the business. They are visionaries. They have *innate* and often *charismatic* characteristics that *encourage* and *inspire* employees to reach their full potential.

It is worth noting that *good managers are not necessarily good leaders!*

Types of Management and Leadership Styles and their Effectiveness

Management of a business involves the day-to-day maintenance of its operations. It describes how a business is guided. It focuses on how people *motivate* their workers to work in order to bring success to the business. A good *managerial* leader is a visionary with characteristics that *encourage* and *inspire* employees to work to their full potential and decide what is possible. While *managers* make sure objectives are completed, *leaders* who identify and set the objectives in the first place; they decide what needs to be done.

Many business leaders see charisma as a key element of being a good leader, though it is an integral part of many business leaders have managed to get the most out of their subordinates. Likewise, it is also worth noting that *good managers are not necessarily good leaders!*

Let's look at some common management and leadership styles.

Autocratic

This is a *dictatorial style*, where workers are set a task and *told* how and when to complete it, without consultation or participation in the decision-making process. The absence of consultation can *decrease* employee motivation, but on the other hand the decision-making process is much *faster*.

This technique is often used in large factories where businesses might employ many low-skilled workers. The workforce is *directed* to perform a task and given very specific instructions. While an efficient way of getting things done, the autocratic style can lead to resentment within the workplace since employees feel undervalued by their employers.

Paternalistic

The paternalistic style, also known as '*father knows best*', allows for *consultation* with employees on a given task, but the *decision* as to how to carry it out is *made by the business leader*. It is, nevertheless, still *autocratic* while taking more into account the needs and best interests of the employees.

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Much like the democratic style, the paternalistic method is generally favoured by small companies. It can have drawbacks, though, such as a leader becoming so involved in the task that they end up controlling everything and hindering the development and/or creative thinking of their employees.

Democratic

This involves *empowering employees by involving them in the decision-making process*. The leader consults employees, but remains in overall control. After a task has been decided, workers are expected to complete it within the deadline. Although consultation slows down the process, the democratic style can improve employee motivation as it makes them feel part of the team.

Leaders of start-ups and new or small businesses often use the democratic style since their businesses are small. Leaders of these businesses have short chains of command, with most decisions directed straight to them, and so they often involve more people before they act. However, the slowing down of the process as numerous people all give their opinion, can make it seem impossible to come to an agreed decision.

Laissez-faire

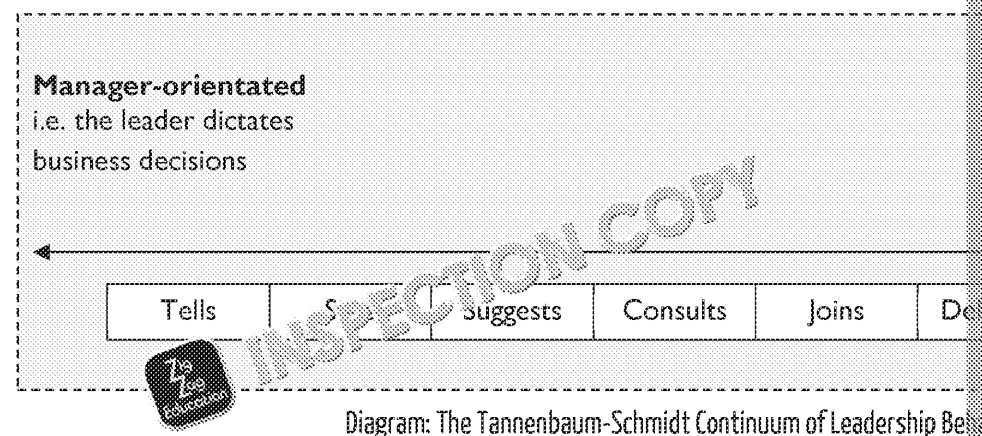
This style *empowers* employees to carry out a given set task with the *minimum of interference* from the manager/leader. The degree of the manager's participation in the task is *being available to give advice and guidance, when sought* by employees.

The laissez-faire technique works well in large organisations that have many layers of management below the business leader. Departments / business units work autonomously to achieve their objectives, speaking to the leader only when absolutely necessary. This technique can be difficult for leaders to administer, however, especially if they are not 100 per cent confident in their employees. The workforce may also lack confidence in the manager or in themselves, as most are used to being told what to do and when to do it. Laissez-faire can also create a 'big brother' atmosphere in the workplace, where people know that while the boss is not around he/she is always watching.

The Tannenbaum-Schmidt Continuum

Tannenbaum and Schmidt (1973) presented the idea that leadership skills could be placed on a continuum.

Tannenbaum and Schmidt's leadership continuum suggests that a manager's style can range from authoritative to more focused on teamwork and delegation (and vice versa) along the two ends of the spectrum, depending on the situation, type of business and available resources.



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Tells: the leader identifies the issue, makes the business decision and then feeds

Sells: the leader makes the business decision and then sells the decision to the workforce. Questions and issues can be raised, though the decision has ultimately already been made.

Suggests: the leader makes the decision and actively asks for questions from the workforce to participate in this discussion and feel as though they have a hand in the process. The final decision falls with the manager. This decision-making method helps build trust between the manager and the workforce.

Consults: the leader makes a decision and invites the workforce to ask questions. In this previous category, the manager takes any questions into consideration to ensure the best decision for the business. This method helps build motivation of the workforce.

Joins: the leader presents a problem to the team and asks for any suggestions or questions. The discussion helps the leader, who still ultimately makes the final decision. This method works well with teams that have specific knowledge that assists decision-making.

Delegates: the leader outlines a problem and hands decision-making to members of the team within specific parameters that they cannot cross. The team must solve the problem and the final decision, though responsibility still falls with the leader. Leaders using this method must have a good working relationship with their workforce.

Abdicates: the leader completely relinquishes problem-finding and decision-making to the team. The team has the freedom to solve issues in whatever way they see fits the objectives of the business, however, still falls with the leader in the end and so the team must be able to handle the responsibility and demonstrate complete self-control.

3.2.1. Questions

Please write your answers on a separate piece of paper or in an exercise book.

1. Tenzonbow is a manufacturer of sports equipment. Since its inception, the company (which has 30 employees) has been led in an autocratic manner. The firm is now planning to become more laissez-faire.

Consider the positives and negatives of changing from autocratic to laissez-faire. Write down what you think Tenzonbow should do.

2. Describe how management and leadership differ.

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3.2.2. Understanding Management Decision Making



Key Points Covered

- The Difference between Risk and Uncertainty
- Opportunity Cost
- Decision Trees
- Influences on Decision Making

Businesses make decisions all the time. These decisions can involve anything from hiring more staff to moving locations, buying equipment or making capital investment decisions, a business must gather all the facts – at least, all the facts it is possible to gather. Decision-making is based on historical *data* – i.e. what happened in the past will sometimes be a good guide to what is possible to tell and so business leaders must use their *intuition* as well as both data and intuition.

The Difference between Risk and Uncertainty

All business decisions carry with them a degree of *risk* or *uncertainty* and potential for *reward* (i.e. what a firm expects to get out of its business decision if it is successful). The words 'risk' and 'uncertainty' are often used to mean the same thing; however, a subtle distinction can be made between them.

Uncertainty: this is a negative effect that comes from the general course of business where the costs and rewards for businesses in ways they cannot possibly predict. As such, businesses are uncertain – however, they can be prepared! Many firms build themselves products and services. This way, should one product start to fail due to unforeseen circumstances, they can make enough sales in order to survive (the costs of other products).

Risk: like gamblers, firms take risks with every decision they make in the hopes of a reward. A new venture, for example, can either succeed or fail. Firms use risk to assess the potential impact of their business decisions, weighing the potential rewards against the risks. The main objective here is to achieve the greatest reward with the least amount of risk and uncertainty, therefore, is the amount of control a firm has over it.

Let's use capital investment as an example:

Businesses undertake *capital investment* for many reasons, such as to *replace* broken or old equipment or to help expand their operations. Whatever the reason, capital investment is a business's finance for a considerable number of years and so it is important that the decision is made.

If a new piece of machinery costs £25,000, but could potentially double current sales, then weigh up the risk against the reward. Is doubling sales enough to pay for the time it will take to pay off the £25,000? How long will the machinery last before it needs to be replaced? Will the company need to hire more staff as well?

There is uncertainty, too: the market could fail, or the business's products could be unpopular. A business must have enough other products in its portfolio to survive in case of uncertainty.

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Opportunity Cost

This is an *economic term* that defines true or real cost, in *non-monetary* terms, as (up) the *next best alternative* when making a decision. Opportunity cost implies the what is sacrificed to get it. This is an extremely important concept for an entrepreneur starting a new business or product.

If an entrepreneur decides to invest time and money in a particular project, then the value of the *next best* project that could have used those resources (time and money) is the opportunity cost.

Opportunity cost does *not separate costs from benefit* – instead, it allows an individual to measure its cost *in relation to the benefit* of the *next best* alternative choice.

Assuming that only one of the alternatives is available for a choice then the *second best* choice is given up in order to have the first.

Examples:

The Choice Made	The Possible Opportunity Cost
Build a new motorway	A new hospital
Go on holiday	A new HD television
Repay a loan	A new computer
Go to the cinema	A trip to the zoo
Study for an examination	A trip to a theme park
Buy a music CD	A DVD movie
Become an arable farmer	A dairy herd
Employ extra staff	A machine purchase

Decision Making and Opportunity Cost

A traditional business is made up of many individual departments, each with its own objectives (the *goals* or *targets*) that the department intends to achieve by pre-determined means. The departments should be interdependent, working together with the aim of fulfilling the business's objectives as stated in its *Mission Statement*.

The following table shows different departments and the objectives they may have.

Department	Objectives to be Achieved
Marketing	To have a dedicated, well-trained and highly-motivated sales team. To achieve or exceed their monthly or weekly sales targets.
Production	To sustain efficiency by having the most up-to-date machinery. To have a highly motivated production team.
Human Resources	To employ the right people for the jobs available. To foster a positive environment with good industrial relations.
Finance	To maintain a positive cash flow for the business. To manage the business's finances efficiently.

Not all objectives can be achieved in a business – at least, not all at the same time. If the goals of the company, some department objectives may need to be discarded. This is where opportunity cost comes in.

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For example: a business may give more funding to its marketing department than it because the current plan is to promote its products rather than improve its machinery. An action dropped in order to put investment into the marketing department would be

Using this example, the business in question should also consider the following:

1. What are the consequences of selective investment, i.e. in a particular department?
2. What are the opportunity costs of such decisions?

Decision to Invest in	Possible Positive Consequences	Possible Negative Consequences
Marketing	<ul style="list-style-type: none"> • Increase in team size • Increased motivation • Possible sales increase • Improved training 	<ul style="list-style-type: none"> • Demotivation of other departments • No new production machinery • Poorer cash management • Mundane selective procedure
Production	<ul style="list-style-type: none"> • Additional workers • New machinery • Increased motivation • Increased output 	<ul style="list-style-type: none"> • Demotivation of other departments • Possible loss of sales • Poorer Human Resource management • Possible cash flow problem
Human Resources	<ul style="list-style-type: none"> • Better staff management • Increased motivation • Additional workers • Better selection procedure 	<ul style="list-style-type: none"> • Demotivation of other departments • Fewer new sales • Poorer financial management • Less efficient production
Finance	<ul style="list-style-type: none"> • Additional workers • Equipment upgrade • Increased motivation • Better cash management 	<ul style="list-style-type: none"> • Demotivation of other departments • Poorer sales • Ineffective selection process • Inefficient production

What other opportunity costs may arise by investing in one department rather than another?

Decision Trees

As we saw in the previous few pages, business leaders can make decisions based on intuition or on data. When it comes to data, *decision trees* come in very handy.

Decision trees help businesses to make the right choice. They are graphical representations of business decisions. They consider the choice in question, the probability of its success and the potential financial gain. Decision trees show businesses three key pieces of information:

- The options that are available
- The possible outcomes
- Where the business decision needs to be made

The end goal of a decision tree is to show the business the value of success or failure for any given option. It helps the option with the most value and the highest probability of success is often the right choice, but it depends on the business and its market.

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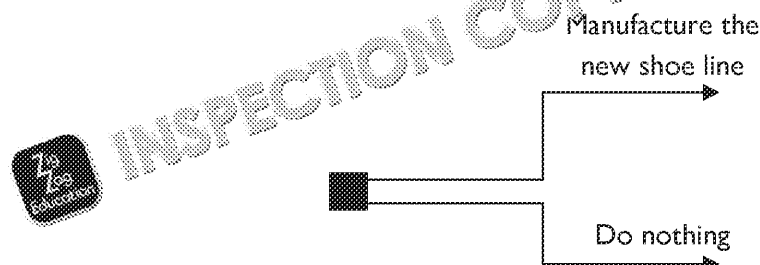


Let's use an example:

Rubber Sole Ltd specialises in manufacturing running shoes for athletes and for sports fashion. The company is considering the manufacture of a new line of sports shoe.

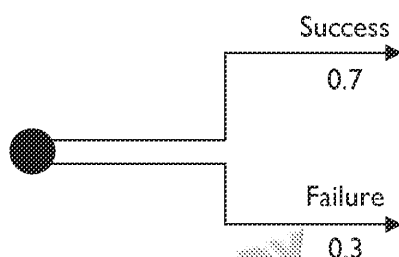
1. Decision:

The decision is either to manufacture the new line or do nothing. So far, the



2. Probability:

Whenever the company has introduced a new shoe in previous years, it has had a 70% chance of success. Rubber Sole Ltd can use this historical data, therefore, to predict the possible

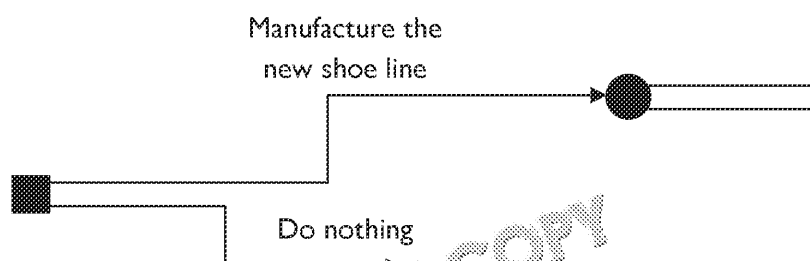


Since historical data tells us that a new line of Rubber Sole Ltd shoes generally has a 70% chance of success, we can convert this into a probability ratio of 0.7. This means that because the ratios must add up to 1.

Note: decision trees show both squares and circles. The squares indicate business decisions (i.e. out of control of the business) and so there is a probability of success or failure.

3. Decision tree:

If we put both the decision and probability sections together, we have a decision tree.



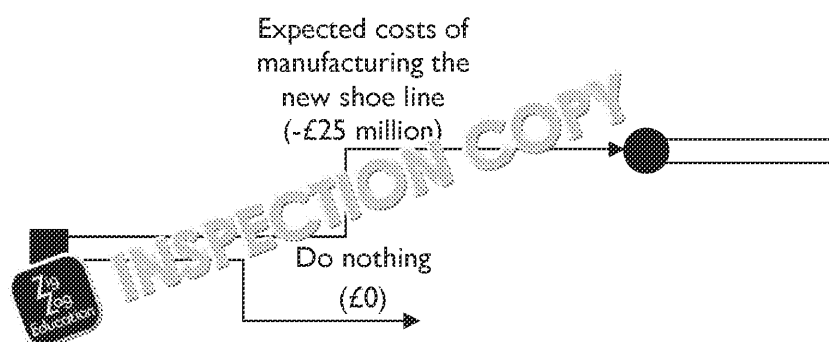
We now see that Rubber Sole Ltd can either decide to manufacture the new line or not. If it goes ahead, it has a 70% chance of success.

We have some useful information now, but it's not quite enough. Businesses need to know the possible costs and look at *net cash* and *net gain*.

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4. The new line is expected to cost £25 million to manufacture. If it is successful, it will generate a net cash flow. A failure will only earn the company £7 million. If the company does not manufacture the new line, their change in cash flow will be nothing.



5. We now have the potential reward in cash flow if Rubber Sole Ltd decides to manufacture the new line. The net gain for success would, therefore, be £25 million (success – £25m cost of manufacture). However, we have not taken into account the potential loss if the firm fails.

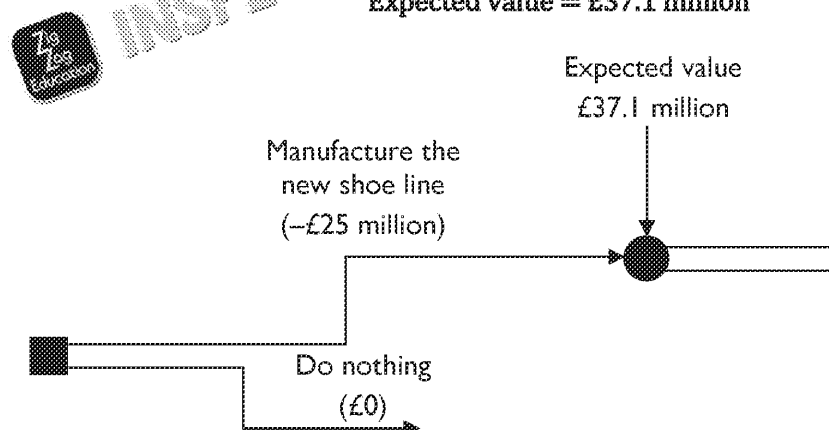
We calculate the probable reward using the following method:

$$\text{Reward for success} = £50\text{m} \times 0.7 = £35 \text{ million}$$

$$\text{Reward for failure} = £7\text{m} \times 0.3 = £2.1 \text{ million}$$

6. Using the figures for success and failure, the expected value for manufacturing the new line can be calculated as follows:
- $$\text{Expected value} = \text{Reward for success} + \text{Reward for failure}$$
- $$£37.1 \text{ million value} = 35 \text{ million} + 2.1 \text{ million}$$

$$\text{Expected value} = \text{£37.1 million}$$



7. Finally, the company can calculate the net gain of manufacturing the new line. The expected value of the decision is £37.1 million and the expected cost of manufacturing the new line is £25 million.

$$\text{Net gain} = \text{Expected value} - \text{Expected costs}$$

$$\text{Net gain} = 37.1 \text{ million} - 25 \text{ million}$$

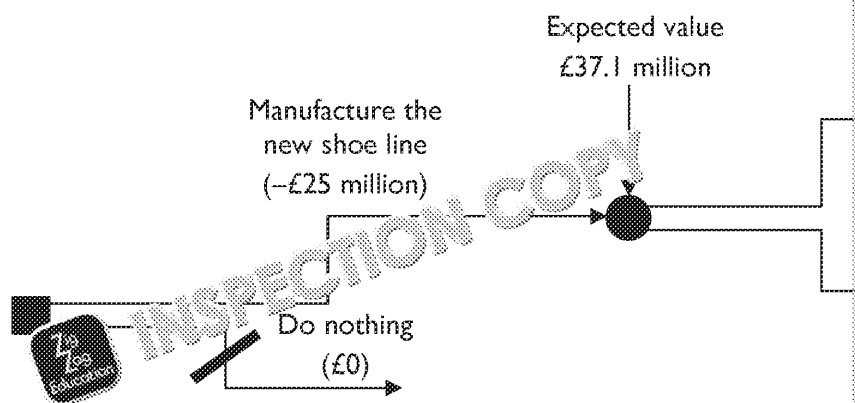
$$\text{Net gain} = \text{£12.1 million}$$

The net gain that Rubber Sole Ltd can expect for manufacturing the new line represents enough cash flow for the business, then Rubber Sole Ltd will choose to manufacture the new line rather than doing nothing.

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The fact that Rubber Soul Ltd has decided to go ahead with the new shoe line is the alternative decision.



The Value of Decision Trees

Businesses use decision trees for all manner of choices, such as whether to make a new product. Some of the benefits firms get from decision trees include:

- Decision trees make businesses focus on uncertainty, ensuring managers
- They lay things out so that businesses can see the whole picture – it is easy
- Decision trees present choices and chance in a logical, easy-to-follow form
- The trees show not just probability, but value too
- They are especially useful for businesses when forecasting something that
- such as using historical data on previous product launches to predict the
- Decision trees are a great method to ensure businesses actually analyse

Decision trees work best for routine, tactical decisions rather than strategic ones. They also help businesses to see the facets to a change in strategy that cannot possibly be accounted for with a simple

Influences on Decision Making

There are many factors influencing businesses at all times. This is true for decisions. Businesses need to look at the value and probability of a decision's success.

The mission of the company can directly influence the decision-making process. If Rubber Sole Ltd was to become the best-known shoe brand in the world, a decision to enter the clothing market would probably end with a flat 'no'.

The objectives are equally influential to a firm. Following Rubber Sole Ltd's mission of profit maximisation would likely be an important objective. As such, any opportunity that would probably not be taken up by the firm.

Ethics are big business. Whether the personal values of the owners or simply the values of their consumers want to see, businesses stick to their ethics (most of the time). If a business prevented the business from increasing its carbon emissions, for instance, there would be a decision tree on whether to purchase a new, coal-powered factory.

The external environment plays a large part in how businesses operate and what their environment can include anything from the state of competition (i.e. the competitive environment), the physical location of the business (e.g. does the location have space for business expansion), the needs of consumers and the needs of suppliers. Decisions, such as whether to innovate on a product, are made carefully and often in order to forecast how a firm's rivals will react and whether competitors

Resource constraints come into many decisions, such as whether a business can afford to launch a new product or service. Who supplies the materials? Can the materials be purchased elsewhere? If not, can the business supply, the business must be prepared for this. Business decisions, therefore, can be made based on what resources are available to the firm.

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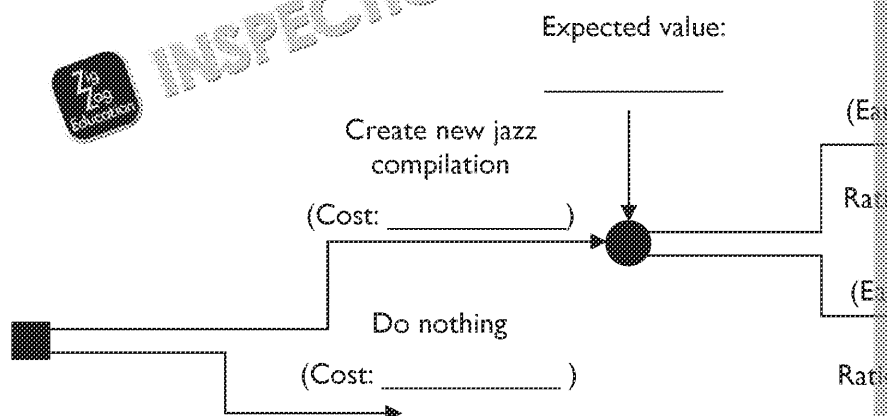


3.2.2. Questions

Please write your answers on a separate piece of paper or in an exercise book.

3. The following diagram shows a decision tree for Tin-Din Sounds, a UK-based company is considering the release of a new jazz compilation album. On average, jazz company £25 million but cost £12.5 million to put together. The average sale is 55 per cent. If the compilation fails, the company only stands to make £3

Copy out and fill in the decision tree below using this information and calculate the Expected value for Tin-Din Sounds.



4. Tin-Din Sounds wishes to invest in one of its main departments, but needs to decide which. Look at the table below and fill in the spaces with a possible opportunity cost for each department. Remember, consider how investment in one department may mean that another department is not funded.

Decision to Invest in	Possible Positive Consequence	Opportunity Cost
Marketing	<ul style="list-style-type: none"> Increase in team size Increased motivation Improved consumer awareness of Tin-Din's artists 	
Artists and Repertoire (A & R)	<ul style="list-style-type: none"> Bring in additional artists Increased development of musicians Increased output (i.e. more records) 	
Human Resources	<ul style="list-style-type: none"> Better staff management Increased motivation Improved recruitment 	
Finance	<ul style="list-style-type: none"> Additional workers Increase in sales Increased motivation 	

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3.2.3. Understanding the Role and Importance of Stakeholders



Key Points Covered

- Stakeholder Needs and Conflict
- Managing the Relationship with Different Stakeholders

Stakeholders come in all shapes and sizes. In simple definition, stakeholders are any individual or group that has a direct influence on or is interested in a business. This might include the owners, shareholders, customers, suppliers and employees, among many others.

Whenever a business makes a decision, it has to consider its stakeholders: their needs and what they might have on the business. Some decisions will work out better for different stakeholders than others, but it must act for most businesses.

The majority of businesses are no longer just interested in what their shareholders want, but they look at the bigger picture, which shows multiple different individuals and groups influencing business decisions. Some stakeholders have more power than others and they all influence business decisions. The table below shows a list of stakeholders, their key interests and what power they have over a company.

Stakeholder	Key Interests	Power
Shareholders	Survival, growth and profit maximisation	Elect directors
Owners	Survival, growth, positive reputation and acclaimed prestige	Direct management
Management	Efficiency, low labour turnover, good industrial relations and status	Enforce objectives, corporate strategy
Suppliers	High sales, steady growth, good liquidity and positive reputation	Availability of goods
Government	Growth, high turnover, high profits, increased tax revenue and environmental awareness	Legislation, practices, control
Financial institutes (banks, etc.)	Repayment of loans/interest, etc.	Removal of funds
Customers	Low prices, quality product, green credentials and reliable service	Spending power, awareness, loyalty
Employees	Salary, job security, career progression, motivation	Productivity, quality of products
Local community	Safe place to live, low noise, disruption and pollution	Complaints, protests

Table: Stakeholders, their key interests and their power and influence

The power of stakeholders can be broken down into four categories:

Low power, low interest, e.g. unaffected members of the local community

Low power, high interest, e.g. non-management employees

High power, low interest, e.g. suppliers to the company

High power, high interest, e.g. local council

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We can draw these stakeholders as a stakeholder map:

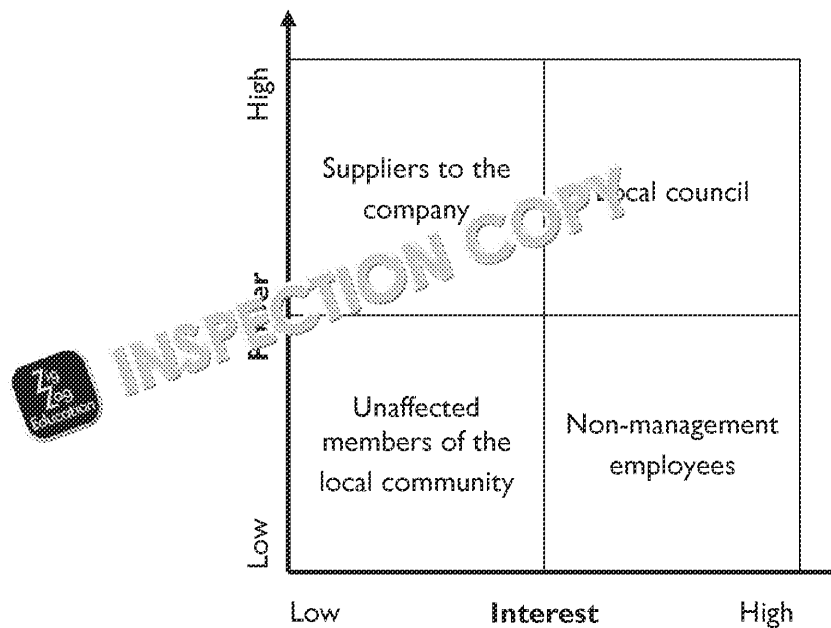


Diagram: An example stakeholder map

Stakeholder Needs and Conflict

Naturally, when it comes to stakeholder needs and power, there can be a conflict. For example, shareholders may be extremely interested in high sales and profit maximisation. Such as the local community, may want to ensure their home town is safe and free from pollution. If a company wishes to expand its operations in order to produce more goods, it will also come with the possible effects to the local community. If the company does not do this, the community could react by filing complaints with their local council, contacting the press and damaging the reputation of the company through word of mouth. This is a conflict between the company and the local community.

More examples of stakeholder conflict include:

Management vs Employees: the management of the company wishes to generate more profit by producing more goods while the employees are not prepared to work harder until they are paid more.

Government vs Owners: new sustainability legislation means that a company must reduce its levels of carbon dioxide. While important to the environment, this may reduce the potential profits of the company.

Suppliers vs Banks: this conflict occurs as the business needs to keep a positive cash flow. It also make large payments to its suppliers – if raw materials are not paid for on time, it will have fewer options for obtaining raw materials. It may also have flexibility in setting future payment deadlines, or it will have fewer options for obtaining raw materials.

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Managing the Relationship with Different Stakeholders

Many large corporations opt for the PR (public relations) route when it comes to relationships. If a company comes under fire for paying high management salaries while staff salaries and shareholder dividends stay the same, it can hire PR professionals without having to get directors personally involved. This, of course, is not always the case as a company is facing pressure from many different sides.

There are two main ways in which companies choose to interact with their stakeholders: *communication* and *consultation*.

Communication with Stakeholders

While the term 'communication' brings up ideas of discussion and interaction, this is not always the case. Businesses often simply disseminating key information to their stakeholders. For customers, businesses might offer company information online and social media profiles for news and humour). For employees, this communication may be done through monthly meetings while government bodies might receive communications through press releases from the business.

The main issue with communications is that the business can choose what information to share. Even with government legislation and the power of external pressure groups (e.g. Greenpeace), companies, such as Chevron and BP, generate \$millions in profits from the exploitation of oil. These practices have the potential to destroy ecosystems and the livelihoods of the people who live in the area (so in many cases). Nevertheless, these companies have informative links on their websites to show how much they care about sustainability and the fair treatment of all people. Do you think they spend all the time and money on eco-friendly publicity when the firms could be investing in greener technologies and fairer practices for all stakeholders involved?

Consultation with Stakeholders

Stakeholder mapping helps companies decide which stakeholders are their most important in terms of power and influence while also having the business's best interests at heart. Once the most important stakeholders are identified, it can schedule consultations with these groups. This is common practice for large businesses and helps management keep up to date with what their stakeholders need and want. It also gives stakeholders a chance to voice their concerns and get feedback from the business itself.

Consultation is especially important for companies when external pressures threaten their business, company or product/service. External groups, such as environmental charities, human rights groups, customers and suppliers, as well as government institutions. If the actions of a stakeholder could harm a business's profits or reputation, the business will often choose to engage in discussion with them, leading to agreements on either side (or sometimes further disagreements!).

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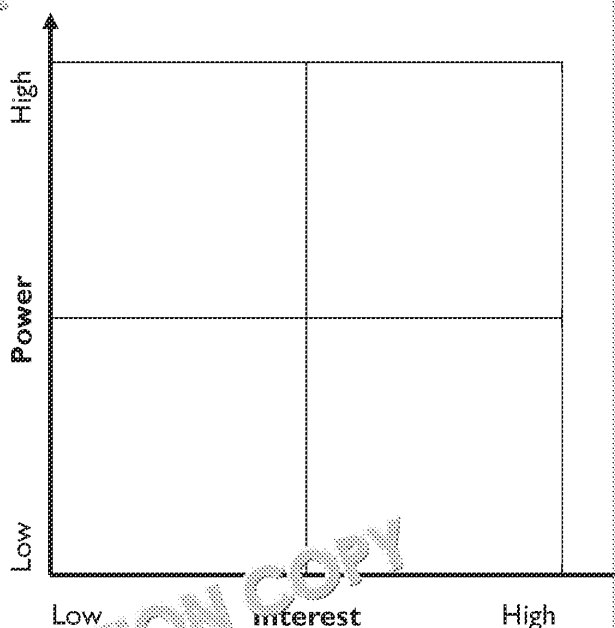


3.2.3. Questions

Please write your answers on a separate piece of paper or in an exercise book.

5. The sports equipment manufacturer, Tennis Elbow, wishes to create a map of its stakeholders. The company has 30 employees, most of whom are low-paid factory workers. The company obtains all its materials from one main supplier and sells its products to a select few companies. Tennis Elbow is based in a small town but the company does not have much impact on the local community.

Using the information above, complete the following stakeholder map and complete the table of stakeholder in your exercise book.



6. Below are three groups of stakeholders for Tennis Elbow. Explain where each group might have a high level of interest.



- Shareholders and Employees
- Suppliers and Consumers
- Business Owners and the Local Community



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3.2. Keywords

Leadership:	The direction, inspiration and motivation of a company
Management:	The day-to-day administration of a business that helps it to achieve its aims
Net gain:	The reward for a business's success minus any costs incurred
Opportunity cost:	The cost of passing up the next best alternative when a choice is made
Pressure group:	An organised collection of people who bring attention to a particular issue, such as environmental degradation
Probability:	The likelihood of something happening
Reward:	What a business receives if a risk is successful, e.g. profit
Risk vs uncertainty:	Risk is generally something that can be planned for; uncertainty involves the factors, normally external, that are beyond a business's control. A business can take calculated <i>risks</i> , but they are generally unable to plan for <i>uncertainty</i>
Shareholder:	A person or organisation that owns part of a private limited company
Stakeholder:	Any person that has a vested interest in a firm, such as employees, customers, suppliers or shareholders

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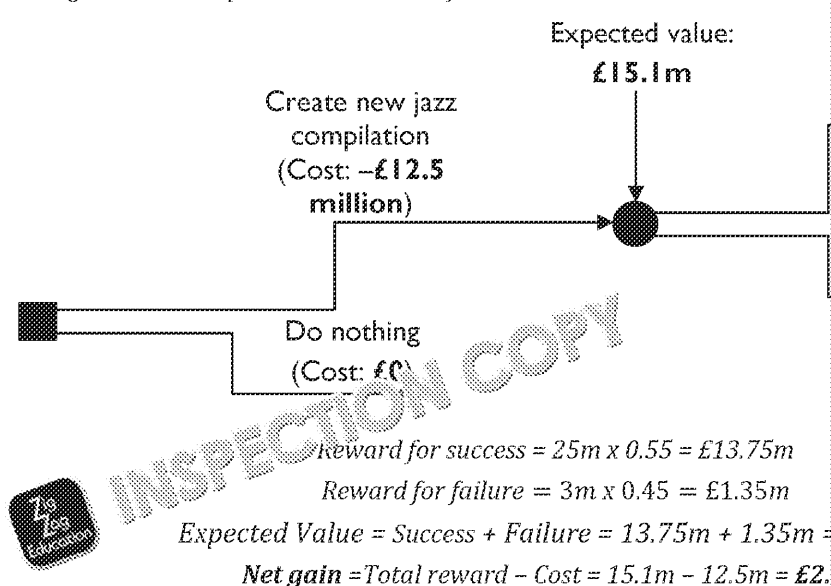
3.2. Answers

- Learners should show their understanding of the difference between autocratic and autocratic leaders make decisions then inform their workforce, while laissez-faire their employees by giving them large amounts of authority and intruding less often.

Learners should also consider which manner would work best for a small business such as Tin-Din's. As the business is still quite small (with 30 employees) and so the business owner may wish to stay involved in the day-to-day activities, processes are completed to standard. On the other hand, a laissez-faire approach might work if the owner trusts them, which may make them more motivated and successful.

Learners may wish to mention that a change in leadership should only be considered if the current leadership is not working – this applies to the business owner, too. Learners could also suggest that the current leadership style could allow more discussion between company members with away from the owner as the main decision-maker(s).

- Students should understand that, while leadership involves setting the creative vision for the business, the workforce, management is more focused on the day-to-day activities, which ensure the business therefore, meet its objectives.
- The following shows a completed decision tree for Tin-Din Sounds and calculation of expected value:



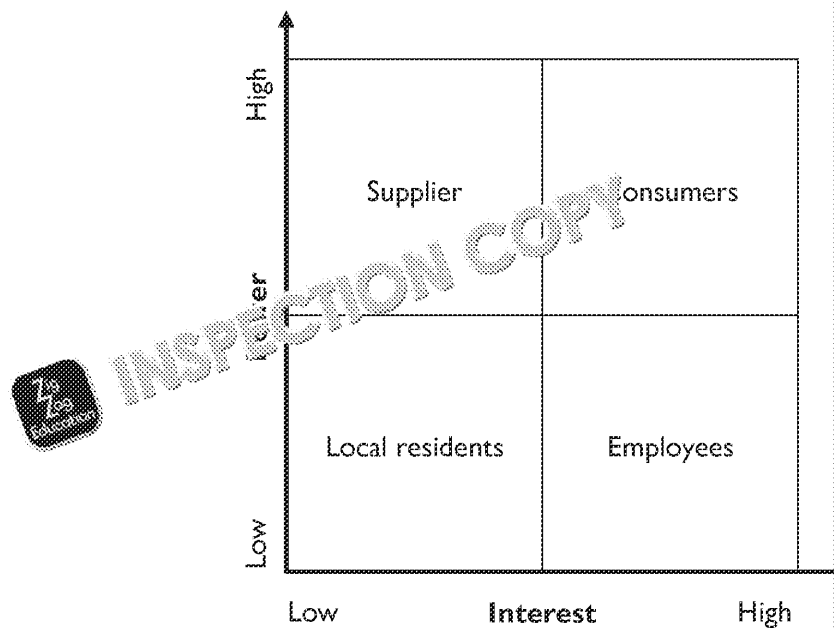
- Table below is filled with possible opportunity costs (answers do not have to be the same as the ones in the table).

Decision to Invest in	Possible Positive Consequence for Department	Possible Opportunity Cost
Publicity	<ul style="list-style-type: none"> Increase in team size Increased motivation Improved consumer awareness of Tin-Din's artists 	Human resources could leave of staff
Artists and Repertoire (A & R)	<ul style="list-style-type: none"> Bring in additional artists Increased development of musicians Increased output of new records 	Sales may lead to Tin-Din's becoming a major label
Human Resources	<ul style="list-style-type: none"> Improved staff management Increased motivation Improved recruitment 	Publicity priority, opportunity to play live
Sales	<ul style="list-style-type: none"> Additional workers Increase in sales Increased motivation 	Less investment in new artists, fewer new records, Tin-Din's becoming a major label

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5. The following shows a completed stakeholder map for Tennis Elbow.



6. Below shows three pairs of stakeholders for Tennis Elbow and where each might have an area of interest.

Shareholders and Employees: While shareholders might be looking for higher profits and dividends, employees may rather that higher profits were spent on increasing salaries and improving working conditions.

Suppliers and Consumers: Tennis Elbow's consumers may demand more products and services that raw materials can fulfil.

Business Owners and Local Community: The business owners wish to expand their business space in order to do so. This means that they might cause pollution and/or congestion and go against the interests of the local community.

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