

Quantitative Skills Workbook

for GCSE 9–1 Edexcel Business

Update v1.1, January 2022

zigzageducation.co.uk

POD
11127

Publish your own work... Write to a brief...
Register at publishmenow.co.uk

Follow us on Twitter [@ZigZagBusiness](https://twitter.com/ZigZagBusiness)

Contents

Product Support from ZigZag Education	ii
Terms and Conditions of Use	iii
Teacher's Introduction.....	1
Formulae.....	3
Command words	4
Assessment objectives.....	4
Exam technique.....	5
Section 1 – Percentages and percentage changes	6
Multiple-choice questions	8
Short-/Long-response questions	10
Section 2 – Averages.....	12
Multiple-choice questions	13
Short-/Long-response questions	15
Section 3 – Revenues, costs and profit	17
Multiple-choice questions	18
Short-/Long-response questions	20
Section 4 – Break-even	22
Multiple-choice questions	24
Short-/Long-response questions	26
Section 5 – Gross profit margin and net profit margin ratios	28
Multiple-choice questions	30
Short-/Long-response questions	32
Section 6 – Average rate of return (ARR).	34
Multiple-choice questions	36
Short-/Long-response questions	38
Section 7 – Cash flow forecasts	40
Multiple-choice questions	42
Short-/Long-response questions	44
Section 8 – Interpreting information from graphs and charts	47
Multiple-choice questions	48
Short-/Long-response questions	52
Mark Schemes.....	55
Section 1 – Percentages and percentage changes	55
Section 2 – Averages.....	57
Section 3 – Revenue, costs and profit	60
Section 4 – Break-even	63
Section 5 – Gross profit margin and net profit margin ratios.....	67
Section 6 – Average rate of return	70
Section 7 – Cash flow forecasts	75
Section 8 – Interpreting information from graphs and charts	83
A5 Question Booklet 1	Appendix 1
A5 Question Booklet 2	Appendix 2

TEACHER'S INTRODUCTION

As part of its reform of all GCSE subjects, the Department for Education (DfE) required all awarding bodies to revise their GCSE Business specifications ready for first teaching from September 2017 with first exams from 2019 onwards with the new 9–1 system of grading. All GCSE Business qualifications now follow a linear model of assessment whereby students sit both exams in the summer of their final year of study (Year 11). There is no coursework element.

Remember!

Always check the exam board website for new information, including changes to the specification and sample assessment material.

This resource is written to meet the needs of students preparing to sit GCSE Business exams with Pearson Edexcel. It is designed to help your students master the vital quantitative skills.

Many candidates find the quantitative questions tricky, and such questions are commonly dreaded by students. The well-known saying, though, suggests 'practice makes perfect', and hopefully the questions within this resource will help learners to perfect their exam skills, which will be particularly critical given the linear assessment requirements. As the two exams are sat at the end of the course, it is essential that students are familiar with the style and content of the questions and it is essential to prepare candidates to give them the best chance of securing pleasing results. Hopefully, after plenty of opportunities to practise their quantitative skills, learners will find the prospect of questions demanding mathematical skills less daunting.

What topics could assess quantitative skills?

Mathematical skills are an important part of the GCSE Business specification. The questions set to test candidates' quantitative skills will assess the ability to process and analyse numerical data relating to a business situation. Some questions may ask candidates to perform a calculation, whereas other questions could require learners to use mathematical skills to make, and justify, business decisions supported by quantitative and qualitative data. A minimum of 10% of total marks across the qualification involve the use of quantitative skills.

Generally, the minimum level of mathematics required for GCSE Business will be equivalent to Key Stage 3 mathematics.

The following table shows the quantitative skill topics covered by the Pearson Edexcel specification. Questions involving such skills will be presented within a business context.

	Pearson Edexcel
Candidates should be able to calculate:	
Percentages and percentage changes	☺
Averages	☺
Revenue, costs and profit	☺
Break-even quantity	☺
Gross profit margin and net profit margin ratios	☺
Average rate of return	☺
Cash flow forecasts	☺
Candidates should be able to interpret quantitative data to help them make and justify business decisions from sources such as:	
Graphs and charts	☺
Profitability ratios	☺
Financial data	☺
Marketing data, e.g. market research data	☺
Market data, e.g. market share, changes in costs and changes in price	☺

The author of this resource has a number of years' experience of teaching Business Studies for a range of qualifications from level 2 to level 7. The author is also an examiner for a major awarding body for GCSE and A Level Business Studies.

Using this resource

This resource can be used in a number of ways to help students to prepare for the independently by students or as a teacher-led exercise. Here are a few suggestions:

Homework: The questions could be completed by students as homework tasks. Use two sections to complete in the run-up to the exam, or alternatively the questions to students as they progress through the various topics to review their learning.

In-class exam: The questions can be combined to make ideal mock exams to compare conditions as the individual questions are based on the format of the final exams in areas that they specifically wish to test and/or topics that they have already covered through the course. There is a mark scheme and suggested answers to accompany the exam will then enable teachers to pinpoint the topics that students find challenging / time management and tailor any intervention activities appropriately. The benefit of producing mock exams is that the resources are not in the public domain (unlike those produced by the exam boards, which are posted on their website) so they give teachers the opportunity to mark them as if they were an unseen paper.

In-class learning: The questions could be 'walked through' in their entirety or divided into sections to give students guidance related to the requirements of an exam. Using the mark scheme to show learners of how marks are awarded and the difference between the levels on the questions.

Exam technique: The questions can be used to help students of all levels to enhance their understanding and become familiar with what is required from an 'identify', 'calculate' and 'analyse' question. This technique may be particularly appropriate for over a holiday period, e.g. Easter. When students return from their holiday, the teacher can mark the questions and also compare their responses to the practice questions to give them the opportunity to 'improve' their responses.

Revision: When the learners are approaching their final exams, a topic could be chosen for revision. This technique may be particularly appropriate for over a holiday period, e.g. Easter. When students return from their holiday, the teacher can mark the questions and also compare their responses to the practice questions to give them the opportunity to 'improve' their responses.

Update v1.1, January 2022

Section 6 – Average rate of return (ARR): Multiple Choice Questions – Missing multiple choice question 5 added and numbering corrected (pp. 36–39)

**COPYRIGHT
PROTECTED**



FORMULAE

Appendix 3 of the Pearson Edexcel specification details all of the formulae that students will be asked to use during their examination. No formulae are given within the exam paper so candidates must learn them prior to their exam. Calculators can be used by students when sitting the two Pearson Edexcel GCSE centres are advised to consult appendix 4 of the Pearson Edexcel GCSE (9–1) Business specification for details about the requirements relating to permitted calculators.

Average rate of return	$\text{Average rate of return (\%)} = \frac{\text{average annual profit}}{\text{cost of investment}} \times 100$	
	Average annual profit	$\frac{\text{Total profit}}{\text{Number of years}}$
Break even	$\text{Break-even point in units} = \frac{\text{fixed costs}}{(\text{sales price} - \text{variable cost per unit})}$	
Gross profit	$\text{Gross profit} = \text{sales revenue} - \text{cost of sales}$	
Gross profit margin	$\text{Gross profit margin (\%)} = \frac{\text{gross profit}}{\text{sales revenue}} \times 100$	
Interest (on loans)	$\text{Interest (on loans) in \%} = \frac{\text{total repayment} - \text{borrowed amount}}{\text{borrowed amount}} \times 100$	
Margin of safety	$\text{Margin of safety} = \text{actual or budgeted sales} - \text{break-even sales}$	
Net cash flow	$\text{Net cash flow} = \text{cash inflows} - \text{cash outflows in a period}$	
Net profit	$\text{Net profit} = \text{gross profit} - \text{other operating expenses}$	
Net profit margin	$\text{Net profit margin (\%)} = \frac{\text{net profit}}{\text{sales revenue}} \times 100$	
Opening and closing balances	$\text{Opening balance} = \text{closing balance of the previous period}$	
	$\text{Closing balance} = \text{opening balance} + \text{net cash flow}$	
Revenue	$\text{Revenue} = \text{selling price} \times \text{quantity sold}$	
Total costs	$TC (\text{total costs}) = TFC (\text{total fixed costs}) + TVC (\text{total variable costs})$	

INSPECTION COPY

COPYRIGHT
PROTECTED



COMMAND WORDS

The following table outlines some of the commonly used command words for the qualification.

Command word	Overview
Analyse	Students explore a business concept/idea, developing and explaining the context given in the question. The results from quantitative data support an analysis.
Calculate	Complete a numerical calculation to work out an answer to a question. Avoid simply giving the answer to 'calculation' questions because if the final answer is wrong, the student is not able to award marks. If the final answer is wrong, the student is not able to award marks.
Discuss	Set out fundamental points to outline a term.
Evaluate	Make a judgement based on the information available with or without the backs of the option(s).
Explain	Give a fact with two developed expansion points. There is no need to explain the fact.
Identify	Students are required to extract the correct answer from data or table; or extract the correct answer from theory that they have learned.
Justify/ Recommend	Using business knowledge, students write an extended answer to justify or recommend two options given to a business.
Outline	Give a summary or a framework of the steps to take.
State	Express in clear and concise terms.

ASSESSMENT OBJECTIVES

Assessment objectives (AOs) are set by Ofqual and are the same for all exam board qualifications. Please note that the weightings differ for Paper 1 and Paper 2 so it is advised to refer to the Pearson Edexcel specification for full details.

AO1	Demonstrate knowledge and understanding of business concepts and issues
AO2	Apply knowledge and understanding of business concepts and issues
AO3	Analyse and evaluate business information and issues to demonstrate understanding, activity, make judgements and draw conclusions

INSPECTION COPY

COPYRIGHT
PROTECTED



EXAM TECHNIQUE

Many students rush straight into writing their answer. This is inadvisable as they do not address the question asked and at best may lead to poorly structured responses. Planning often helps to improve the quality of answers composed; however, it is important not to spend too long planning which may starve candidates of time to actually write their answer.

Candidates should spend a few minutes planning their answer. They could use a bullet point list which outlines the basic structure and key points. If time is planned well, they can go back at the end to check over answers, which is good practice, especially for quantitative questions.

Candidates are normally advised to present all of their 'working's out' along with the answer. Marks are available for method used, which can ensure candidates to be awarded marks even if their final answer is incorrect. This point is demonstrated in the mark scheme for the question above.

Candidates should also present their answers generally to one or two decimal places (unless instructed otherwise). It is, therefore, advisable to practise rounding to appropriate significant figures and decimal places in advance of the exam. All units should be included – sometimes the questions require the inclusion of the unit with the answer, when not necessary and full marks can be awarded without the unit. As it may not be clear from the question, it is advisable to include the unit so that no marks are lost as a result of this oversight.

INSPECTION COPY

COPYRIGHT
PROTECTED



SECTION 1 – PERCENTAGES AND PERCENTAGE

Percentages are commonly used within business. Percentages enable numbers to be compared in context. Percentages are basically a fraction out of 100%. They enable comparison of figures into context, e.g. a GCSE student may achieve a mark of 35 in both their Biology and Geography exams. However, if the total marks available in the Biology exam was 80 but the total marks available in the Geography exam was only 50, it is clear that the student performed better in their Geography exam as they answered a greater proportion of the marks available. This can be demonstrated by calculating the percentage for the Biology exam compared with 70% for the Geography exam.

To work out the percentage, you should divide the number to express as a percentage by the total number of the whole and then multiply by 100.

$$\text{Percentage} = \frac{\text{Number to express as a percentage}}{\text{Total number of the whole}} \times 100$$

In the GCSE exams, ensure that the % sign is always included within the answer, otherwise the answer is incomplete. It is also advisable to express the final answer correct to one or two decimal places. If a question indicates how many decimal places to work to, always follow this guidance. If no guidance is given, two decimal places is usually considered sufficiently accurate.

Worked Example

Sidney achieved 89 marks out of a possible 130 marks in a class test. What percentage of the marks did he answer correctly?

$$\text{Percentage} = \frac{\text{Number to express as a percentage}}{\text{Total number of the whole}} \times 100$$

The number that we wish to express as a percentage is Sidney's score of 89 marks. The total number of exam marks is 130.

$$\text{Percentage} = \frac{89}{130} \times 100$$

$$\text{Percentage} = 0.68461538 \times 100$$

$$\text{Percentage} = 68.46\% \text{ (correct to two decimal places)}$$

Percentage changes may also be assessed in the exam and are mentioned in the questions. Percentage changes are a way of putting the amount of an increase / a reduction into context by comparing the difference to the original value. For instance, if the price of a laptop was £599 and at a sale the retailer reduced the price to £525. This is a reduction of £74 (£599 – £525). To find the percentage reduction in price you must divide the value of the reduction (£74) by the original price (£599).

To work out the percentage change you should divide the difference in the values by the original value and then multiply by 100.

$$\text{Percentage change} = \frac{\text{Difference in values}}{\text{Original value}} \times 100$$

INSPECTION COPY

COPYRIGHT
PROTECTED



Worked Examples

Percentage Reduction

The price of a laptop was originally £599, but during a sale the retailer reduced the price by £74 (£599 – £525).

To work out the percentage reduction you should divide the difference in the value (the decrease) by the original value and then multiply by 100.

$$\text{Percentage change} = \frac{\text{Difference in values}}{\text{Original value}} \times 100$$

In the example of the laptop price reduction:

$$\begin{aligned} \text{Percentage change} &= \frac{£599 - £525}{£599} \times 100 \\ &= 12.35\% \text{ reduction} \end{aligned}$$

Percentage Increase

A percentage increase is calculated using the same formula. For example, last year a car cost £23,000; however, the price of the same model car is £24,500 currently. This is a percentage increase.

To work out the percentage increase you should divide the difference in the value (the increase) by the original value and then multiply by 100.

$$\text{Percentage change} = \frac{\text{Difference in values}}{\text{Original value}} \times 100$$

In the example of the car price rise:

$$\begin{aligned} \text{Percentage change} &= \frac{£24500 - £23000}{£23000} \times 100 \\ &= 6.52\% \text{ increase} \end{aligned}$$

Sometimes formulas need to be rearranged. In this situation, it is a good idea to write the formula and then rearrange it to find the missing figure.

Worked Example

Last year a sofa cost £500, but the price has risen by 20%. Calculate the new selling price.

To work out the percentage increase, you should divide the difference in the value (the increase) by the original value and then multiply by 100.

$$\text{Percentage change} = \frac{\text{Difference in values}}{\text{Original value}} \times 100$$

In the example of the sofa price rise:

$$\begin{aligned} \text{Percentage change} &= \frac{?}{£500} \times 100 \\ &= 20\% \text{ increase} \end{aligned}$$

The new price must be
 $= £500 + 20\%$
 $= £500 + £100 \text{ (} 20/100 \times 500 = 100 \text{)}$
 $= £600$

As this example shows, the formula can be rearranged to find a missing figure. This can be checked by calculating the percentage change with the two prices – if it comes to 20%, the answer is correct.

COPYRIGHT
PROTECTED



MULTIPLE-CHOICE QUESTIONS

1. A market research report predicts that the value of the market for grommets is set to rise by 4% over the coming year. If the market is currently worth £48,000, what will be the value at the end of next year?

A. £46,080
B. £48,400
C. £49,920
D. £50,200

(1 mark)

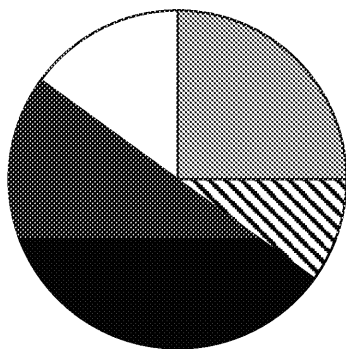
2. Stacey is a taxi driver and her fare is a rate of £3.60 to drive a passenger from Currytown to Petaltown. She increases her fares by 20%. What will be the new fare to drive a passenger from Currytown to Petaltown?

A. £0.72
B. £2.88
C. £4.32
D. £4.50

(1 mark)

3. Pati's shop sells four brands of washing powder. Figure 1 shows the sales of each brand of washing powder. Which brand sells 25% of total sales?

Sales of washing powder



■ Whizz Whites ■ Dazzle
■ Snowy Wonder ■ Crazy Clean

Figure 1

- A. Whizz Whites
B. Dazzle
C. Snowy Wonder
D. Crazy Clean

(1 mark)

4. New Build Construction reported a profit of £378,678 in 2017. What was the percentage change in profit from 2016 to 2017?

A. 23.6%
B. 30.8%
C. -23.6%
D. -30.8%

5. Colin invests £1,500 in a bank account that pays 2.5% interest per year. After 3 years, he withdraws the money. How much does he have left?

A. £1,462.50
B. £1,500.00
C. £1,537.50
D. £1,575.00

6. 5% of all completed applications are checked by Jacob as part of a quality control procedure. On one day, how many applications did the business that Jacob works for receive?

A. 13
B. 130
C. 1,300
D. 13,000

7. Sales of Thingy Co. were £27,987 in 2017. What was the percentage change in sales from 2016 to 2017?

A. -19%
B. 19%
C. -23.5%
D. 23.5%

8. Jay achieved 65% of the total number of marks available in a test. How many marks did Jay achieve?

A. 52 marks
B. 65 marks
C. 70 marks
D. 80 marks

INSPECTION COPY

COPYRIGHT
PROTECTED



9. A bottle of Wonda shampoo is normally 250 ml. A sales promotion increases the bottle size by 25%. How much shampoo is offered per bottle during the sales promotion?
- 62.5 ml
 - 200 ml
 - 300 ml
 - 312.5 ml

(1 mark)

10. A business makes a profit of £276,000. Each employee receives a share of 0.05% of the profits as a profit-sharing bonus. How much does each employee receive?
- £13,800
 - £13,800
 - £13,800
 - £13,800

(1 mark)

11. Yeti charges £8.80 for pizza in her restaurant. On a Thursday evening she runs a promotion whereby all meals are 15% cheaper before 7pm. How much does it cost to buy a pizza on a Thursday evening at 8pm?
- £7.48
 - £8.00
 - £8.65
 - £8.80

(1 mark)

12. A business increases wages each year in line with inflation. Inflation over the past year has been 3%. David started to work at the business one year ago with a starting salary of £15,000. How much does he now earn?
- £15,000
 - £15,450
 - £15,900
 - £15,927

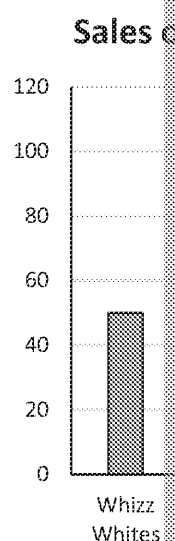
(1 mark)

13. Callum achieved 55 out of a possible 80 marks for his Business Studies project. What percentage did he achieve?
- 55%
 - 60.5%
 - 68.8%
 - 80%

(1 mark)

14. Craig receives £300 per month. He is to receive a bonus for earning an extra 10% on his normal percentage pay.
- 5%
 - 8%
 - 10%
 - 25%

15. Pati's shop sells washing powder. Figure 2 shows the sales of washing powder in the last 12 months.



- Whizz Whites
- Dazzle
- Snowy Whites
- Crazi Clean

COPYRIGHT
PROTECTED



SHORT-/LONG-RESPONSE QUESTIONS

16. A business employs 730 full-time and 143 part-time employees. What percentage work part-time? Show all workings. Give your answer to one decimal place.
17. 8% of employees left a business last year. If the business employed 200 at the time, how many employees now work at the business? Show all workings.
18. Freshco Stores achieved sales revenue of £783,176 in 2018. This was 18.7% more than was achieved in 2017. What was the value of sales revenue achieved in 2017? Show all workings. Give your answer to the nearest whole pound.
19. The population of Argyll increased from 547,200 to 673,563 during a five-year period. Calculate the percentage increase. Show all workings. Give your answer to one decimal place.
20. Bako Baked Beans cost 16p per can to produce. The producer uses cost-plus pricing with a 25% margin to calculate the retail price. What is the price of one can of Bako Baked Beans? Give your answer to the nearest whole penny (p).
21. Choccie chocolate bars cost 60p. A retailer decides to increase the price by 8%. What is the new price? Show all workings. Give your answer to the nearest penny (p).
22. Employees receive a 15% discount on purchases from the company shop. The following table shows the items purchased by two employees who used their discount last week.

	Value of purchases	Discount received
Chris	£15.60	i)
Bobby	£25.60	ii)
Total cost of discount		iii)

Provide the figures for i), ii) and iii) to show how much discount each employee received from the business of discounts last week. Show your workings and answer to two decimal places.

23. Elsie receives £8 per hour and a commission of 10% of sales. Last week she worked 40 hours and sold goods worth £1,200. Calculate how much she received last week.
24. Hamish and Robin own a café as a partnership. Hamish feels that he works more than his share and that he serves 65% of customers each day. Hamish served 85 customers today. How many customers did Robin serve today?

**COPYRIGHT
PROTECTED**



25. The total value of sales in the custom-made skateboard market is £1,000,000 in 2015 and £1,100,000 in 2016. If SS plc's sales are £135,000 in 2015 and £155,000 in 2016, calculate the market share for each year. State whether this is an increase or a decrease in market share for each year.
26. GW uses cost-plus pricing to set the prices for Widgets and Grommets. Cost-plus pricing means that the business adds a percentage mark-up to the cost of manufacture, e.g. if a product costs £100 to make and the mark-up is 10%, the price charged will be £110.

	Widgets	
Cost of manufacture	£1.10	
Profit margin	55%	

Calculate the price of Widgets and Grommets. Show all workings and express your answer to the nearest whole penny (p).



COPYRIGHT
PROTECTED



SECTION 2 – AVERAGES

The average is the most typically occurring or middle value within a set of numbers. There are several ways to calculate the 'average', e.g. mode, median and mean. For GCSE Business, the method commonly referred to as the 'mean'.

To calculate the average within a GCSE Business exam, you should add up all of the figures and then divide the total by the number of items added up.

$$\text{Average} = \frac{\text{Add up the total of all of the figures}}{\text{Number of figures}}$$

Averages are important because they enable comparisons to be made between different data sets to be put into context by reducing the impact of any abnormally high or low figures.

Worked Example

Suki is a mechanic and has recorded the number of MOTs that she has carried out for four months.

Month	Number of MOTs
June	34
July	28
August	20
September	38

To calculate the monthly average number of MOTs that Suki has carried out over the four months, the figures are added up. The total of the four figures is then divided by 4 (since there are four months).

$$\text{Average number of MOTs per month} = \frac{34 + 28 + 20 + 38}{4}$$

$$\text{Average number of MOTs per month} = \frac{120}{4}$$

$$\text{Average number of MOTs per month} = 30$$

Therefore, Suki has carried out an average of 30 MOTs per month over the four-month period.

Some questions require the formula to calculate the average to be rearranged to find an unknown value.

Worked Example

A Maths teacher sets a test for three students in their class. The results of two students are as follows:

Student	Mark in test
Harry	45
Chloe	36
Jayden	?

Unfortunately, the teacher returned the test paper to Jayden before making a note of his mark. The average mark in the test was 40. Calculate the mark that Jayden was awarded.

$$\text{Average test mark} = \frac{45 + 36 + ?}{3} = 40$$

$$\begin{aligned} \text{The formula can be rearranged} &= 40 \times 3 = 120 \\ &= 120 - (45 + 36) \\ &= 120 - 81 \\ &= 39 \end{aligned}$$

By rearranging the formula, the teacher has worked out that Jayden was awarded 39 marks.

INSPECTION COPY

COPYRIGHT
PROTECTED



MULTIPLE-CHOICE QUESTIONS

1. The average mark in a test was 64 marks. Rhys scored 64 marks and Sam scored 70 marks. If only three students sat the test, what mark did Oliver achieve?

A. 58 marks
B. 60 marks
C. 62 marks
D. 64 marks

(1 mark)

2. The sales revenue for Sarah's first five months of trading is shown below. What is the average sales revenue per month over the period to the nearest whole pound?

January	£1,589
February	£2,050
March	£2,456
April	£2,247
May	£3,189

A. £1,908
B. £1,921
C. £2,306
D. £2,883

(1 mark)

3. Bernie is planning to open a new business. He carries out some market research to find out the price charged by three competitors – £2.50, £3.79 and £1.99. What is the average price charged by the three competitors?

A. £2.06
B. £2.50
C. £2.76
D. £2.99

(1 mark)

4. Forty clients use Catherine's chiropody service. If Catherine wishes to calculate the average spend per client, she must add up the total spend of all clients. What should she then divide this number by?

A. 5
B. 10
C. 30
D. 40

(1 mark)

5. The average price of a coffee at a café is £3.59. The café sells three varieties. If the prices of the first two are £2.55, £3.50, what is the price of the fifth type of coffee?

A. £2.55
B. £3.48
C. £4.00
D. £4.30

6. The electricity costs for a small business are shown below. What is the average electricity cost per month to the nearest whole pound?

January	
February	
March	
April	
May	

A. £480
B. £575
C. £625
D. £719

7. A supermarket is open for 10 hours each month. The number of customers who visit the store over the past six months is shown below. Did the employees receive a bonus for the sixth month?

Month 1	7
Month 2	8
Month 3	8
Month 4	9
Month 5	8
Month 6	7

A. Yes, the employees received a bonus for the sixth month only.
B. No, the employees did not receive a bonus for the sixth month only.
C. The employees received a bonus for the first five months only.
D. The employees did not receive a bonus for the first five months only.

INSPECTION COPY

COPYRIGHT
PROTECTED



8. Which of the following statements is correct?
- Averages reflect a typical value in a given set of numbers
 - Averages show the total of a group of numbers
 - Averages are used by businesses when advertising to mislead customers
 - Averages show the product of a group of numbers

(1 mark)

9. Figure 3 shows the sales revenue for four products sold in a shop. What is the average sales revenue?

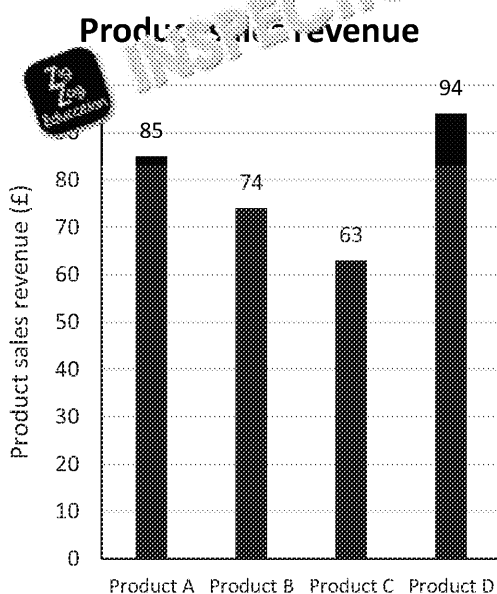


Figure 3

- £60
- £69
- £74
- £79

(1 mark)

10. Stuart is planning to open a new shop and has obtained four quotes to decorate the shop premises before he opens. Here are the quotes:

- Quote 1 – £1,500
- Quote 2 – £750
- Quote 3 – £1,225
- Quote 4 – £2,500

How many quotes are above the average price quoted?

- 1 quote
- 2 quotes
- 3 quotes
- 4 quotes

(1 mark)

11. A DIY store sells paint in four different grades as shown in the table below. What is the price of a 5-litre can of Standard paint?

Paint	Price (£)
Economy	16.99
Standard	18.24
Quality	19.64
Premier	24.32

- £16.99
- £18.24
- £19.64
- £24.32

12. Desi's café sells coffee priced at £1.50, £1.88, £2.00 and £2.28. What is the average price of a cup of coffee, to the nearest whole pence?

- £1.50
- £1.88
- £2.00
- £2.28

13. Four customers visited a shop and recorded the amount spent. What is the average amount spent, to the nearest pence?

Customer	Amount (£)						
Customer 1	2.37 <tr> <td>Customer 2</td><td>1.11 <tr> <td>Customer 3</td><td>0.52 <tr> <td>Customer 4</td><td>0.50 </td></tr></td></tr></td></tr>	Customer 2	1.11 <tr> <td>Customer 3</td><td>0.52 <tr> <td>Customer 4</td><td>0.50 </td></tr></td></tr>	Customer 3	0.52 <tr> <td>Customer 4</td><td>0.50 </td></tr>	Customer 4	0.50
Customer 2	1.11 <tr> <td>Customer 3</td><td>0.52 <tr> <td>Customer 4</td><td>0.50 </td></tr></td></tr>	Customer 3	0.52 <tr> <td>Customer 4</td><td>0.50 </td></tr>	Customer 4	0.50		
Customer 3	0.52 <tr> <td>Customer 4</td><td>0.50 </td></tr>	Customer 4	0.50				
Customer 4	0.50						

- £2.37
- £1.11
- £0.52
- £0.50

14. An alternative name for the average is the:
- Difference
 - Mean
 - Product
 - Sum

15. The average price of a cup of coffee is £1.50. The shop sells coffee priced at £1.35, £1.43, £1.55 and £1.60. How many cups of coffee are below the average price?

- £1.35
- £1.43
- £1.52
- £1.60

**COPYRIGHT
PROTECTED**



SHORT-/LONG-RESPONSE QUESTIONS

16. Karen employs six hairdressers in her salon. What is the average weekly wage, answer to the nearest whole penny (p).

Employee 1	£175
Employee 2	£229
Employee 3	£250
Employee 4	£190
Employee 5	£346
Employee 6	£296

17. Four customers visit a shop and the manager records the amount that they spend. What is the average spent? Show all workings.

Customer 1	£2.57
Customer 2	£3.48
Customer 3	£2.80
Customer 4	£1.20

18. The average price of a digital camera sold by an e-commerce business is £120. There are five models. If the prices of four of the cameras are £100, £110, £130 and £150, what is the price of the fifth camera? Show all workings. Give your answer to the nearest whole pound.
19. A business obtains three quotes for insurance for its delivery van. The three quotes are £120, £150 and £180. What is the average of the three quotes? Show all workings. Give your answer to the nearest whole pound.
20. A business pays £1,200 rent per month over a six-month period. What is the total amount paid for rent over the period?
21. Karen lists her operating costs over a three-month period. The table below shows the number of soaps made over a three-month period.

	Operating costs	Number of soaps made
April	£254	231
May	£250	276
June	£180	214

Calculate the average operating cost per month over the three-month period. Show your answer to two decimal places.

INSPECTION COPY

COPYRIGHT
PROTECTED



22. A business has five branches. The table below shows the sales made by each sales level during the month of March.

Branch	March sales
Liverpool	£24,762
Brighton	£97,278
Bristol	£56,731
Taunton	£20,384
Wells	£8,492

23. Analyse two limitations of comparing each of the five branches' monthly sales for the whole business.

24. A business has four employees. The table below shows the sales made by the average sales for each employee is £510, calculate the value of sales generated by the business.

Employee	Monthly sales
Bob	£450
Carol	£530
Stella	£510
Hebe	?

COPYRIGHT
PROTECTED



SECTION 3 – REVENUES, COSTS AND PROFIT

Selling price is the amount that a customer pays to receive a good or service.

Revenue is the total amount of money earned by a business from selling its goods or services, called 'turnover', 'sales revenue' or 'sales'. However, the Pearson Edexcel specification defines revenue as:

$$\text{revenue} = \text{selling price per unit} \times \text{quantity sold}$$

Cost is the amount paid by a business for the materials/services used in the production or manufacturing of its goods. Costs are sometimes referred to as 'expenses', 'operating costs' or 'overheads'. However, the Pearson Edexcel specification specifies 'costs'.

Fixed costs are costs that do not change with the level of output. The business has to pay the same amount for these costs whether it makes 10 bars of soap or 100 bars of soap. These are also known as overheads or indirect costs.

$$\text{total fixed costs} = \text{all fixed costs added together}$$

Variable costs are costs that change with the level of output. If output increases, variable costs will increase, and if output decreases the total variable costs will decrease. These are direct costs. For example, a soap business will need to buy more raw materials to make 100 bars of soap than 10 bars of soap. Variable costs usually vary in direct proportion to changes in the level of output.

$$\text{total variable costs} = \text{variable cost per unit} \times \text{output}$$

Total costs are all costs added together.

$$\text{total costs} = \text{total fixed costs} + \text{total variable costs}$$

Profit/loss is the amount of money left from the revenue that a business earns from selling its goods or services after all costs have been deducted. If the total revenue is greater than the total costs, the business has made a profit. However, if total revenue is lower than the total costs incurred, the business has made a loss.

$$\text{profit} = \text{total revenue} - \text{total costs}$$

Businesses report the profit/loss earned each year in the Profit and Loss Account (also known as the Statement of Financial Performance). This account covers a specific trading period (typically one year) and shows the profit/loss over that period of time.

Worked Example

Sally sells soaps at a market stall. She charges £4.50 per bar of soap. One week she sells 350 bars of soap. She pays the following costs:

- Stall rent – £80 per week
- Materials to make a bar of soap – £1.00 per bar of soap
- Packaging – £0.20 per bar of soap

Sally's selling price is £4.50.

The revenue earned during the week = 4.50×350 bars of soap
= £1,575

Sally's fixed costs are the stall rent = £80 per week

Sally's variable costs during the week = $(£1.00 + £0.20) \times 350$ bars of soap
= $£1.20 \times 350$ bars of soap
= £420

Sally's total costs during the week = fixed costs + variable costs
= £80 + £420
= £500

Sally's profit for the week = total revenue – total costs
= £1,575 – £500
= £1,075

INSPECTION COPY

COPYRIGHT
PROTECTED



MULTIPLE-CHOICE QUESTIONS

- Which of these terms describes money coming into a business from products/services sold?
 - Loss
 - Revenue
 - Fixed costs
 - Profit
- How much sales does a shop that sells for £279.96, £2,056, £2,097, £2,796

(1 mark)

- 'Fixed costs + Variable costs' is the calculation to work out:
 - Cash flow
 - Sales revenue
 - Total costs
 - Profit
- If sales revenue is £20,000, what will the business do?
 - Make a loss
 - Make a profit
 - Break even
 - Go bankrupt

(1 mark)

- How much sales revenue is made by a bakery shop if it sells 40 sausage rolls at a price of 95p each?
 - £95
 - £40
 - £38
 - £36
- Which of the following is not shown in Figure 1?

(1 mark)

- A business sells 15 packs of pens at £4.50 per pack. The business runs a sales promotion and reduces the price to £3.50 per pack. If the number of packs remains unchanged, what will happen to the business's sales revenue?
 - Reduce
 - Increase
 - Stay the same
 - Break-even

(1 mark)

- Identify two sources of revenue. Please select **two** answers.

- Sales of services to customers
- Rent paid for office premises
- Rent received from a tenant
- Postage paid
- Interest paid on a loan

(2 marks)

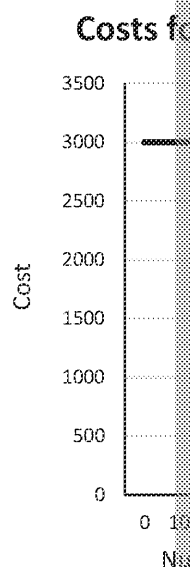
- Profit is calculated as:
 - Number of items sold × price per item
 - Costs of running the business minus sales revenue
 - Sales revenue minus costs of running the business

(1 mark)

- How much sales does a shop that sells for £279.96, £2,056, £2,097, £2,796

- If sales revenue is £20,000, what will the business do?
 - Make a loss
 - Make a profit
 - Break even
 - Go bankrupt

- Which of the following is not shown in Figure 1?



- Fixed costs
- Sales price
- Variable costs
- Direct costs

- A garage charges £117 for many cars are washed. The revenue is £117.
 - 9 cars
 - 12 cars
 - 15 cars
 - 18 cars

INSPECTION COPY

COPYRIGHT
PROTECTED



11. What is the name given to a situation where total costs are greater than sales revenue?

- A. Loss
- B. Liquidity
- C. Break-even
- D. Profit

(1 mark)

12. Sinbad sells hot dogs from a mobile stall. The costs for one hot dog are: sausage = 8p; onions = 3p; bread roll = 7p. Sinbad pays £2,500 rent for the pitch. If Sinbad sells 150 at a fair, what are the total variable costs?

- A. £27
- B. £2,527
- C. £2,700
- D. £2,727

(1 mark)

13. If sales revenue is £120,000 and total costs are £200,000, what will the business do?

- A. Make a loss
- B. Make a profit
- C. Break even
- D. Make a charity donation

(1 mark)

14. Which of these actions would provide a source of revenue for a bakery shop?

- A. Selling cream cakes
- B. Selling an old oven
- C. Paying its electricity bill
- D. Recruiting a new baker

(1 mark)

COPYRIGHT
PROTECTED



SHORT-/LONG-RESPONSE QUESTIONS

15. If a website generates sales revenue of £350 from selling 250 notebooks, how much does it charge its customers to buy on average? Show all workings. Give your answer to the nearest whole penny (p).
16. If TipToes shoe shop sells 15 pairs of sandals priced at £19.99, how much sales revenue does it generate? Show all workings. Give your answer to the nearest whole penny (p).
17. How much sales revenue is generated by a sandwich shop that sells the following items? Show all workings. Give your answer to the nearest whole penny (p).
 - 100 sandwiches at £1.75 each
 - 85 bottles of water at 60p each
 - 45 fruit bags at £1.10 each
18. If fixed costs are £10,000 and variable costs are 5p per unit, what is the total cost of producing 10,000 units? Show all workings. Give your answer to the nearest whole pound.
19. A business makes a profit of £65,000. Its fixed costs are £12,000 and variable costs are 20p per unit. What sales revenue was generated? Show all workings. Give your answer to the nearest whole pound.
20. Chirpy bird seed bars cost 99p. A pet store decides to increase the price by 7p. How much revenue does it generate from selling 100 bars? Show all workings. Give your answer to the nearest penny (p).
21. A business makes a profit of £300,000 from £435,500 sales revenue. Calculate the total costs. Show all workings. Give your answer to the nearest whole pound.
22. A business plots its sales volumes for the four months leading up to Christmas. The selling price of its product is £4. Using the information in Figure 5, calculate the sales revenue for the four-month period. You are advised to show your workings.

Sales volume for September to December

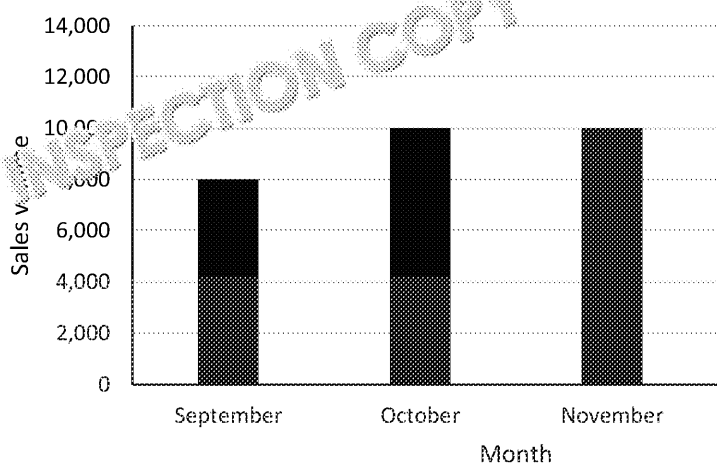


Figure 5

INSPECTION COPY

COPYRIGHT
PROTECTED



23. Jenny sells bunches of fresh flowers at her local market. Each bunch sells for £2.50. The table shows how many bunches of flowers that Jenny sells during a week. The market is closed on a Sunday.

Day	Number of bunches of flowers sold
Monday	25
Tuesday	30
Wednesday	45
Thursday	20
Friday	40
Saturday	38

Calculate Jenny's total revenue for this week. Show all workings. Give your answer in pounds.

24. Amy owns a coffee shop. On average she sells 1,367 coffees per month. She charges £2.80 per coffee. Calculate Amy's monthly total revenue. Show all workings and give your answer to the nearest whole pound.

25. A nursery has fixed costs of £18,000 per year. Variable costs per child per session are £3.00. 1,000 sessions are held at the nursery in October.

State the formula for calculating the profit made. Calculate the profit made in October. Show your workings and answer to two decimal places.

26. J's Irresistible Cakes has fixed costs of £8,000 per year. Variable costs per celebration cake are £25. J currently charges £25 per celebration cake and sells an average of 40 cakes per month.

Show the formula to calculate the profit made, and calculate the profit that J makes in a month. Show your workings and answer to two decimal places.

27. Kai runs a garage which sells used cars and fuel.

Analyse the impact on the sales revenue generated by Kai's garage if he increases the price of fuel by 10%.

**COPYRIGHT
PROTECTED**



SECTION 4 – BREAK-EVEN

The point at which a business's total costs of production are equal to its total sales is the break-even point / break-even level of output. The break-even point is very important as it is the level of output at which the business will not make a profit or a loss.

Here is the formula to work out the break-even level of output:

$$\text{Break-even level of output} = \frac{\text{Fixed costs}}{\text{Selling price per unit} - \text{Variable cost per unit}}$$

The 'selling price per unit – variable cost per unit' is also known as the contribution. The formula is simplified as shown below. It does not matter how the formula is expressed as it is the same. It is just two different ways of expressing the same thing.

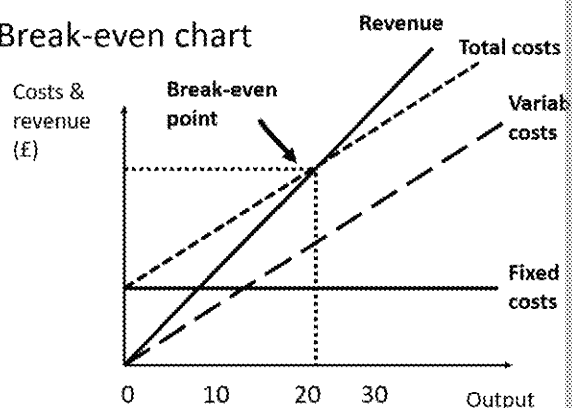
$$\text{Break-even level of output} = \frac{\text{Fixed costs}}{\text{Contribution per unit}}$$

Contribution = Selling price per unit – Variable cost per unit

Contribution is the amount of money left over after variable costs have been paid. It is used to pay off all of the fixed costs. Once the contribution exceeds the variable cost per unit can be used to pay off all of the fixed costs. The amount of contribution left over after the fixed costs are fully covered by the contribution. All contribution after the break-even point represents profit for the business as all costs (variable and fixed) are covered.

Break-even data is often plotted onto a break-even chart (also commonly referred to as a cost-volume-profit chart). The break-even point is shown on the graph/chart at the point where the Total Cost line intersects the Revenue line.

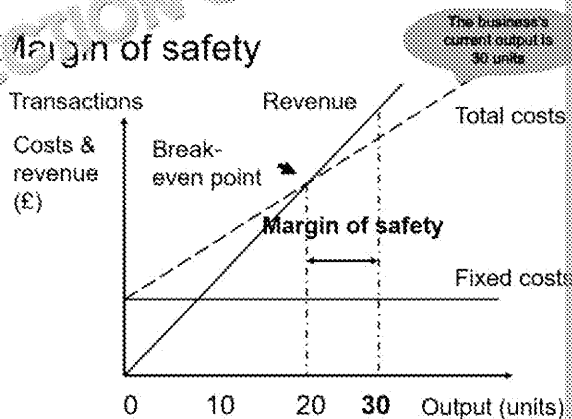
Break-even chart



The margin of safety is the number of units between the break-even level of output and the current level of sales/production. It expresses the amount of profit or loss in terms of units. In the example above, the business's current level of output is 30 units and the break-even point is 20 units, so the margin of safety is 10 units.

$$\text{Margin of safety} = \text{Current level of output} - \text{Break-even level of output}$$

Margin of safety



INSPECTION COPY

**COPYRIGHT
PROTECTED**



Break-even charts are often required by lenders to decide whether to lend funds. A manager can see the margin of safety, i.e. the number of units beyond the break-even point the business aims to sell. This gives the bank manager an idea of how 'safe' the business's profits are. The margin of safety, generally the less risk that the business will not make a profit. It is a buffer/shield between the break-even point and the current level of output.

Break-even charts are also a useful tool for managers to use to support decision-making. They show the business's managers how many units need to be sold to make a profit. They can also be used to make decisions about varying pricing levels and/or costs.

Worked Example

Desiree runs a small business that makes scented candles. The average price of a candle is £6.99. She incurs the following costs to run the business:

- Rent £1200 per month
- Business rates £300 per month
- Staff salaries £5000 per month

Rent, business rates and staff salaries are all fixed costs.

She also incurs variable costs of £2.20 per candle. Variable costs include all materials and packaging.

Contribution per unit = Selling price per unit – Variable cost per unit

Contribution per unit = £6.99 – £2.20

Contribution per unit = £4.79 per candle

Desiree's fixed costs total £6,500 per month.

$$\text{Break-even level of output} = \frac{\text{Fixed costs}}{\text{Contribution per unit}}$$

$$\text{Break-even level of output} = \frac{£6,500}{£4.79}$$

To break even, Desiree, therefore, needs to sell 1,357 candles per month (correct to nearest whole number).

Desiree makes and sells 2,000 candles during November.

Margin of safety = Current level of output – Break-even level of output

Margin of safety = 2,000 – 1,357

Margin of safety = 643 candles

**COPYRIGHT
PROTECTED**



MULTIPLE-CHOICE QUESTIONS

1. What is the correct term for when the business's costs are equal to its sales revenue?
 - A. Profit
 - B. Loss
 - C. Break-even
 - D. Turnover

(1 mark)
2. Herbi runs a taxi business. Her fixed costs are £6,000 per quarter. An average fare costs passengers £15. Her variable costs for an average journey is £6. How many passengers does Herbi need to serve each year to break even?
 - A. 667
 - B. 1,333
 - C. 2,000
 - D. 2,667

(1 mark)
3. Which of the following does not change as the level of output changes?
 - A. Fixed costs
 - B. Variable costs
 - C. Revenue
 - D. Turnover

(1 mark)
4. The margin of safety is:
 - A. Actual output + break-even output
 - B. Actual output – break-even output
 - C. Fixed cost + variable costs
 - D. Fixed cost – variable costs

(1 mark)
5. A business sells and produces one product. If the variable cost per unit is £15 when the business makes 60 units, calculate the variable cost per unit if 95 units are produced.
 - A. £15
 - B. £18.75
 - C. £20.75
 - D. £23.75

(1 mark)
6. Jackie runs a dress shop has fixed costs of £35,000. Each prom dress sells for an average of £120 each. What are the variable costs per dress if her break-even output is 350 dresses?
 - A. £10
 - B. £20
 - C. £40
 - D. £50

(1 mark)
7. Which of the following is not categorised as a product cost?
 - A. Profit
 - B. Total cost
 - C. Fixed cost
 - D. Variable cost
8. Which of the following is not part of 'Total Costs'?
 - A. Fixed Costs
 - B. Sales Revenue
 - C. Fixed Costs + Variable Costs
 - D. Fixed Costs – Variable Costs
9. Which of the following is not a variable cost for a shoe manufacturer?
 - A. Packaging materials
 - B. Raw materials
 - C. Insurance
 - D. Production wages
10. Which of the following is not a variable cost for a stationery business?
 - A. Stationery
 - B. Teachers' salaries
 - C. Rent
 - D. Insurance
11. Harrati makes teapots. Her fixed costs for the operation are £20,000. Her variable costs per teapot are £12. Calculate the break-even level of output?
 - A. 1,250 teapots
 - B. 1,667 teapots
 - C. 2,500 teapots
 - D. 5,000 teapots
12. What usually happens at the break-even point?
 - A. Break-even output is reached
 - B. Break-even revenue is reached
 - C. Break-even profit is reached
 - D. Break-even loss is reached

INSPECTION COPY

**COPYRIGHT
PROTECTED**



13. Which of the following is the calculation to find 'Contribution'?

- A. Selling Price – Variable Costs
- B. Actual Output – Break-even Output
- C. Fixed Costs + Sales Revenue
- D. Fixed Costs – Sales Revenue

(1 mark)

14. Which of the following points is true?

- A. A bank manager will not usually ask to see break-even data
- B. Break-even forecasts are only an estimate
- C. Fixed costs rise as the business increases output
- D. Break-even forecasts are very accurate to be accurate

(1 mark)

15. Six Braddies are produced each month by a business. What is the name given to Area 1 on the break-even chart below?

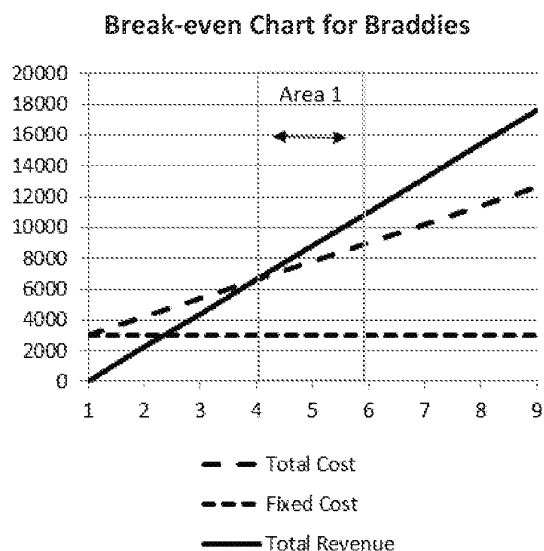


Figure 6

- A. Margin of safety
- B. Contribution
- C. Break-even
- D. Loss

(1 mark)

COPYRIGHT
PROTECTED



SHORT-/LONG-RESPONSE QUESTIONS

16. Which type of costs change as the level of output changes?
17. Shati makes designer cushions. She has calculated that her break-even output costs are £300 and her cushions sell for £5 each. Calculate the variable costs. Give your answer to the nearest whole penny (p).
18. Rhiannon's business makes fresh fruit bags for children's meals sold by a local cafe. She has calculated that her break-even output is 80,000 bags per year. Her fixed costs are 10p per bag. Calculate the selling price of each fresh fruit bag. Show your answer to the nearest whole penny (p).
19. Brenda's business produces 12,298 units and she knows that she needs to produce 15,000 units to break even. What is Brenda's margin of safety? Show all workings. Give your answer to the nearest whole unit.
20. Brais runs a driving school business. Give an example of one variable cost.
21. Falcon runs an estate agency. His fixed costs are £75,000 and his variable costs are £1,250 per house sale. If the average house sale earns him £1,250 in commission, how many houses does he need to sell to break even? Show all working. Give your answer to the nearest whole unit.
22. Identify the labels for lines A, B and C on the break-even chart below.

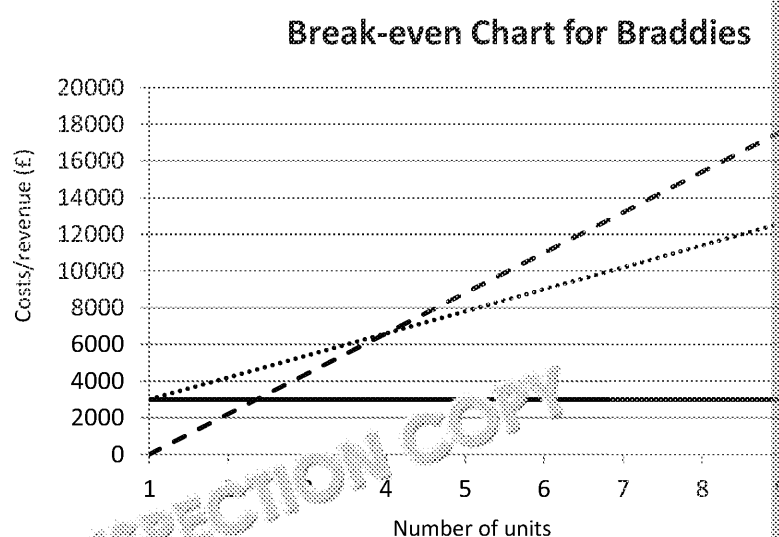


Figure 7

23. A business sells its products for £3.50 per unit and has variable costs of £1.25 per unit, fixed costs of £75,000 per year, and sells 40,000 units.

Calculate the business's break-even point.

24. Calculate the amount of profit that the business made during the year.

COPYRIGHT
PROTECTED



25. Tarquin has been asked to carry out a break-even analysis by his bank manager to support his new business loan.

Analyse one reason why the bank manager has asked to see a break-even analysis in his business plan.

26. Analyse two advantages to Tarquin of calculating the break-even level of output.

27. Tarquin's friend Maya tells him that break-even analysis is only of limited value.

Analyse two limitations of Tarquin carrying out a break-even analysis.



INSPECTION COPY



INSPECTION COPY

**COPYRIGHT
PROTECTED**



SECTION 5 – GROSS PROFIT MARGIN AND NET PROFIT

The success of a business can be measured in many ways including customer satisfaction, brand awareness, employee retention, etc. A common way to measure success is profitability. A business will often set objectives regarding profitability.

Profits – the amount of money left from revenue once all costs have been deducted.

Gross profit – gross profit is revenue less cost of sales. The costs associated with the service, such as raw materials and machinery running costs, have been deducted. Overheads (i.e. operating expenses) have not been deducted.

$$\text{gross profit} = \text{revenue} - \text{cost of sales}$$

Net profit – the net profit is the profit left after all expenses (sometimes known as overheads) have been deducted from revenue. It is gross profit less overheads, i.e. those costs that are not directly related to the provision of a service, e.g. rent, gas, electricity and marketing. Net profit is the overall profit achieved from the trading activities of the business.

$$\text{net profit} = \text{gross profit} - \text{operating costs}$$

Profitability – the ability of a business to generate profits above its costs. It is usually expressed as a percentage of revenue (gross profit margin or net profit margin).

Gross profit margin – the percentage of revenue which is gross profit. For the year ending March 2020, ABC plc's gross profit margin was 40.1%, which means that for every £1 of revenue earned, £0.401 is gross profit. For the year ending March 2019 it was 35.1%; therefore, for every £1 of revenue earned, £0.351 is gross profit.

If the gross profit margin is higher than that of a similar rival business for a specific period, the business is more efficient at managing its costs of sales, as a greater proportion of revenue is gross profit. As ABC plc's gross profit margin improved by £0.05 between 2020 and 2019, the business was more efficient at managing its costs of sales.

$$\frac{\text{gross profit}}{\text{revenue}} \times 100 = \%$$

Net profit margin – the percentage of revenue which is net profit. For the year ending March 2020, ABC plc's net profit margin was 17.4%, which means that for every £1 of revenue earned, £0.174 is net profit. For the year ending March 2019, it was 11.7%; therefore, for every £1 of revenue earned, £0.117 is net profit.

If the net profit margin is higher than that of a similar rival business for a specific period, the business is more efficient at managing its overheads, as a greater proportion of revenue is net profit. As ABC plc's net profit margin improved by £0.05 between 2019 and 2020, the business was more efficient at managing its overheads.

$$\frac{\text{net profit}}{\text{revenue}} \times 100 = \%$$

Analysing the profitability of a business is of value because:

- it allows a business to understand how it has performed;
- identifies areas that require improvement; and
- directors can be assured about whether to allocate a dividend to shareholders or invest in a new strategy.

INSPECTION COPY

COPYRIGHT
PROTECTED



However, the **drawback** is that the process is based on historical data and therefore does not reflect the future. The business may analyse its profitability, but in future years the competitiveness of the market or economic conditions change. Decisions based on current data take a while to implement and by the time they are introduced the market may have changed, which could mean that the business misses out on new opportunities or does not have the resources and implemented to deal with increasing competitiveness, because it is too focused on the past.

There are several ways of improving the profits or profitability of a business:

- **Lower costs** – this can be achieved by reducing waste, finding a cheaper supplier, or increasing profit margins to improve, assuming prices remain the same. However, if a business reduces the required quality materials or is unreliable at meeting deadlines, the reputation will suffer, resulting in the loss of customers. Sometimes cheaper raw materials can be of lower standards as higher-priced alternatives, so there is a risk that the quality of the final product will be adversely affected.
- **Increase prices** – a higher price will increase profit margins, but this may be a problem if there is a strong loyalty towards a product and are likely to purchase from a rival product.
- **Increase sales** – if the business sells more products its fixed costs will be spread over more units, resulting in lower unit costs and higher profit margins. However, staff may be under pressure to increase output or sales, possibly leading to mistakes occurring, or a loss of quality.

Worked Example

Zena runs a pet shop. Here is an extract from her accounts for the past year.

	£
Sales revenue	40,000
Cost of sales	18,500
Gross profit	21,500
Rent	10,000
Staff wages	8,000
Net profit	3,500

The calculation to find the gross profit margin is as follows:

$$\frac{\text{gross profit}}{\text{revenue}} \times 100 = \%$$

$$\frac{£21,500}{£40,000} \times 100 = 53.75\%$$

The calculation to find the net profit margin is as follows:

$$\frac{\text{net profit}}{\text{revenue}} \times 100 = \%$$

$$\frac{£3,500}{£40,000} \times 100 = 8.75\%$$

**COPYRIGHT
PROTECTED**



MULTIPLE-CHOICE QUESTIONS

1. The rent paid by a business for its premises increases by £200 per year. What will be the likely impact on the business's profits if all other costs and revenue remain unchanged?
- Increase
 - Decrease
 - Stay the same
 - Break-even

(1 mark)

2. A florist sells 38 bunches of daffodils at £1.55 each. How much sales revenue is earned?

- £50.00
- £54.20
- £57.00
- £57.00

(1 mark)

3. A shop sells £65 of greeting cards in a week. The cost of making the greeting cards is £35. Which of the following is the gross profit?

- £30
- £3
- £30
- £35

(1 mark)

4. Cyril sells £52,400 of products and makes £12,500 net profit. His gross profit is £27,000. Which of the following is the net profit margin?

- 23.1%
- 23.9%
- 51.5%
- 51.9%

(1 mark)

5. Four businesses compare their gross profit margins. Which business is the most profitable?

- Business 1 – 1%
- Business 1 – 10%
- Business 1 – 25%
- Business 1 – 50%

(1 mark)

6. A business calculates that its gross profit margin is 25%. Which of the following statements is true?

- 25% of all sales revenue is used to pay the cost of sales
- 75% of all sales revenue is used to pay the cost of sales
- 75% of all sales revenue is used to pay the operating expenses
- The business breaks even

(1 mark)

7. Here is an extra Account (Income Statement) for a business. What is the net profit?

Sales revenue
Cost of sales
Gross profit
Wages
Insurance
Net profit

- £6,000
- £6,500
- £57,000
- £57,500

8. Calculating the gross profit margin is an example of which of the following?

- Understanding the factors that affect revenue
- Understanding the factors that affect the gross profit
- Understanding the relationship between revenue and costs
- Understanding the relationship between output and costs

9. Which of the following is not used to find the gross profit?

- Sales revenue
- Sales revenue
- Cost of sales
- Cost of sales

10. A business makes a net profit of £1,998 in 2017 and its net profit margin is 10%. Which of the following is the sales revenue for the period (to the nearest £1,000)?

- £1,998
- £19,980
- £37,000
- £1,998,000

INSPECTION COPY

COPYRIGHT
PROTECTED



11. Heather finds that her net profit margin increases from 45% to 52% over a two-year period. The gross profit margin for the same period remained unchanged at 60%. Which statement is a true description of what may have caused this change?
- A. Heather's operating expenses have fallen
 - B. Heather's cost of sales has fallen
 - C. Heather's operating expenses have increased
 - D. Heather's cost of sales has increased

(1 mark)

12. Zippo's business achieves a gross profit margin of 76%. Which of the following is true for Zippo's business?
- A. The business makes £76 net profit for every £1 of sales
 - B. The business makes 76p net profit for every £1 of sales
 - C. The business makes £76 gross profit for every £1 of sales
 - D. The business makes 76p gross profit for every £1 of sales

(1 mark)

13. Which of the following calculations should be used to find the net profit made by a business?
- A. Gross profit – cost of sales
 - B. Gross profit – operating expenses
 - C. Cost of sales × gross profit
 - D. Operating expenses – sales revenue

(1 mark)

14. Tracey runs a business and her gross profit margin reduces from 46% to 23%. Which statement is a true description of what may have caused this change?
- A. Tracey's operating expenses have fallen
 - B. Tracey's cost of sales has fallen
 - C. Tracey's operating expenses have increased
 - D. Tracey's cost of sales has increased

(1 mark)

15. A supplier increases the price of raw materials by 20%.
- A. Sales revenue will increase
 - B. Operating expenses will increase
 - C. The cost of sales will increase
 - D. The cost of sales will decrease

**COPYRIGHT
PROTECTED**



SHORT-/LONG-RESPONSE QUESTIONS

16. Raymond repairs motorcycles. One week he makes £458 in sales revenue and £120 in net profit. What is his gross profit? Show all workings.
17. A business made £8,000 net profit and sold £100,000 worth of goods last year. The gross profit margin is 20%. Show all workings.
18. A business makes a gross profit of £32,000 in 2017 and its gross profit margin is 40%. What is the sales revenue for the period (to the nearest whole pound)? Show all workings.
19. Wrenna's business sells £27,000 of goods and makes £15,500 gross profit. What is the net profit? Show the calculation and all workings. Give your answer to the nearest whole pound.
20. Here is an extract from Jill's Profit and Loss Account (Income Statement).

	£
Sales revenue	11,000
Cost of sales	6,000
Gross profit	
Heating and lighting	3,000
Postage	
Net profit	1,700

- i) How much is her Gross Profit?
- ii) How much did she pay for postage?

Show all workings.

21. Calculate the gross profit and net profit figures in each of the following tables.

	£
Sales revenue	12,000
Cost of sales	8,000
Gross profit	
Electricity	1,000
Advertising	500
Salaries	2,000
Transport	2,850
Telephone	400
Net profit	

Table 1

	£
Sales revenue	
Cost of sales	
Gross profit	
Heating and lighting	
Rates	
Maintenance	
Advertising	
Wages and salaries	
Net profit	

Table 2

	£
Sales revenue	70,000
Cost of sales	45,000
Gross profit	
Gas	3,000
Electricity	2,500
Water	1,000
Insurance	12,000
Vehicle repairs	5,000
Net profit	

Table 3

	£
Sales revenue	
Cost of sales	
Gross profit	
Carriage	
Wages and salaries	
Telephone	
Advertising	
Energy	
Net profit	

Table 4

COPYRIGHT
PROTECTED



22. Charlie's brother has predicted financial data for the first two years of trading he has prepared.

	Year 1	
Sales Revenue	£55,000	
Gross Profit Margin	35%	

Calculate the difference in the predicted gross profit over the two-year period using the gross profit margin formula used and show all workings.

23. The following information was taken from Checka's income statement for the

	Year 1	Year 2
Sales revenue	£31,000	
Cost of sales	£6,000	
Gross profit	£25,000	
Operating expenses	i)	ii)
Net profit	£16,700	

- a) Calculate the company's operating expenses for the two years that would be expected.
- b) Calculate the company's gross profit margin for each of the two years.
- c) Analyse the impact of the change in the gross profit margin over the two years.
24. A fitted-kitchen showroom sells a kitchen for £1,450. The business operates at a gross profit margin of 30%. Calculate the cost of goods sold for the fitted kitchen. Show all workings.
25. A business made £55,000 gross profit and sold £200,000 worth of goods last year. Calculate the gross profit margin. Show all workings. Give your answer to the nearest whole percentage.
26. The following information was taken from a company's income statement for the year ended 31st March 2020.

Sales revenue	£320,000
Gross profit	£205,000
Net profit	£165,000

Calculate the company's gross profit margin and net profit margin for the past year.

COPYRIGHT
PROTECTED



SECTION 6 – AVERAGE RATE OF RETURN (ARR)

Business owners and managers often need to make decisions regarding investment decisions about machinery/equipment to purchase or whether to expand into a new market. Calculating the average percentage annual return that an investment will generate over its predicted life of the investment.

The 'rate of return' considers the amount that a business will receive when it makes an investment. It may invest their funds in a bank account, but it is not likely to generate a very high return.

Often a business will have to choose between a couple of different investment options. The business should choose the investment with the highest ARR because it will have the most profitable return.

The calculation to find the ARR is as follows:

$$\text{ARR} = \frac{\text{Average annual profit}}{\text{Cost of investment}} \times 100$$

The calculation to find the average annual profit for the ARR formula is as follows:

$$\text{Average annual profit} = \frac{\text{Total profit}}{\text{Number of years}}$$

The 'initial cost of the investment' is sometimes termed 'initial outlay', which refers to the initial investment.

Sometimes the average annual return/profit generated is not provided and needs to be calculated in the same way as any other average:

$$\text{Average annual return/profit generated} = \frac{\text{Add up the total of all returns/profits}}{\text{Number of years}}$$

The answer for the ARR is always expressed as a percentage.

There are some exceptions to the rule that the investment with the highest ARR should be chosen:

- When the investment with the highest ARR does not support the business's strategy
- When the business will accept a less profitable investment to launch into a new market
- The risk involved with the investment is too high

Some businesses will set what is known as a target or hurdle rate. If the ARR is under the target rate, the investment will be declined. The target or hurdle rate is the minimum ARR that the business will accept.

INSPECTION COPY

COPYRIGHT
PROTECTED



Worked Example

Cray runs a packaging company that produces packaging for the food industry. He is considering purchasing a new machine that will enable him to expand into a range of biodegradable packaging. He has identified two different machines that would be suitable for his business. The cost of purchasing each machine and the profit that he predicts that he will earn from each machine are shown in the table below.

	Machine 1	Machine 2
Initial cost of the machine	£80,000	£110,000
Year 1 net profit	£15,000	£20,000
Year 2 net profit	£24,000	£26,000
Year 3 net profit	£30,000	£33,000
Year 4 net profit	£28,000	£35,000

The initial step is to find the average annual return/profit for each of the machines.



$$\text{Average annual return for Machine 1} = \frac{£15,000 + £24,000 + £30,000 + £28,000}{4 \text{ years}}$$

$$\text{Average annual return for Machine 1} = \frac{£97,000}{4 \text{ years}}$$

$$\text{Average annual return for Machine 1} = £24,250$$

$$\text{Average annual return for Machine 2} = \frac{£20,000 + £26,000 + £33,000 + £35,000}{4 \text{ years}}$$

$$\text{Average annual return for Machine 2} = \frac{£114,000}{4 \text{ years}}$$

$$\text{Average annual return for Machine 2} = £28,500$$

	Machine 1	Machine 2
Initial cost of the machine	£80,000	£110,000
Average annual return	£24,250	£28,500
ARR calculation	$\frac{£24,250 \times 100}{£80,000}$	$\frac{£28,500 \times 100}{£110,000}$
ARR	30.3% (to one decimal place)	25.9% (to one decimal place)
Should this machine be chosen?	Yes – it has the highest ARR	No – it has the lowest ARR



COPYRIGHT
PROTECTED



MULTIPLE-CHOICE QUESTIONS

1. Which of the following is the best average rate of return (ARR)?

A. -46%
B. 7%
C. 12%
D. 14%

(1 mark)

2. Which of the following statements is true?

A. ARR results help a business to compare the profitability of diverse investments
B. ARR results help a business to compare the cash flow of diverse investments
C. ARR results are based on profits over the four-year period
D. ARR results do not consider the initial cost of the investment

(1 mark)

3. What is the ARR for a milling machine over its three-year life, correct to two decimal places?

Initial cost of the machine	£200,000
Year 1 net profit	£50,000
Year 2 net profit	£64,000
Year 3 net profit	£62,000

A. 29.33%
B. 25%
C. 32%
D. 31%

(1 mark)

4. Which of the following statements is false?

A. A manager should always choose the lowest ARR
B. The ARR considers the return during all of the years of an investment
C. The ARR can help a business compare the profitability of diverse investments
D. A manager should usually choose the highest ARR

(1 mark)

5. What is the average rate of return over its four-year life?

Year 1 net profit
Year 2 net profit
Year 3 net profit
Year 4 net profit

A. £36,750
B. £36,875
C. £38,000
D. £53,400

6. A delivery van cost £100,000. Parcels Ltd predicts a return of £8,500 per year over its five-year life. What is the ARR?

A. 35.5%
B. 37.5%
C. 55%
D. 142%

7. Chesney is making four different machines. He has worked out the ARR for each machine. Which machine should he choose?

• Machine A
• Machine B
• Machine C
• Machine D

A. Machine A
B. Machine B
C. Machine C
D. Machine D

8. Which of the following is the result of an ARR calculation?

A. Percentage
B. Decimal
C. Currency, e.g. £
D. Times

INSPECTION COPY

COPYRIGHT
PROTECTED



9. Derek buys a new oven for his restaurant kitchen. The average annual return of the oven is estimated to be £800 per year over a 10-year period. The ARR is 16%. How much did Derek pay for the oven?

A. £1,280
B. £2,580
C. £5,000
D. £12,800

(1 mark)

10. Stacey's business project generates an annual return of £3,000 in Year 1, £4,500 in Year 2 and £2,000 in Year 3. The equipment for her project costs £8,000. What is the average annual return?

A. £500
B. £3,000
C. £3,167
D. £3,500

(1 mark)

11. What is the average return for a delivery van over its three-year life?

Initial cost of the machine	£20,000
Year 1 net profit	£5,000
Year 2 net profit	£14,000
Year 3 net profit	£12,000

A. £7,000
B. £7,750
C. £10,333
D. £12,750

(1 mark)

12. An investment has an average annual return of -£3,000 over the first five years of installation. Which of the following statements is true?

A. The investment makes a loss during its first five years
B. The investment makes a profit during its first five years
C. The investment will boost the business's profitability
D. The investment will break even over the first five years

(1 mark)

13. Which of the following is the worst average rate of return?

A. -46%
B. 7%
C. 12%
D. 14%

(1 mark)

14. What is the average annual return for Roberts Construction over its three-year life? Correct to the nearest pound.

Initial cost of the machine	£200,000
Year 1 net profit	£60,000
Year 2 net profit	£70,000
Year 3 net profit	£80,000

A. £266,750
B. £355,667
C. £359,398
D. £363,129

15. Malcolm is comparing two investment opportunities. Investment A has an average annual return of 12%. Investment B has an average annual return of 10%. Which investment should he choose?

A. Investment A
B. Investment B
C. Neither – in account and time
D. Neither

**COPYRIGHT
PROTECTED**



SHORT-/LONG-RESPONSE QUESTIONS

16. What is the formula to find the average rate of return?
17. Tata has purchased a machine for her garage business. The average annual estimated to be £4,300 per year over a four year period. The ARR is 21.5%. What is the cost of the machine? Show all workings. Give your answer to the nearest whole pound.
18. Bubbly Soft Drinks is thinking of expanding its factory to Madrid. After carrying out a market research, the marketing director has presented the following figures for the move. What is the average rate of return? Show all workings.

Initial cost of the new factory	£2,000,000
Year 1 net profit	-£32,000
Year 2 net profit	-£5,000
Year 3 net profit	£42,000
Year 4 net profit	£57,000
Year 5 net profit	£98,000

19. Stanley is considering an investment for his company. The investment will cost £100,000. It is calculated that the ARR will be 15.8%. What is the value of the average annual net profit? Show all workings. Give your answer to the nearest whole pound.
20. A bus company invests in a new bus which generates an annual return of £6,000 in Year 1, £8,000 in Year 2 and £11,000 in Year 3. The bus costs £120,000 to purchase. If the bus company requires a minimum return of at least 10% on all buses, is the bus a worthwhile investment? Show all workings.
21. Rhiannon is investing in a machine and is comparing three investments. Which investment is the best based on the information below? Show all workings.

	Machine A	Machine B	Machine C
Initial cost of the machine	£40,000	£75,000	£20,000
Year 1 net profit	£3,000	£12,000	£1,000
Year 2 net profit	£7,000	£23,000	£4,000
Year 3 net profit	£15,000	£34,000	£5,500

22. A chocolate factory is considering buying a new machine. Explain how ARR can be used in the decision-making process. How can managers try to decide which brand of machine to buy?
23. The oven that Sidney would like to purchase is expected to last six years. It is expected to save the business £450 per year in reduced maintenance bills.

Calculate the average rate of return. State the formula used and show all workings to two decimal places.

INSPECTION COPY

COPYRIGHT
PROTECTED



24. Calculate the average rate of return over four years from the following figures

Cost of investment	£40,000
Income year 1	£9,500
Income year 2	£11,250
Income year 3	£12,000
Income year 4	£10,500

25. Katrina owns a business that manufactures garden furniture. She is thinking benches and to do this will need to buy a new machine. She has found two to decide which one to purchase. The following table shows the cost of purchase and profit/return that she predicts each year. Both machines have a working life of five years.

	Machine A	Machine B
Cost of purchase	£40,000	£55,000
Year 1 – Profit	£10,000	£5,000
Year 2 – Profit	£20,000	£10,000
Year 3 – Profit	£15,000	£20,000
Year 4 – Profit	£10,000	£35,000
Year 5 – Profit	£5,000	£25,000

Calculate the average rate of return. State the formula used and show all workings to two decimal places.

26. With reference to the average rate of return calculations, recommend which machine Katrina should purchase.
27. Explain one limitation of using the average rate of return to make an investment decision.

**COPYRIGHT
PROTECTED**



SECTION 7 – CASH FLOW FORECAST

A **cash flow forecast** predicts the amount of cash to come into and go out of the business.

It indicates when cash shortages may occur, alerting the business to take action to avoid cash flow problems could be resolved with an overdraft or negotiating with suppliers. It may ask debtors to pay within a shorter period, or unwanted assets may be sold to raise cash.

Long-term cash flow problems may require a loan or new owners joining the business.

The key elements are:

- **Cash inflow** – money coming into the business, usually from sales.
- **Cash outflow** – money going out of the business, usually to pay bills.
- **Net cash flow** – difference between cash inflows and cash outflows.
- **Opening balance** – the amount of cash anticipated at the start of a period; the closing balance of the previous period.
- **Closing balance** – the amount of cash anticipated at the end of a period. A negative closing balance indicates the business will not have sufficient cash to meet expected payments. If the closing balance is positive, there will be enough.

	Sept (£)	Oct (£)	Nov (£)	Dec (£)
Cash inflow				
Cash sales from customers	6,500	3,000	6,000	5,500
Total inflow	6,500	3,000	6,000	5,500
Cash outflow				
Rent	800	800	800	800
Postage	150	80	145	140
Staff wages	3,000	2,000	3,500	3,000
Materials	600	300	550	550
Other costs	200	50	300	300
Total outflow	4,750	3,230	5,295	4,790
Net cash flow	1,750	-230	705	710
Opening balance	425	2,175	1,945	2,650
Closing balance	2,175	1,945	2,650	3,360

Are **cash** and **profit** the same? It is often presumed that a profitable business will always be the case. Many businesses offer trade credit to their customers to generate sales. Customers receive the product or service immediately but have up to 90 days to pay the amount. The business has made a profit from this form of trade; however, it is not reflected in the cash flow until the customer settles their debt.

Cash is important in the **short term** to pay bills/liabilities as they fall due, as this is necessary to continue trading. For this reason, cash is often considered to be the lifeblood of a business. It is essential, at least in the **long term**, as without this the business cannot grow, as it cannot invest in product development, expanding into new markets, etc.

A business may experience **cash flow problems** for the following reasons:

- Because it is holding too much stock; its money is tied up in products. If they perish, the cash invested in it will not be recovered, as it cannot be sold.
- Trade debtors take longer to pay than they should, thereby reducing the cash available. It is difficult for the business to pay the expected cash outflows.
- If the business is overtrading (growing too fast) it will have a high rate of cash outflow on equipment, stock, hiring new staff, etc. However, the cash invested in this expansion is not paid straight away as the cash inflows from such activities are not generated immediately.
- Unexpected changes in demand could result in fewer products sold and cash inflows.

INSPECTION COPY

COPYRIGHT
PROTECTED



The **benefits** of a cash flow forecast:

- The timing of cash in and out of the business is identified, thus allowing remedy before a negative (deficit) occurs, such as arranging an overdraft.
- Periods when positive cash should be available are recognised, which allows resources will be available for new business strategies.
- It allows the business to identify ways to make any anticipated positive funds available to the business, such as opening an interest-bearing account in preparation to deposit them when they become available, rather than leaving them in a non-interest-bearing account.
- It allows the business to plan ahead, as it will know when cash will be available.
- Potential lenders are more inclined to lend if they believe the business has good means to repay any loan provided.

The **drawbacks** of a cash flow forecast:

- It is based on estimates; therefore, it is only as good as the estimates used.
- The production of a cash flow forecast can be complex and time-consuming, and more likely to have the business reluctant to invest in this process.
- It cannot account for unexpected changes in market conditions.

Worked Example

Phillipo runs a mobile disco business in his spare time. He calculates his predicted cash flows for the month of April below. At the start of April his opening balance is £3,489. He produces a cash flow forecast for the month of April, closing balance for the start of May. All customers pay in cash at the end of each disco. Primary School, which are paid for 30 days after each disco takes place.

Phillipo's cash inflows and outflows for the month of April:

	£
Cash sales from discos	800
Credit sales from discos	250
Petrol	100
Repair to speaker	75
Light bulb replacement	40

Here is Phillipo's cash flow forecast for April:

	April (£)
Cash inflows	
Cash sales from discos	800
Credit sales from discos	0
Total cash inflows	800
Cash outflows	
Petrol	100
Repair to speaker	75
Light bulb replacement	40
Total cash outflows	215

Opening balance	3,489
Net cash flow	585
Closing balance	4,074

The cash from the credit sales is added to the cash from the disco. Therefore, the total cash inflows for April are £800.

Add up all cash inflows to find the total cash inflows for April.

Add up all cash outflows to find the total cash outflows for April.

The opening balance is the closing balance from the previous month, i.e. closing balance for March.

Net cash flow = Total cash inflows - Total cash outflows, i.e. £800 - £215 = £585.

The closing balance for April is the opening balance plus the net cash flow, i.e. £3,489 + £585 = £4,074.

COPYRIGHT
PROTECTED



MULTIPLE-CHOICE QUESTIONS

1. Into which section of a cash flow forecast should 'rent received' go?
 - A. Cash inflow
 - B. Cash outflow
 - C. Opening balance
 - D. Net cash flow

(1 mark)
2. During the month of May, Topsy's business benefits from a cash inflow of £3,645 and has a cash outflow of £1,743. What is the net cash flow?
 - A. -£1,902
 - B. -£5,388
 - C. £1,902
 - D. £5,388

(1 mark)
3. Into which document might a cash flow forecast be commonly found?
 - A. Memorandum of Association
 - B. Business plan
 - C. Tax return
 - D. Break-even chart

(1 mark)
4. A cash flow shortage in a business may be solved by which of these?
 - A. Arranging an overdraft
 - B. Arranging a mortgage
 - C. Increasing the credit offered to customers
 - D. A salary increase for staff

(1 mark)
5. Which of the following may threaten the survival of a business?
 - A. Increase in profits made
 - B. If cash inflows exceed cash outflows
 - C. Reduction in profits made
 - D. Poor cash flow management

(1 mark)
6. Into which section of a cash flow forecast should 'wages and salaries' go?
 - A. Cash inflow
 - B. Cash outflow
 - C. Opening balance
 - D. Net cash flow

(1 mark)
7. A cash flow short can be made worse by taking which of action?
 - A. Paying suppliers
 - B. Paying suppliers
 - C. Not paying suppliers
 - D. Obtaining a loan
8. Which of the following is not a cash inflow?
 - A. Cash inflow
 - B. Cash outflow
 - C. Opening balance
 - D. Net cash flow
9. What is the name of a business that allows customers to take products/service on credit and pay for them 30 days later?
 - A. Trade credit
 - B. Debt factor
 - C. Overdraft
 - D. Liquidity
10. Into which section of a cash flow forecast should 'overhead' go?
 - A. Cash inflow
 - B. Cash outflow
 - C. Opening balance
 - D. Net cash flow
11. Which of the following is not a cash inflow for a mobile phone shop?
 - A. Cash from customers
 - B. Bank loan
 - C. Owner's capital
 - D. Rent for shop
12. Which of the following is not a cash inflow for a mobile phone shop?
 - A. Insolvency
 - B. Liquidity
 - C. Trade credit
 - D. Overdrawn

INSPECTION COPY

COPYRIGHT
PROTECTED



13. Into which section of a cash flow forecast should the 'closing balance from the previous month' go?
- A. Cash inflow
 - B. Cash outflow
 - C. Opening balance
 - D. Closing balance

(1 mark)

14. Which of the following is the best description of an overdraft?

- A. Where a bank allows a business to withdraw more funds than it has
- B. Where a bank allows a business to withdraw less funds than it has
- C. Where a bank gives a business funds with no fee or interest
- D. A financial instrument that does not need to be approved before use

(1 mark)

15. An alternative term for a negative net cash flow is which of the following?

- A. Cash inflow
- B. Cash outflow
- C. Cash surplus
- D. Cash deficit

(1 mark)

COPYRIGHT
PROTECTED



SHORT-/LONG-RESPONSE QUESTIONS

16. Jacinta has produced a cash flow forecast for her new business. What is her closing balance? Show all workings.

Month 1

	£
Cash inflow	5,000
Cash outflow	3,750
Opening balance	8,000
Closing balance	?

17. Jay produces a cash flow forecast for his business. If the closing balance on 31st July is £10,000, what is the opening balance for the 1st August?

18. Yvonne has produced a cash flow forecast for her business. The following shows the opening balance and the closing balance – what is the missing figure for gas (marked X)? Show all workings.

Month 1

	£
Cash inflow	23,000
Cash outflow	
Electricity	5,000
Gas	X
Opening balance	30,000
Closing balance	44,000

19. Into which section of the cash flow forecast for August should the 'closing balance' be entered?
20. Jacinta has produced a cash flow forecast for her new business. An extract from the forecast is shown below. Explain two actions that Jacinta could take to make her closing balance positive.

Month 4

	£
Cash inflow	5,000
Cash outflow	9,750
Opening balance	2,000
Closing balance	(2,750)

21. Comflux Ltd's finance director has produced a cash flow forecast as part of an application for a long-term bank loan. An extract is shown below.

	January £000	February £000	March £000
Cash inflow	A	80	C
Cash outflow	70	B	
Net cash flow			
Balance brought forward	(11)	(21)	
Balance carried forward	(21)	(16)	

Calculate the missing figures for A, B, C and D. State the formula used to calculate 'net cash flow' and show all workings.

COPYRIGHT
PROTECTED



22. Budget Gifts' finance manager has produced a cash flow forecast to show the

	January £000	February £000
Total income	20	32
Total expenses	32	B
Balance brought forward	(60)	
Balance carried forward	A	(80)

	January £000	February £000
Total income	0	32
Total expenses	32	40
Balance brought forward	(60)	(72)
Balance carried forward	(72)	(80)

Calculate the missing figures for A, B, C and D. State the formula used to calculate the balance carried forward and show all workings.

23. The finance manager is considering different solutions to solve the cash flow problem.
- Taking out a bank overdraft
 - Reducing the amount of time customers have to pay off their trade credit

Recommend which is the better option for the finance manager to choose.

24. Neil's bank manager has asked him to include a cash flow forecast as part of a new business loan.

Analyse two reasons why the bank manager has asked to see a cash flow forecast.

25. Analyse two reasons why cash flow forecasting is useful to Neil when operating his business.

26. Neil has read an article online that suggests that producing a cash flow forecast can be a costly exercise.

Analyse one limitation of the results shown by a cash flow forecast.

27. Rebecca runs a small café in a tourist area. She suffers a negative cash flow in January and March. She is considering the following two options to solve the cash flow problem.

- Increase the trade credit taken from suppliers to allow her to pay for tea and coffee 60 days rather than the current 30 days from delivery
- Ask the bank for a bank overdraft for the three-month period

Recommend which is the better option for Rebecca to take. Give reasons for your recommendation.

**COPYRIGHT
PROTECTED**



28. Jonathan McGovern runs a garage that provides a repair service and sells a range of cars. Provide the missing figures for the following cash flow forecast for McGovern's Garage.

McGovern's Garage – Cash Flow Forecast

	May	
Cash inflows		
Repair sales	£9,000	
Car sales	£2,000	
Total cash inflows	£11,000	
Cash outflows		
Materials	£2,250	
Car purchases	£3,500	
Rent	£2,000	
Wages	£2,500	
Electricity	£150	
Advertising	£500	
Other expenses	£500	
Total cash outflows	£11,400	
Opening balance	£800	
Net cash flow	-£400	
Closing balance		

29. Advise the business on whether any action may be required regarding its present cash flow.
30. Majestic Electronics sells a range of electrical items including televisions, washing machines and fridges, as well as providing a repair service. At the start of each year demand is usually high and money available to spend due to increased costs over Christmas. The business has a closing cash balance next year of £1,125 with expected cash flows for the first two quarters as follows:
- Repair sales – £1,300 (QTR1), £2,175 (QTR2)
 - Electrical sales – £6,500 (QTR1), £10,875 (QTR2)
 - Stock – £5,175 (QTR1), £6,600 (QTR2)
 - Labour – £2,440 (QTR1), £2,625 (QTR2)
 - Rent – £1,200 (QTR1), £1,200 (QTR2)
 - Utilities (gas/electricity) – £525 (QTR1), £525 (QTR2)
 - Telephone – £210 (QTR1), £210 (QTR2)

- a) Copy and complete Majestic Electronics' cash flow forecast for the first two quarters.

	Quarter 1	Quarter 2
Cash inflows		
Repair sales		
Electrical sales		
Total cash inflows		
Cash outflows		
Stock		
Labour		
Utilities		
Telephone		
Total cash outflows		
Opening balance		
Net cash flow		
Closing balance		

- b) Discuss whether a small business owner should take the time to produce a cash flow forecast.

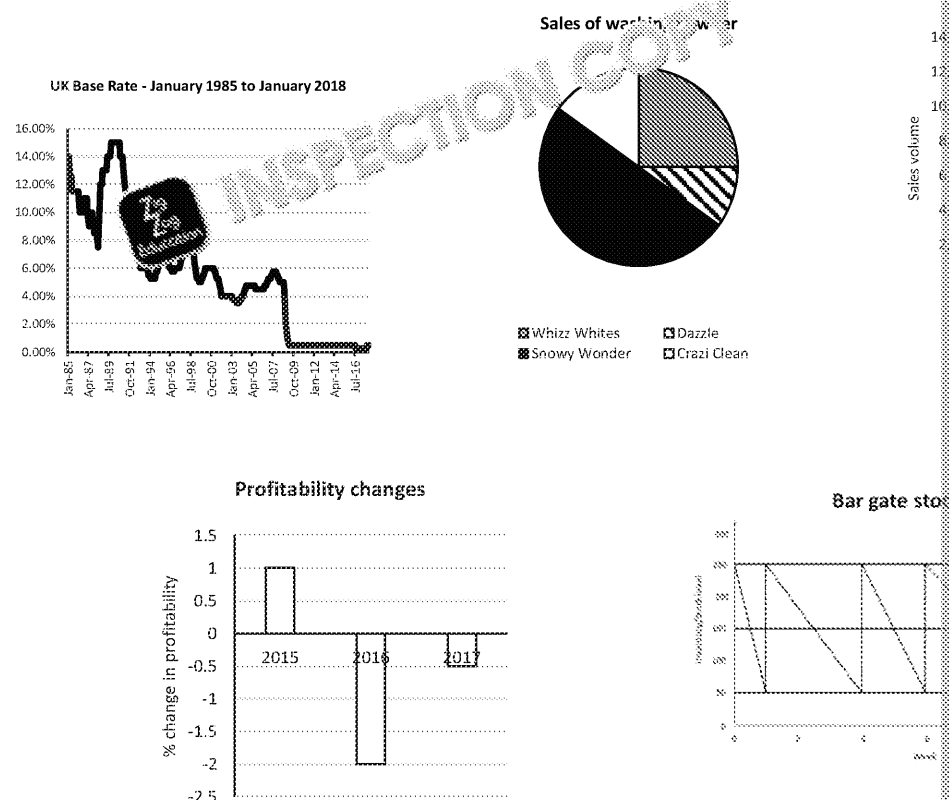
**COPYRIGHT
PROTECTED**



SECTION 8 – INTERPRETING INFORMATION FROM GRAPHS AND CHARTS

Students are required to interpret information from graphs and charts to answer questions. They should be able to read directly from the graph or chart and/or use the data to perform calculations. The data could also be used by the student to justify an answer, e.g. the data could be used to make a business decision, especially for a higher-mark question.

The graphs and charts could take a range of formats, e.g. bar chart, pie chart, line graph, but a few.



The information within the graph or chart could be supplemented by some qualitative information, especially for a question that is worth more marks. In this case, students should be able to write an extract alongside the graph and/or chart.

INSPECTION COPY

COPYRIGHT
PROTECTED



MULTIPLE-CHOICE QUESTIONS

- Figure 8 shows the cost of advertising on Jobz website (a leading job vacancy advert website). Ceri has advertised a head chef vacancy within her restaurant on Jobz website. Jobz will charge 50p per click and £1.50 for each time Ceri contacts applicants. 200 people clicked on the job advert and Ceri contacted nine people who posted their CVs.

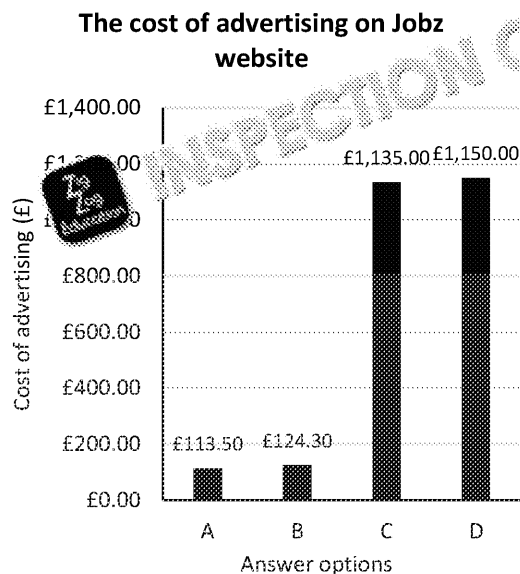


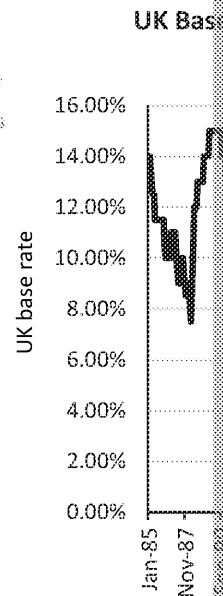
Figure 8

How much did it cost Ceri to advertise the job?
Select the correct answer from the bar chart above.

- £113.50
- £124.30
- £1,135.00
- £1,150.00

(1 mark)

- Ozzy is carrying out an investigation into how the UK base rate has changed over the period January 1985 to January 2009. Ozzy has plotted the data in Figure 9 below.



<http://www.bankofengland.co.uk/monetarypolicy/monetarypolicy.htm>

UK base rate regulation data in Ozzy's chart shows the following monetary policy at its lowest level?

- September 1985
- September 1987
- October 1996
- June 2008

- The UK base rate regulation data in Ozzy's chart shows the following monetary policy at its lowest level?

- Interest rate
- Interest rate
- Interest rate
- Interest rate

INSPECTION COPY

COPYRIGHT
PROTECTED



4. The UK base rate regularly changes. According to the data in Ozzy's chart (Figure 9), what happened to interest rates during early 1990?
- Interest rates increased
 - Interest rates reached their lowest level
 - Interest rates decreased
 - Interest rates peaked

(1 mark)

5. Pati's shop sells four brands of washing powder. Which brand accounts for 50% of total sales?

- Whizz Whites
- Dazzle
- Snowy Wonder
- Crazi Clean

(1 mark)

6. Four firms operate in a market as shown in Figure 11. If the total value of sales within the market is £45,000, which firm has one sixth of the sales value of the market leader?

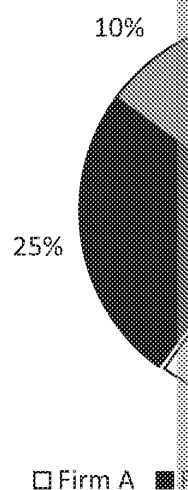
- Firm A
- Firm B
- Firm C
- Firm D

(1 mark)

Sales of



Market



7. Figure 12 shows a bar gate stock graph for Khaterah's business. When is stock automatically reordered by the business?

- 50
- 100
- 150
- 250

(1 mark)

Bar gate stock graph

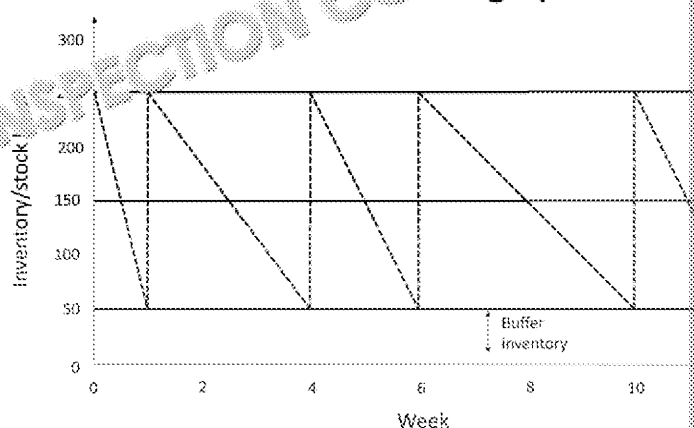


Figure 12

COPYRIGHT
PROTECTED



8. Crystal has carried out some market research to investigate ice cream flavour preferences. She has presented her results in a tally chart. How many people rated Raspberry Ripple as their favourite flavour?

Flavour	Number of people who rated the flavour as their favourite
Chocolate	IIII
Raspberry Ripple	III
Strawberry	III II
Vanilla	III

- A. 10 people
B. 8 people
C. 6 people
D. 4 people

(1 mark)

9. Christian runs a small hotel in the seaside town of Weymouth. The following bar chart shows the results to a market research question carried out by Christian, who is reviewing the results from a customer satisfaction survey. The question asked customers to indicate how much they agree with the following question – ‘The food during my stay was delicious’.

A bar chart to show the results to the question - The food during my stay was delicious

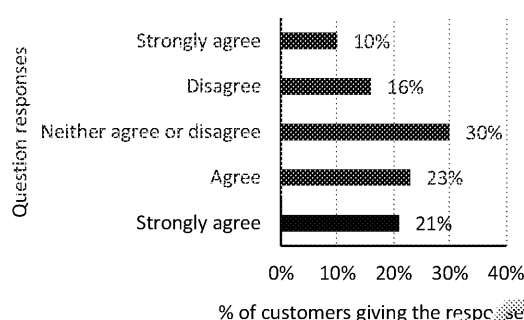


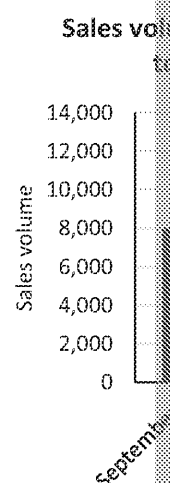
Figure 2

What percentage of customers gave a positive response to Christian's question?

- A. 16%
B. 23%
C. 26%
D. 30%

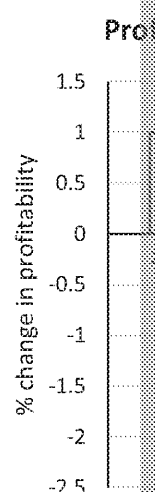
(1 mark)

10. Figure 14 shows the sales volume of a business. If the price of each unit sold was £2, how much did the business make in September?



- A. September
B. October
C. November
D. December

11. The annual profit of a business has changed over the last four years. Which of the four years did the business experience a decrease in profit?



- A. Profitability
B. Profitability
C. The business
D. Profitability

COPYRIGHT
PROTECTED



12. Figure 16 shows UK unemployment over the 20-year period from 1997 to 2017. During which of the following periods did unemployment increase by the greatest percentage?



Figure 16

- A. 1997–1998
B. 2001–2002
C. 2006–2006
D. 2008–2009

(1 mark)

13. Four firms operate in a market as shown in Figure 17. If the total value of sales within the market is £45,000, what value of sales is held by Firm C?

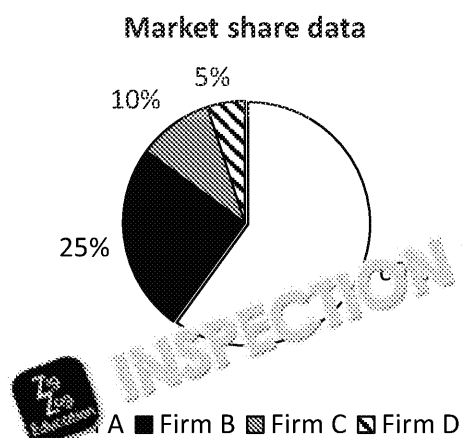
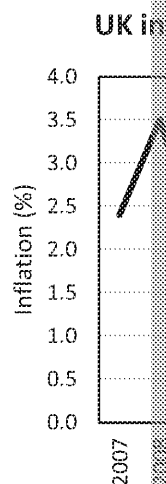


Figure 17

- A. £2,250
B. £11,250
C. £4,500
D. £9,000

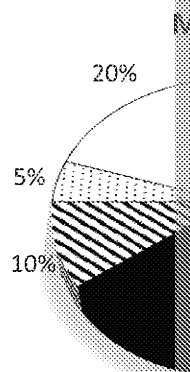
(1 mark)

14. Figure 18 shows inflation at its highest point over the period from 2007 to 2017. In which year did inflation reach its highest point?



- A. 2007
B. 2011
C. 2013
D. 2015

15. Five firms operate in a market as shown in Figure 19. If the total value of sales within the market is £45,000, what value of sales is held by Firm C?



- A. Firm A
B. Firm B
C. Firm C
D. Firm D

INSPECTION COPY

**COPYRIGHT
PROTECTED**



SHORT-/LONG-RESPONSE QUESTIONS

16. Figure 20 shows UK unemployment over the 10-year period from 2007 to 2017. The rate of unemployment was at the lowest level and the highest level.

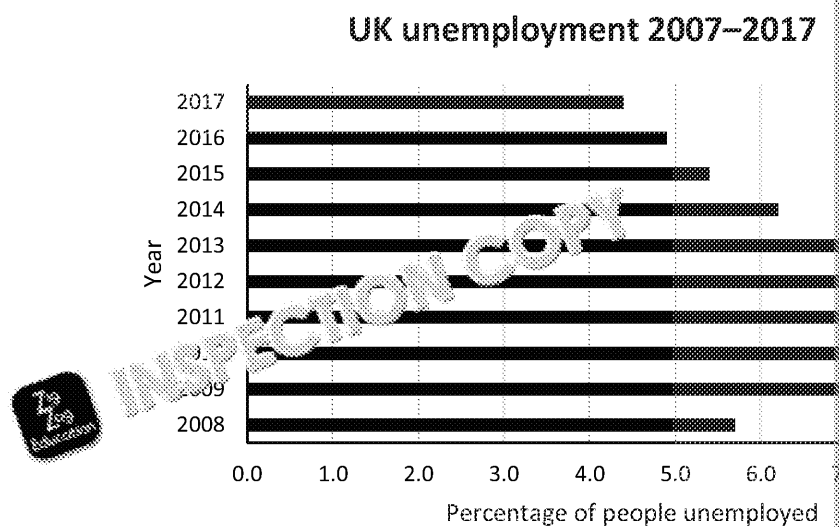


Figure 20

17. Pati's shop sells four brands of washing powder. Based on the data in Figure 21, which brand of washing powder was the most popular during the month of June?



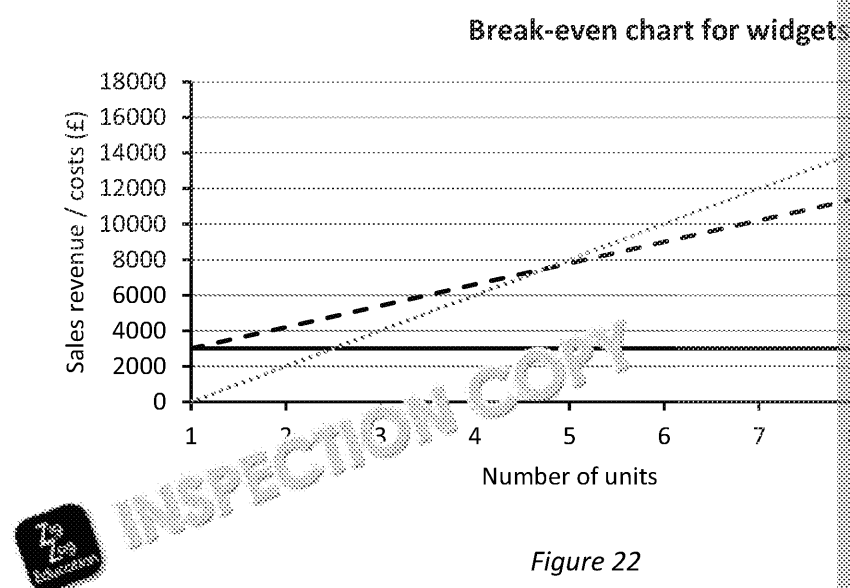
Figure 21

INSPECTION COPY

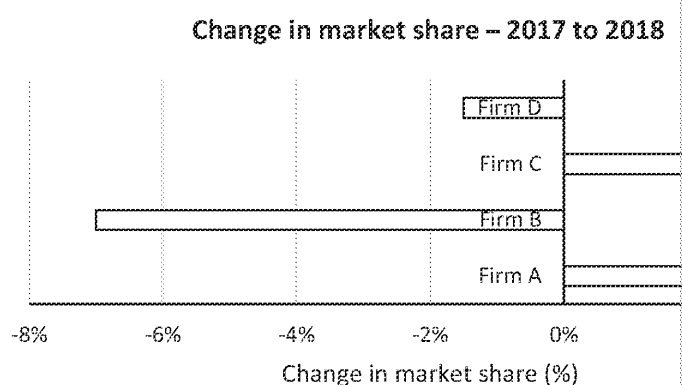
**COPYRIGHT
PROTECTED**



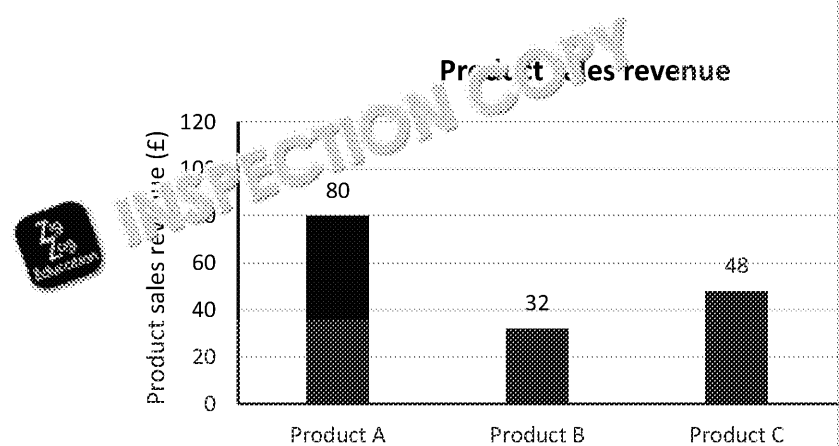
18. A business produces a break-even chart to include in its business plan. What is the



19. Four businesses operate in a market. Which firm had the biggest increase in market



20. Figure 24 shows the sales of four products during a shop's first month of trading. What is one third of the sales revenue generated by the best-selling product?



21. Six firms operate in a market. The pie chart below shows the annual revenue

COPYRIGHT
PROTECTED



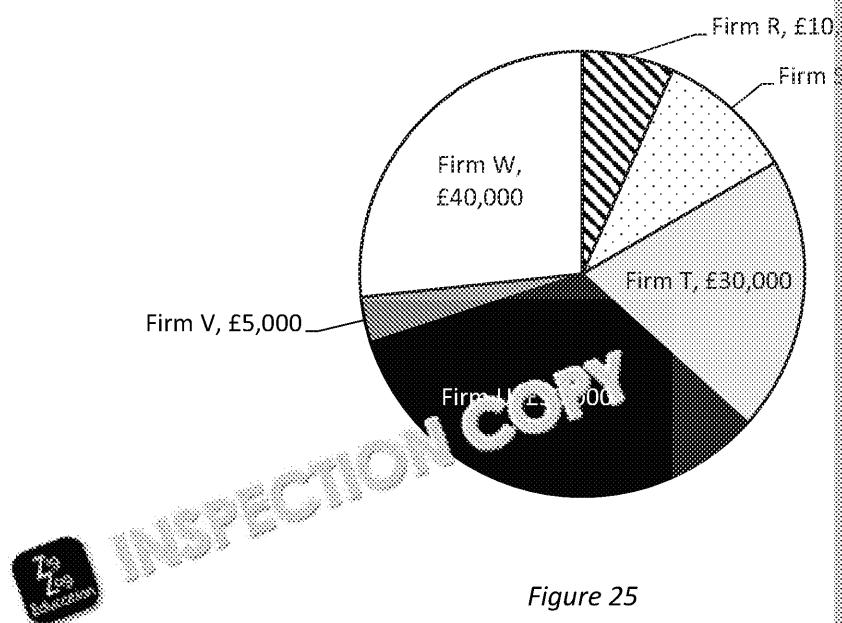


Figure 25

Calculate the market share of Firm T. Show all workings. Give your answer to the nearest percentage.

22. Using the information within Figure 26 below, calculate the average monthly sales revenue for Sally's Hair Shop for October, November and December. Show all workings. Give your answer to the nearest £100.

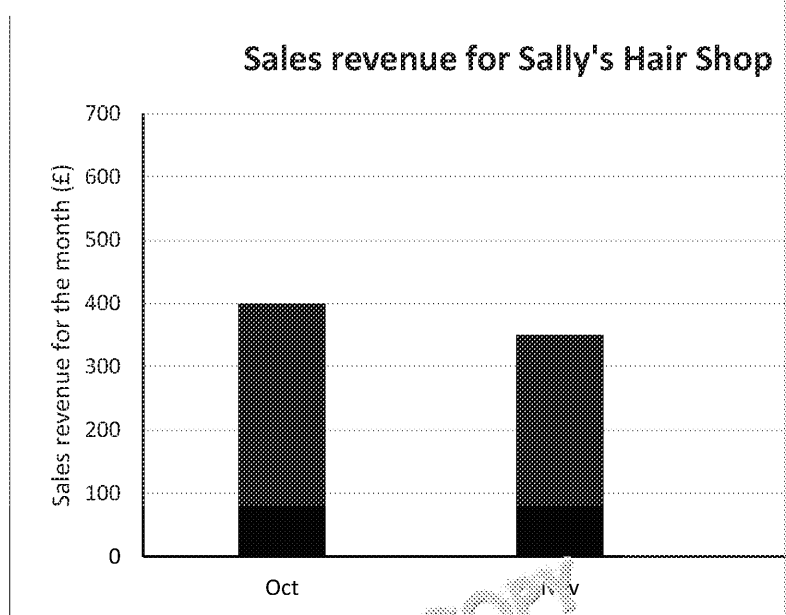


Figure 26

COPYRIGHT
PROTECTED



MARK SCHEMES

SECTION 1 – PERCENTAGES AND PERCENTAGE CHANGES

Multiple-choice questions

Total for this section: 15 marks

Question number	Answer
1	C
2	C
3	A
4	C
5	C
6	C
7	A
8	A
9	D
10	B
11	
12	
13	C
14	B
15	D

Questions 1 to 15 = AO1 × 1

(1 mark for each correct answer)

Short-/Long-response questions

16. • 1 mark for finding the total number of staff
• 1 mark for finding the percentage of the total number of staff that work part-time
• 1 mark for correctly expressing the answer to one decimal place with a % sign

Total number of staff = 730 full-time + 143 part-time = 873 staff (1)

% of staff that work part-time = $143 \div 873 \times 100 = 16.380297\%$ (1) (OFR)

% of staff that work part-time = 16.4% (1) (OFR)

17. • 1 mark for finding 8% of employees at the start of last year
• 1 mark for calculating the number of staff that now work for the business. Answer correct

8% of 200 staff = $8 \div 100 \times 200$ staff = 16 employees (1)

Number of employees currently working at business = 200 staff – 16 staff = 184 staff (1)

18. • 2 marks for applying the correct formula
• 1 mark for correct answer, expressed to the nearest whole pound with a £ sign

Sales revenue in 2017 = $100 \div 118.7 \times £783,794$ (1)
= £659,794.4398 (1)
= £659,794 (1) (OFR)

19. • 1 mark for calculating the number of people that the population declined by
• 1 mark for calculating the number that it declined by the original number in the
• 1 mark for presenting the correct answer correct to one decimal place with a % sign

Total number of people that population declined by = $673,563 - 547,200 = 126,363$ people (1)

% decline = $126,363 \div 547,200 \times 100 = 23.09265\%$ (1)

% decline = 23.1% (1) (OFR)

20. • 1 mark for calculating 75% profit margin
• 1 mark for using formula to add 75% profit margin to cost to find the price
• 1 mark for the correct price, expressed to the nearest whole penny (p)

Profit margin = $75 \div 100 \times 16p = 12p$ (1)

Price = Cost of production + profit margin (1)

Price = 16p + 12p = 28p (1) (OFR)

INSPECTION COPY

COPYRIGHT
PROTECTED



21. • Marks for this question: AO2 = 2

$$8 / 100 \times 60p = 4.8p \text{ (1)}$$

$$\text{New price} = 60p + 4.8p = 65p \text{ (1) (OFR)}$$

22. • Marks for this question: AO2 = 3
• AO2 – Applies the correct calculations $\times 3$

Discount offered to each employee

i) Chris = $15\% \times £15.60 = £2.34 \text{ (1)}$

ii) Bobby = $15\% \times £25.60 = £3.84 \text{ (1)}$

iii) Total cost of discount = $£2.34 + 3.84 = £6.18 \text{ (1) (OFR)}$

23. • Marks for this question: AO2 = 3
• AO2 – Applies the correct calculations $\times 3$

Commission = $10\% \times £600 = £60$ commission earned (1)

Wages = $£7.50 \times 37 \text{ hours} = £296 \text{ (1)}$

Total paid received = $£60 + £296 = £356 \text{ (1) (OFR)}$

24. • Marks for this question: AO2 = 4
• AO2 – Applies the correct calculations $\times 4$

$$65\% = 85 \text{ customers (1)}$$

$$1\% = 1.3 \text{ customers (1)}$$

$$100\% - 65\% = 35\% \text{ (1)}$$

$$35\% = 45.5 \text{ customers (or 46 customers) (1)}$$

25. • Marks for this question: AO1 = 1; AO2 = 4
• 1 mark for accurately stating the formula used to calculate the market share
• 4 marks for the workings/calculation

$$\frac{\text{Sales for SS plc}}{\text{Total value of sales for market}} \times 100 \text{ (1) (AO1)}$$

$$\frac{£135,000}{£1,000,000} \times 100$$

$$= 13.5\% \text{ share of the market in 2015 (1)}$$

$$\frac{£155,000}{£1,250,000} \times 100$$

$$= 12.4\% \text{ share of the market in 2016 (1)}$$

$$12.4\% - 13.5\% \text{ (1) (OFR)}$$

$$= -1.1\% \text{ reduction in market share (1) (OFR)}$$

For the full 5 marks the % sign must accompany the correct numerical answer

26. • Marks for this question: AO1 = 1; AO2 = 4
• 1 mark for accurately stating the formula to be used
• 4 marks for the calculation

$$\text{Cost-plus pricing} = \text{Cost of producing the product} + \% \text{ profit margin (1)}$$

Widgets = $110p + 55\%$

$$= 55 / 100 \times 110p = 60.5p \text{ (1)}$$

$$= 110p + 60.5p = 171p \text{ to nearest whole penny (p) (1)}$$

Grommets = $45p + 35\%$

$$= 35 / 100 \times 45p = 15.75p \text{ (1)}$$

$$= 45p + 15.75p = 61p \text{ to nearest whole penny (p) (1)}$$

COPYRIGHT
PROTECTED



SECTION 2 – AVERAGES

Multiple-choice questions

Total for this section: 15 marks

Question number	Answer
1	A
2	C
3	C
4	D
5	C
6	B
7	B
8	A
9	D
10	A
11	
12	
13	
14	B
15	B

Questions 1 to 15 = AO1 × 1
(1 mark for each correct answer)

Short-/Long-response questions

16.

Employee 1	£175
Employee 2	£229
Employee 3	£250
Employee 4	£190
Employee 5	£346
Employee 6	£296

- 1 mark for adding up the total wages over the week
- 1 mark for calculating the average
- 1 mark for expressing the average to the nearest whole penny (p) with a £ sign

Total wages = £175 + £229 + £250 + £190 + £346 + £296 = £1,486 (1)

Average = £1,486 ÷ 6 employees (1) (OFR)

Average = £247.67 (1) (OFR)

17.

Customer 1	£1.57
Customer 2	£3.48
Customer 3	£2.80
Customer 4	£1.20

- 1 mark for adding up the total customer expenditure
- 1 mark for calculating the average
- 1 mark for expressing the average and selecting the customer that spent closest

Total customer expenditure = £1.57 + £3.48 + £2.80 + £1.20 = £9.05 (1)

Average = £9.05 ÷ 4 customers (1) (OFR)

Average = £2.26

Customer 3 spent nearest to the average (1) (OFR)

INSPECTION COPY

COPYRIGHT
PROTECTED



18. • 1 mark for rearranging the average formula
• 1 mark for calculating the total of the five cameras
• 1 mark for calculating the price of the fifth camera and expressing the answer to the nearest pound

Total of the five prices = Number of cameras \times Average price of cameras (1)
= 5 cameras \times £123
= £615 (1)

Price of fifth camera = Total of five cameras – Total of four cameras
= £615 – (£100 + £110 + £130 + £150)
= £615 – £490
= £125 (1) (OFR)

19. • 1 mark for adding up the total of the three quotes
• 1 mark for calculating the average
• 1 mark for expressing the answer to the nearest pound

Total of the three quotes = £335 + £403 + £426 = £1,164 (1)

Average = £1,164 \div 3 quotes (1)

Average = £388 (1) (OFR)

20. • 1 mark for identifying that the average is already given
• 1 mark for expressing the average rent

Average monthly rent = £1,200

21. • Marks for this question: AO2 = 3
• 3 marks for applying the correct calculations

Cost per unit each month

i April = £254 / 231 = £1.10 (1)

ii May = £250 / 268 = £0.93

iii June = £180 / 174 = £1.03 (1)

iv Average cost per unit = (£1.10 + £0.93 + £1.03) / 3 = £1.02 (1) (OFR)

22. • 1 mark for adding up the total monthly sales
• 1 mark for calculating the average
• 1 mark for expressing the average

Total monthly sales = £24,762 + £97,278 + £56,731 + £20,384 + £8,492 = £207,647 (1)

Average = £207,647 \div 5 branches (1) (OFR)

Average = £41,529.40 (1) (OFR)

COPYRIGHT
PROTECTED



23. • Marks for this question: AO2 = 3; AO3 = 3

Level	Description
0	No answer worthy of any marks
1	Elementary analysis of themes/subject based on the context <ul style="list-style-type: none"> Elementary analysis of the significance of using the average to compare branch performance Elementary knowledge and understanding of the significance of using the branch performance is applied to the context of question
2	Some analysis of themes/subject based on the context <ul style="list-style-type: none"> Partial analysis of impact on the business Applies some knowledge and understanding of the significance of using the average to compare branch performance applied to the context of question
3	Comprehensive analysis of themes/subject based on the context <ul style="list-style-type: none"> Impact on business is analysed appropriately Applies knowledge and understanding of the significance of using the branch performance is applied to the context

Indicative content:

- Calculating the average is a way of putting the monthly sales figures for each branch on a level playing field
- The average provides a quantitative benchmark to compare the monthly sales figures
- The average does not take into account the size of the branches – is Wells branch size of the place/branch or due to the branch underperforming?
- Using the average as a benchmark only indicates that something may be wrong, further to find the root cause of the issue

Analysis

- Positive – the average is relatively easy to calculate and compare individual branch performance
- Negative – the average does not take account of other contextual factors, e.g. the environment that each branch operates within, size of branch, specific mitigations

Example of a developed response:

The average, when used to compare individual branch performance, is relatively easy to calculate. It is a way of comparing each branch with the 'middle' level of performance within the company. The average is considered a minimum benchmark (L2). However, each branch may differ in size and location. The only way to do this is to use a calculation to work out the average monthly sales per (square foot) (L3).

24. • 1 mark for rearranging the average formula
• 1 mark for calculating the total of the three employees
• 1 mark for calculating Hebe's monthly sales and expressing the answer to the nearest £500

Total of the four employees = Number of employees × Average monthly sales (L1)
= 4 staff × £510
= £2,040 (1)

Hebe's monthly sales = Total of four employees – Total of three employees (L2)
= £2,040 – (£1,500 + £530 + £510)
= £2,040 – £1,490
= £550 (1) (OFR)

COPYRIGHT
PROTECTED



SECTION 3 – REVENUE, COSTS AND PROFIT

Multiple-choice questions

Total for this section: 15 marks

Question number	Answer
1	B
2	C
3	C
4	A
5	A and C
6	D
7	D
8	B
9	A
10	D
11	A
12	A
13	A
14	A

Questions 1 to 14 = AO1 × 1

(1 mark for each correct answer. Please note question 5 requires two correct answers)

Short-/long-response questions

15. • 1 mark for putting figures into calculation
• 1 mark for the correct answer to the nearest whole penny (p) with the £ or p sign

Price of notebook = $£350 \div 250$ (1)

Price of notebook = £1.40 (1)

16. • 1 mark for putting figures into calculation
• 1 mark for the correct answer to the nearest whole penny (p) with the £ sign

Total sales revenue = $15 \text{ pairs} \times £19.99$ (1)

Total sales revenue = £299.85 (1)

17. • 2 marks for calculating the revenue of each product range
• 1 mark for totalling the revenue of the shop's three products
• 1 mark for the correct answer to the nearest whole penny (p) with the £ sign

Total sales revenue

- $100 \text{ sandwiches} \times £1.75 = £175$
- $85 \text{ bottles} \times 60\text{p} = £51$
- $45 \text{ bags} \times £1.10 = £49.50$ (1)

Total revenue = $£175 + £51 + £49.50$ (1) (OFR)

Total revenue = £275.50 (1) (OFR)

18. • 1 mark for calculating the total variable costs
• 1 mark for putting the figures correctly into the calculation for the total costs
• 1 mark for the correct answer to the nearest whole pound with the £ sign

Total variable costs = $£0.05 \times 5,000 \text{ units} = £250$ (1)

Total costs = $£10,000 \text{ fixed} + £250 \text{ variable}$ (1)

Total costs = £10,250 (1) (OFR)

INSPECTION COPY

COPYRIGHT
PROTECTED



19. • 1 mark for expressing the correct formula to find the sales revenue
 • 1 mark for putting the figures correctly into the calculation for the sales revenue
 • 1 mark for the correct answer to the nearest whole pound with the £ sign

$$\begin{aligned}\text{Total sales revenue} &= \text{Profit} + (\text{Fixed costs} + \text{Variable costs}) \quad (1) \\ &= £65,000 + (£12,000 + £24,000) \quad (1) \\ &= £101,000 \quad (1)\end{aligned}$$

20. • 1 mark for putting the figures correctly into the calculation
 • 1 mark for the correct answer to the nearest whole pound with the £ sign

$$7 / 100 \times 99\text{p} = 6.93\text{p} \quad (1)$$

$$\text{New price} = 99\text{p} + 6.93\text{p} = 105.93\text{p} / £1.06 \quad (1) \quad (\text{OF5})$$

21. • 1 mark for putting the figures correctly into the calculation
 • 1 mark for the correct answer to the nearest whole pound with the £ sign

$$\begin{aligned}\text{Profit} &= \text{Revenue} - \text{total costs} \\ \text{Profit} &= £435,500 - ? = £300,000 \quad (1) \\ \text{Total costs} &= £135,500 \quad (1)\end{aligned}$$

22. • 1 mark for knowing formula for the sales revenue
 • 0.5 mark for revenue per month
 • 1 mark for adding the total revenue

$$\text{Sales revenue} = \text{Sales volume} \times \text{Unit selling price} \quad (1)$$

$$\text{Revenue per month} \quad (2)$$

$$\text{September} = 8,000 \times £4 = £32,000$$

$$\text{October} = 10,000 \times £4 = £40,000$$

$$\text{November} = 10,000 \times £4 = £40,000$$

$$\text{December} = 12,000 \times £4 = £48,000$$

$$\text{Total revenue} = £32,000 + £40,000 + £40,000 + £48,000 = £160,000 \quad (1)$$

23. • 1 mark for knowing formula
 • 3 marks for revenue per day (0.5 mark for each day)
 • 1 mark for adding the total revenue

$$\text{Sales revenue} = \text{Sales volume} \times \text{Unit selling price} \quad (1)$$

$$\text{Revenue per day} \quad (3)$$

$$\text{Monday} = 25 \times £4.95 = £123.75$$

$$\text{Tuesday} = 30 \times £4.95 = £148.50$$

$$\text{Wednesday} = 45 \times £4.95 = £222.75$$

$$\text{Thursday} = 20 \times £4.95 = £99.00$$

$$\text{Friday} = 40 \times £4.95 = £198.00$$

$$\text{Saturday} = 18 \times £4.95 = £88.10$$

$$\text{Total revenue} = £123.75 + £148.50 + £222.75 + £99.00 + £198.00 + £88.10 = £980.10$$

24. • 1 mark for correct formula
 • 1 mark for correct answer, expressed to the nearest whole pound with £ sign

$$\text{Total revenue} = \text{Sales volume} \times \text{Price per unit} \quad (1)$$

$$1367 \text{ coffees} \times £2.80 = £3827.60 \quad (1)$$

**COPYRIGHT
PROTECTED**



25. • Marks for this question: AO1 = 1; AO2 = 4

Sales revenue – (fixed costs + variable costs) = Profit; AO1 = (1)

OR

Sales revenue – Total costs = Profit; AO1 = 1 (1)

Monthly fixed costs = £18,000 / 12 = £1,500 (1)

Total variable cost for the month = £0.25 × 1,000 = £250 (1)

Monthly total cost = £1,500 + £250 = £1,750 (1) (OFR)

Total revenue for the month = £3.00 × 1,000 = £3,000

Total profit for the month = £3,000 – £1,750 = £1,250 (1) (OFR)

26. • Marks for this question: AO1 = 1; AO2 = 4

Sales revenue – (fixed costs + variable costs) = Profit; AO1 = (1)

OR

Sales revenue – Total costs = Profit; AO1 = 1 (1)

Monthly fixed costs = £8,000 / 12 = £666.67 (1)

Monthly variable costs = £12 × 40 = £480 (1)

Total cost = £666.67 + £480 = £1,146.67 (1) (OFR)

Current sales revenue = £25 × 40 = £1,000

Current profit/loss = £1,000 – £1,146.67 = -£146.67 (1) (OFR)

27. • Marks for this question: AO2 = 3; AO3 = 3

Level	Description
0	No answer worthy of any marks
1	Elementary analysis of themes/subject based on the context <ul style="list-style-type: none"> Elementary analysis of the impact on sales revenue if the price of each car increases by 10% Elementary knowledge and understanding of the impact on sales revenue if the price of each car increases by 10%
2	Some analysis of themes/subject based on the context <ul style="list-style-type: none"> Partial analysis of the impact on sales revenue if the price of each car increases by 10% Applies some knowledge and understanding of the impact on sales revenue if the price of each car increases by 10%
3	Comprehensive analysis of themes/subject based on the context <ul style="list-style-type: none"> Impact on business and its ability to compete as a result of the impact on sales revenue if the price of each car increases by 10% is analysed appropriately Applies comprehensive knowledge and understanding of the impact on sales revenue if the price of each car increases by 10%

Indicative content

- Sales revenue = number of cars sold × price per car
- If the price increases by 10%, Kai will earn more sales revenue if the number of cars sold remains the same
- If the price increases by 10%, though, Kai may find that demand for his cars reduces significantly he may find that total sales revenue falls

Analysis

The impact on sales revenue will vary depending upon the sensitivity of demand to price. If the price increases by 10%, the number of cars sold reduces by a smaller proportion than the price increase, sales revenue will increase. If the number of cars sold reduces by a larger proportion than the price increase, sales revenue will fall.

Example of a developed response:

Sales revenue = number of cars sold × price per car (1). The impact on sales revenue if the price of each car increases by 10% is analysed appropriately (1). If the price increases by 10%, Kai will earn more sales revenue if the number of cars sold remains the same (1). If the price increases by 10%, though, Kai may find that demand for his cars reduces significantly he may find that total sales revenue falls (1).

COPYRIGHT
PROTECTED



SECTION 4 – BREAK-EVEN

Multiple-choice questions

Total for this section: 15 marks

Question number	Answer
1	C
2	D
3	A
4	B
5	A
6	B
7	C
8	A
9	C
10	A
11	C
12	
13	
14	
15	A

Questions 1 to 15 = AO1 × 1
(1 mark for each correct answer)

Short-/Long-response questions

16. Answer = Variable costs (1)

17. • 2 marks for the correct formula/calculations
• 1 mark for putting the correct figures into the formula
• 1 mark for the correct answer expressed to the nearest whole penny (p) with t

Break-even = Fixed costs ÷ Contribution
Contribution = Fixed costs ÷ Break-even
Contribution = 150 cushions ÷ £300 (1)
Contribution = £2 (1)

Variable costs = Selling price – Contribution
Variable costs = £5 – £2 (1)
Variable costs = £3.00 per cushion (1) (OFR)

18. • 1 mark for the correct formula
• 1 mark for putting the correct figures into the formula
• 1 mark for the correct answer expressed to the nearest whole penny (p) with t

Break-even = Fixed costs ÷ Contribution
Contribution = Fixed costs ÷ Break-even
Contribution = £40,000 ÷ 80,000 bags (1)
Contribution = £0.50 (1)

Selling price = Contribution + Variable costs
Selling price = £0.50 + £4.50 (1)
Selling price = £5.00 (1) (OFR)

19. • 1 mark for the correct formula
• 1 mark for the correct answer expressed to the nearest whole unit

Margin of safety = Current output – Break-even level of output
Margin of safety = 1,298 units – 1,200 units (1)
Margin of safety = 98 units (1)

20. • 1 mark for correctly identifying a variable cost, e.g. fuel, tyres.

INSPECTION COPY

COPYRIGHT
PROTECTED



21. • 1 mark for the correct formula/calculations
• 1 mark for putting the correct figures into the formula
• 1 mark for the correct answer expressed to the nearest whole unit/house

Break-even = Fixed costs ÷ Contribution (1)

Break-even = £75,000 ÷ (£1,250 – £250) (1)

Break-even = 75 houses (1)

22. • 1 mark for correctly identifying each line

Line A = Total costs

Line B = Fixed costs

Line C = Sales revenue

23. • 1 mark for the correct formula/calculations
• 1 mark for putting the correct figures into the formula
• 1 mark for the correct answer expressed to the nearest whole unit

Break-even = Fixed costs ÷ Contribution (1)

Break-even = £75,000 ÷ (£1,250 – £250) (1)

= 32,609 units (1)

24. • 1 mark for the correct formula/calculations
• 1 mark for putting the correct figures into the formula
• 1 mark for the correct answer expressed to the nearest whole pound

Margin of safety = Number of units sold – Break-even number of units (1)

40,000 – 32,609 = 7,391 units

Profit = Margin of safety × Selling price per unit

7,391 × £3.50 = £25,868.50 (1)

25. • Marks for this question: AO2 = 1; AO3 = 2

Level	Description
0	No answer worthy of any marks
1	Elementary analysis of themes/subject based on the context <ul style="list-style-type: none"> Elementary analysis of one reason why the bank manager has asked to see a break-even analysis as part of the business plan Elementary knowledge and understanding of one reason why the bank manager would see a break-even analysis as part of the business plan
2	Some analysis of themes/subject based on the context <ul style="list-style-type: none"> Partial analysis of one reason why the bank manager has asked to see a break-even analysis as part of the business plan Applies some knowledge and understanding of one reason why the bank manager would see a break-even analysis as part of the business plan
3	Comprehensive analysis of themes/subject based on the context <ul style="list-style-type: none"> Impact on business due to the bank manager asking to see the break-even analysis Applies comprehensive knowledge and understanding of one reason why the bank manager has asked to see a break-even analysis as part of the business plan

Indicative content

- Break-even analysis shows how many units need to be sold/produced by Tarquin to break-even
- The bank manager can look at this information to see how 'safe' the business's profit is
- If Tarquin has the break-even analysis available he demonstrates to the bank manager that he has given thought to the manager's trust of his ability to run a successful business
- It shows that Tarquin has given thought to the amount of units he needs to sell/produce to break-even
- The break-even analysis can be used by Tarquin to support his decision making

Analysis

- Having the break-even analysis available will increase Tarquin's likelihood of obtaining a loan from the bank as he has given thought to the amount of units he needs to sell/produce to break-even and understands how to manage his business in a financially appropriate manner.

Example of a developed response:

Having the break-even analysis available shows that Tarquin has considered the amount of units he needs to sell/produce to break-even and is a common section of a business plan (1). It also shows that he is managing his business in a financially appropriate manner and be successful so therefore more likely to obtain a loan from the bank. The manager can also see how 'safe' the business's profit is and question Tarquin about it.

**COPYRIGHT
PROTECTED**



26. • Marks for this question: AO2 = 3; AO3 = 3

Level	Description
0	No answer worthy of any marks
1	Elementary analysis of themes/subject based on the context <ul style="list-style-type: none"> • Elementary analysis of two advantages of calculating the break-even level of output • Elementary knowledge and understanding of two advantages of calculating the break-even level of output
2	Some analysis of themes/subject based on the context <ul style="list-style-type: none"> • Partial analysis of two advantages of calculating the break-even level of output • Applies some knowledge and understanding of two advantages of calculating the break-even level of output
3	Comprehensive analysis of themes/subject based on the context <ul style="list-style-type: none"> • Impact on business and its ability to compete as a result of two advantages of calculating the break-even level of output analysed appropriately • Applies comprehensive knowledge and understanding of two advantages of calculating the break-even level of output

Indicate the level of response

- Break-even analysis shows how many units need to be sold/produced by Tarquin to break even.
- He can see how 'safe' the business's profit is by looking at the margin of safety.
- The forecast can be used to make decisions about whether to change prices or costs and 'what if' scenarios considered.

Analysis

- Tarquin will need to carry out research to produce the break-even analysis. It will involve looking at financial matters relating to the business, and without the need to produce a break-even analysis about any of the financial figures.
- Tarquin can use the break-even analysis to make robust pricing decisions. He can also use it to make costing decisions if necessary.

Example of a developed response:

Tarquin will need to carry out research to produce the break-even analysis. It will involve looking at financial matters relating to the business, and without the need to produce a break-even analysis about any of the financial figures (1). This will increase the chances of his business by uncovering potential problems (1). He can also use the information to make decisions about pricing and costing decisions (1).

INSPECTION COPY

COPYRIGHT
PROTECTED



27. • Marks for this question: AO2 = 3; AO3 = 3

Level	Description
0	No answer worthy of any marks
1	Elementary analysis of themes/subject based on the context <ul style="list-style-type: none"> Elementary analysis of two limitations of carrying out a break-even analysis Elementary knowledge and understanding of two limitations of carrying out a break-even analysis
2	Some analysis of themes/subject based on the context <ul style="list-style-type: none"> Partial analysis of two limitations of carrying out a break-even analysis Applies some knowledge and understanding of two limitations of carrying out a break-even analysis
3	Comprehensive analysis of themes/subject based on the context <ul style="list-style-type: none"> Impact on business and its ability to compete as a result of two limitations of carrying out a break-even analysis is analysed appropriately Applies comprehensive knowledge and understanding of two limitations of carrying out a break-even analysis

Indication of content

- Break-even analysis shows how many units need to be sold/produced by Tarquin.
- The figures used in break-even analysis are only predicted, and, therefore, there are a variety of reasons, e.g. new competitors, poor market research.
- The business may be new, which increases the likelihood of a break-even analysis yet to become experienced, and also the business's performance is still unknown. Experienced and there are previous months trading/performance to analyse, the more accurate.

Analysis

- The figures used in break-even analysis are only predicted, and, therefore, there are a variety of reasons.
- When the figures were predicted, Tarquin may not have been aware that one of his competitors may retire and close their business two months after opening. This may result in his predicted, and offer more opportunity to increase prices without affecting demand.
- The cost of his raw materials may increase. If the cost of the materials increase, he will need to sell more units in order to break even.
- Break-even assumes that sales prices are constant at all levels of output.
- Break-even assumes production and sales are the same. Often businesses have different production and sales levels.
- Break-even charts may be time-consuming to prepare.
- It can only apply to a single product or a single mix of products. Many businesses sell a range of products that cost varying amounts (and are sold at different prices).

Example of a developed response:

Break-even analysis involves forecasted figures and the predictions may not prove to be accurate. Tarquin is new to running a business and also his business does not have any past data. A change in competition may affect the quality of the predictions, e.g. a new competitor one mile away, which could reduce demand. Tarquin could not have predicted this. The forecasts that he has used, e.g. the level of sales is not likely to be as high as predicted.

INSPECTION COPY

COPYRIGHT
PROTECTED



SECTION 5 – GROSS PROFIT MARGIN AND NET PROFIT MARGIN RATIO

Multiple-choice questions

Total for this section: 15 marks

Question number	Answer
1	B
2	D
3	C
4	B
5	D
6	B
7	B
8	C
9	A
10	B
11	
12	
13	
14	D
15	D

Questions 1 to 15 = AO1 × 1
(1 mark for each correct answer)

Short-/Long-response questions

16. • 1 mark for transferring the figures into the formula
• 1 mark for the correct answer with the £ sign

$$\begin{aligned}\text{Net profit} &= \text{Sales revenue} - \text{Total costs} \\ &= £458 - £257 \text{ (1)} \\ &= £201 \text{ (1)}\end{aligned}$$

17. • 1 mark for transferring the figures into the formula
• 1 mark for the correct answer with the % sign

$$\begin{aligned}\text{Net profit margin} &= \text{Net profit} \div \text{Sales revenue} \times 100 \\ &= £8,000 \div £100,000 \times 100 \text{ (1)} \\ &= 8\% \text{ (1)}\end{aligned}$$

18. • 2 marks for expressing the gross profit margin formula, rearranging it and transferring the figures into it
• 1 mark for the correct answer with the £ sign, rounded to the nearest whole p

$$\begin{aligned}\text{Gross profit margin} &= \text{Gross profit} \div \text{Sales revenue} \times 100 \\ \text{Sales revenue} &= \text{Gross profit} \div \text{Gross profit margin (1)} \\ \text{Sales revenue} &= £22,000 \div 0.1 \text{ (1)} \\ \text{Sales revenue} &= £220,000 \text{ (1) (OFR)}\end{aligned}$$

19. • 1 mark for presenting the correct formula for the gross profit margin
• 1 mark for transferring the figures into the formula
• 1 mark for the correct answer with the % sign (to one decimal place)

$$\begin{aligned}\text{Gross profit margin} &= \text{Gross profit} \div \text{Sales revenue} \times 100 \text{ (1)} \\ &= £15,500 \div £27,000 \times 100 \text{ (1)} \\ &= 57.4\% \text{ (1)}\end{aligned}$$

INSPECTION COPY

COPYRIGHT
PROTECTED



20. • 2 marks for calculating the Gross profit, correctly expressed with a £ sign
• 2 marks for calculating the Postage cost, correctly expressed with a £ sign

$$\begin{aligned}\text{Gross profit} &= \text{Sales} - \text{Cost of sales} \\ &= £11,000 - £6,000 \text{ (1)} \\ &= £5,000 \text{ (1)}\end{aligned}$$

$$\begin{aligned}\text{Postage} &= \text{Gross profit} - (\text{Net profit} + \text{Heating and lighting}) \\ &= £5,000 - (£1,700 + £3,000) \text{ (1)} \\ &= £300 \text{ (1)}\end{aligned}$$

21. • Marks for this question: AO2 = 8

Table 1:

Gross profit = £4,000

Net profit = (£2,750)

Table 2:

Gross profit = £4,000

Net profit = (£2,500)

Table 3:

Gross profit = £25,000

Net profit = £1,500

Table 4:

Gross profit = £31,000

Net profit = £2,500

22. • Marks for this question: AO1 = 1; AO2 = 4
• 1 mark for accurately stating the gross profit margin formula
• 4 marks for the calculation

Gross Profit / Sales Revenue \times 100 (1) AO1

Therefore, the formula will be rearranged to find the Gross Profit = Sales Revenue \times

Year 1 = £55,000 \times 0.35 = £19,250 (1)

Year 2 = £70,000 \times 0.40 = £28,000 (1)

£28,000 – £19,250

Difference = £8,750 growth in gross profit (1) OFR

23. a) • 1 mark for each correct answer (up to a maximum of 2 marks)

i) £8,300 (1)

ii) £18,000 (1)

- b) • 1 mark for putting in correct figures into the formulas (up to a maximum of 2 marks)
• 1 mark for correct gross profit margin, expressed with the % sign (up to a maximum of 2 marks)

Gross Profit / Sales Revenue \times 100

Year 1 = £25,000 / £31,000 \times 100 (1)

= 80.6% (1)

Year 2 = £42,000 / £50,000 \times 100 (1)

= 84% (1)

COPYRIGHT
PROTECTED



- c) • Marks for this question: AO2 = 3; AO3 = 3

Level	Description
0	No answer worthy of any marks
1	Elementary analysis of themes/subject based on the context <ul style="list-style-type: none"> Elementary analysis of the impact of the change in the gross profit margin Elementary knowledge and understanding of the impact of the gross profit margin
2	Some analysis of themes/subject based on the context <ul style="list-style-type: none"> Partial analysis of the impact of the change in the gross profit margin Applies some knowledge and understanding of the impact of the gross profit margin
3	Comprehensive analysis of themes/subject based on the context <ul style="list-style-type: none"> Impact on business and its ability to compete as a result of the change in the gross profit margin is analysed appropriately Applies comprehensive knowledge and understanding of the impact of the gross profit margin

Indicative content

- The gross profit margin compares the gross profit earned with the value of sales revenue for the business. The aim is to achieve the highest gross profit margin. A business keeps a greater proportion of its sales revenue as gross profit.
- Checka's gross profit margin has increased during the two-year period, which means a greater proportion of sales revenue is kept as gross profit, which is positive.

Analysis

- Checka's gross profit margin has increased during the two-year period, which means a greater proportion of sales revenue is kept as gross profit, which is positive.
- The increase shows that the Cost of Sales has reduced as a proportion of sales revenue.
- Sales revenue and gross profit have both increased in monetary value, but the gross profit has increased by a greater proportion than the increase in sales revenue.
- Only two years' worth of accounts are available so it is only a snapshot in time.

Example of a developed response:

The gross profit margin compares the gross profit earned with the value of sales revenue for the business. The aim is to achieve the highest gross profit margin. The gross profit margin achieved by Checka has increased over the two years, which means a greater proportion of sales revenue is kept as gross profit. The Cost of Sales has reduced as a proportion of sales revenue (1). Only two years' worth of accounts are available so it is only a snapshot in time. Hopefully this trend will continue into future years (1).

24. • Marks for this question: AO2 = 3
• 3 marks for the calculation

Gross Profit / Sales Revenue × 100

Therefore, the formula will be rearranged to find the Cost of goods sold = Sales revenue - Gross Profit

Cost of goods sold = £1,450 × 30% = £435 (1)

Cost of goods sold = £1,450 - £435

Cost of goods sold = £1,015 (1)

25. • Marks for this question: AO1 = 2
• 1 mark for applying the figures the correct formula
• 1 mark for the correct answer

£55,000 / £200,000 × 100 (1)

= 27.5%, i.e. 28% to the nearest whole percentage (1)

Note:

Award 1 mark for the formula. Full marks can be awarded if correct answer is shown but the formula is not shown.

26. • 1 mark for putting the correct figures into the formulas (up to a maximum of 2 marks)
• 1 mark for the correct gross/net profit margin, expressed with the % sign (up to 1 mark)

Gross Profit / Sales Revenue × 100

= £205,000 / £320,000 × 100 (1)

= 64.1% (1)

Net Profit / Sales Revenue × 100

= £165,000 / £320,000 × 100 (1)

= 51.6% (1)

INSPECTION COPY

COPYRIGHT
PROTECTED



SECTION 6 – AVERAGE RATE OF RETURN

Multiple-choice questions

Total for this section: 15 marks

Question number	Answer
1	D
2	A
3	A
4	A
5	B
6	A
7	C
8	A
9	C
10	B
11	B
12	
13	A
14	B
15	A

Questions 1 to 15 = AO1 × 1
(1 mark for each correct answer)

Short-/long-response questions

16. • 1 mark for displaying the correct formula

$$\text{ARR} = \text{Average annual profit} \div \text{Initial cost of investment} \times 100 \text{ (1)}$$

17. • 1 mark for rearranging the ARR formula
• 1 mark for transferring the correct figures into the formula
• 1 mark for the correct answer with a £ sign and expressed to the nearest whole

$$\text{ARR} = \text{Average annual profit} \div \text{Initial cost of investment} \times 100$$

$$\text{Initial cost of the machine} = \text{Average annual profit} \div \text{ARR (1)}$$

$$= £4,300 \div 0.215 \text{ (1)}$$

Please note that 0.215 is 21.5% expressed as a decimal

$$= £20,000 \text{ (1)}$$

18. • 1 mark for calculating the average annual return
• 1 mark for transferring the correct figures into the ARR formula
• 1 mark for the correct answer with a £ sign

$$\text{Average annual profit} = (£32,000 + -£5,000 + £42,000 + £57,000 + £98,000) \div 5$$

$$= £160,000 \div 5$$

$$= £32,000 \text{ (1)}$$

$$\text{ARR} = \text{Average annual return} \div \text{Initial cost of investment} \times 100$$

$$= £32,000 \div £2,000,000 \times 100 \text{ (1)}$$

$$= 1.6\% \text{ (1)}$$

INSPECTION COPY

COPYRIGHT
PROTECTED



- 19.
- 1 mark for rearranging the ARR formula
 - 1 mark for transferring the correct figures into the formula
 - 1 mark for the correct answer with a £ sign and expressed to the nearest whole

$$\begin{aligned} \text{ARR} &= \text{Average annual profit} \div \text{Initial cost of investment} \times 100 \\ \text{Average annual profit} &= \text{Initial cost of investment} \times \text{ARR (1)} \\ &= £750,000 \times 0.158 \text{ (1)} \\ &= £118,500 \text{ (1)} \end{aligned}$$

- 20.
- 1 mark for calculating the average annual profit/return
 - 1 mark for transferring the correct figures into the ARR formula
 - 1 mark for the correct answer with a % sign
 - 1 mark for a recommendation as to whether the bus is a worthwhile investment

$$\begin{aligned} \text{Average annual profit/return} &= (£10,500 + £11,000) \div 3 \\ &= £21,500 \div 3 \\ &= £7,166.67 \text{ (1)} \end{aligned}$$

$$\begin{aligned} \text{ARR} &= \text{Average annual profit/return} \div \text{Initial cost of investment} \times 100 \\ &= £7,166.67 \div £120,000 \times 100 \text{ (1)} \\ &= 5.97\% \text{ (or 5.97\% if expressed to two decimal places)} \end{aligned}$$

With consideration to the hurdle rate of 10%, the bus is not a worthwhile investment.

- 21.
- Marks for this question: AO2 = 7
 - 2 marks for calculating the correct ARR for each of the three machines (up to a
 - 1 mark for recommending the machine

The calculation to find the ARR is as follows:

$$\frac{\text{Average annual return/profit}}{\text{Initial cost of the investment}} \times 100$$

Machine A

$$\begin{aligned} &\frac{£8,333}{£40,000} \times 100 \text{ (1)} \\ &= 20.8\% \text{ ARR (1) (OFR)} \end{aligned}$$

Machine B

$$\begin{aligned} &\frac{£23,000}{£75,000} \times 100 \text{ (1)} \\ &= 30.67\% \text{ ARR (1) (OFR)} \end{aligned}$$

Machine C

$$\begin{aligned} &\frac{£3,500}{£20,000} \times 100 \text{ (1)} \\ &= 17.5\% \text{ ARR (1) (OFR)} \end{aligned}$$

For the final mark, the correct ARR, the % sign must accompany the numerical answer.

Rhianon would, therefore, choose Machine B because it has the highest ARR result.

COPYRIGHT
PROTECTED



22. • Marks for this question: AO1 = 2; AO2 = 2

Level	Description
0	No answer worthy of any marks
1	Elementary understanding and application of the theme/subject <ul style="list-style-type: none"> • Applies elementary knowledge and understanding to the context • An elementary understanding of how using ARR can support management investment decision
2	Thorough understanding and application of the theme/subject <ul style="list-style-type: none"> • Applies knowledge and understanding to the context fully and appropriately • A comprehensive understanding of how using ARR can support management investment decision

Possible answers include:

- The calculation used quantitative data which is objective
- The calculation is easy to perform and also clear for non-financial specialists to understand
- The ARR can be compared with other investment opportunities / types of machine
- ARR provides the average return, which can be compared with a target/hurdle rate
- A measure of the whole profitability of the project
- For investment profitability – a key issue for shareholders

Example of a developed response:

The average rate of return considers financial costs/benefits in an objective manner and can be communicated to non-financial specialists easily to help their making process (L2). The average rate of return results can be easily compared with e.g. the ARR for the different machines can be compared.

23. • Marks for this question: AO1 = 1; AO2 = 4
- 1 mark for accurately stating the formula to be used
 - 4 marks for the calculation

The calculation to find the ARR is as follows:

$\frac{\text{Average annual return/profit} \times 100}{\text{Initial cost of the investment}}$ (AO1)

$$\begin{aligned} & \frac{£450 \times 100}{£2,500} \\ & = 18\% \text{ ARR (1) (OFR)} \end{aligned}$$

For the full 5 marks, the % sign must accompany the correct numerical answer

24. • Marks for this question: AO1 = 1; AO2 = 4
- 1 mark for accurately stating the formula to be used
 - 4 marks for the calculation

The calculation to find the ARR is as follows:

$\frac{\text{Average annual return/profit} \times 100}{\text{Initial cost of the investment}}$ (AO1)

$$\begin{aligned} & = \frac{\text{Average annual profit} = 9,500 + £11,250 + £12,000 + £10,500}{4} \\ & = 43,250 / 4 \\ & = £10,813 \text{ (1)} \end{aligned}$$

$$\begin{aligned} & \text{Average rate of return} \\ & = £10,813 / £40,000 \times 100 \text{ (1)} \\ & = 27\% \text{ (1)} \end{aligned}$$

COPYRIGHT
PROTECTED



25. • Marks for this question: AO1 = 1; AO2 = 4
- 1 mark for expressing the correct calculation
 - 2 marks for calculating the correct ARR for each of the two machines (up to a mark)

The calculation to find the ARR is as follows:

$\frac{\text{Average annual return/profit} \times 100}{\text{Initial cost of the investment}}$ (1)

Machine A

$\frac{£12,000 \times 100}{£40,000}$ (1)

$= 30.00\%$

$= 30.00\%$ ARR (1) (OFR)

Machine B

$\frac{£19,000 \times 100}{£55,000}$ (1)

$= 34.55\%$

$= 34.55\%$ ARR (1) (OFR)

For the answer to the correct ARR, the % sign must accompany the numerical answer.

26. • Marks for this question: AO1 = 2; AO2 = 2

Level	Description
0	No answer worthy of any marks
1	Elementary understanding and application of the theme/subject <ul style="list-style-type: none"> • Applies elementary knowledge and understanding to the context • An elementary understanding of how using ARR can support management investment decision
2	Thorough understanding and application of the theme/subject <ul style="list-style-type: none"> • Applies knowledge and understanding to the context fully and appropriately • A comprehensive understanding of how using ARR can support management investment decision

Possible answers include:

- Machine B has the highest ARR result, which suggests that it should be the machine to purchase.
- Machine B is £15,000 more to purchase than Machine A. Katrina may not be able to afford to buy the more expensive machine.
- The profits generated by Machine B during the initial 2–3 years are less than the profits generated by Machine A. Looking for a quick payback, Machine A may be best.
- The purchase of Machine B may not support Katrina's strategic objectives as the profits may be produced in a way that is harmful to the environment and thus contradicting the company's carbon neutral.

Example of a developed response:

Machine B has the highest ARR result, which suggests that it should be the machine to purchase. However, other factors should be considered, e.g. Machine B costs £15,000 more to purchase than Machine A. Katrina from purchasing it if she is unable to raise the funds (L2), and also Machine B has a shorter life span than Machine A. In the later years of its life, Machine B is more financially risky as the longer the profits are received in the future, the more likely they will be lost (L2). For these reasons I recommend that Katrina chooses Machine A.

COPYRIGHT
PROTECTED



27. Marks for this question: AO1 = 2; AO2 = 2

Level	Description
0	No answer worthy of any marks
1	Elementary understanding and application of the theme/subject <ul style="list-style-type: none">• Applies elementary knowledge and understanding to the context• An elementary understanding of a limitation of using the average rate of return investment decision
2	Thorough understanding and application of the theme/subject <ul style="list-style-type: none">• Applies knowledge and understanding to the context fully and appropriately• A comprehensive understanding of a limitation of using the average rate of return investment decision

Possible answers include:

- The calculation uses forecasted financial data and the predictions may be inaccurate, leading to a poor decision.
- The average rate of return calculation only takes into account financial benefits, whereas other factors may be excluded from the calculation.
- The calculation ignores the time value of money and does not take into account the risk of the investment.

Example of a developed response:

Despite having various benefits the average rate of return method only considers financial information. Qualitative factors may be of more importance, e.g. impact on brand and long-term financial information is forecasted and there is a risk that the calculation may lead to a poor decision (L2).

INSPECTION COPY

COPYRIGHT
PROTECTED



SECTION 7 – CASH FLOW FORECASTS

Multiple-choice questions

Total for this section: 15 marks

Question number	Answer
1	A
2	C
3	B
4	A
5	D
6	B
7	B
8	D
9	A
10	B
11	B
12	
13	C
14	A
15	D

Questions 1 to 15 = AO1 × 1
(1 mark for each correct answer)

Short-/long-response questions

16. • 1 mark for knowing the formula
• 1 mark for transferring the correct figures into the formula
• 1 mark for the correct answer

$$\begin{aligned}\text{Closing balance} &= \text{Opening balance} + \text{Net cash flow (1)} \\ &= £8,000 + (£5,000 - £3,750) (1) \\ &= £9,250 (1)\end{aligned}$$

17. • 1 mark for knowing that the closing balance for one month is the opening balance
• 1 mark for the correct answer

$$\text{Opening balance} = £3,400 (2)$$

18. • 2 marks for knowing the formulas
• 1 mark for transferring the correct figures into the formulas
• 1 mark for the correct answer

$$\begin{aligned}\text{Net cash flow} &= \text{Closing balance} - \text{Opening balance (1)} \\ &= £9,250 - £5,850 \\ &= £3,400\end{aligned}$$

$$\begin{aligned}\text{Gas} &= \text{Cash inflow} - (\text{Net cash flow} + \text{Electricity}) (1) \\ &= £23,000 - (£14,000 + £5,000) (1) \\ &= £4,000 (1) \text{ (OFR)}\end{aligned}$$

19. • 1 mark for knowing the correct section

The closing balance for July should be recorded as the opening balance for August (1)

INSPECTION COPY

COPYRIGHT
PROTECTED



20. • 2 marks each for explaining each separate point (up to a maximum of two different points)

Actions could include:

- Increasing cash inflows
- Reducing cash outflows

Examples of answers:

Jacinta could increase her cash inflows by no longer offering trade credit terms for her goods, so that all payments are received when the goods are released.

Jacinta could reduce her cash outflows by looking for cheaper utility suppliers, e.g. gas.

21. • Marks for this question: AO1 = 1; AO2 = 4
- 1 mark for accurately stating the formula to be used
 - 4 marks for the calculation

Balance carried forward = (Total income – Total expenses) + Balance brought forward

	January £000	February £000
Total income	A = 60 (1)	80
Total Expenses	70	B = 75 (1)
Balance brought forward	(11)	(21)
Balance carried forward	(21)	(16)

22. • Marks for this question: AO1 = 1; AO2 = 4
- 1 mark for accurately stating the formula to be used
 - 4 marks for the calculation

Balance carried forward = (Total income – Total expenses) + Balance brought forward

	January £000	February £000
Total income	20	32
Total expenses	32	B = 40
Balance brought forward	(60)	A = (72)
Balance carried forward	A = (72)	(80)

COPYRIGHT
PROTECTED



23. • Marks for this question: AO2 = 3; AO3 = 6

Level	Description
0	No answer worthy of any marks
1	Elementary evaluation of theme/subject based on the context <ul style="list-style-type: none"> • Elementary assessment with a conclusion • Elementary analysis of methods of solving a cash flow problem • Simple knowledge and understanding is applied to the context
2	Good evaluation of theme/subject based on the context <ul style="list-style-type: none"> • A sound assessment, with a conclusion, that is partially justified • Methods of solving a cash flow problem are partially explored • Applies some knowledge and understanding to the context
3	Thorough evaluation of theme/subject based on the context <ul style="list-style-type: none"> • Unbroken analysis and thought, which is coherent, appropriate and fully justified conclusion • Methods of solving a cash flow problem are completely analysed • Applies knowledge and understanding to the context appropriately

Points to analyse, evaluate:

Application	Analysis
Reduced trade credit is likely to be unpopular with customers as it may create cash flow issues for them.	The business may lose trade credit, which may worsen as cash inflows may offer trade credit become uncompetitive.
Bank overdrafts are likely to be expensive due to relatively high interest rates payable. The overdraft facility may not be agreed for the business.	The business may not have enough cash to cover expenses, which will cause cash flow problems.
Reducing trade credit for customers will not cost the business anything.	There is no actual cost to the business of reducing trade credit offered to customers. The business can reduce if customers are not happy with the business/custom to a point.
The overdraft is repayable on demand; therefore, the business may find itself in worse cash flow problems if the bank suddenly recalls the overdraft.	If the bank suddenly recalls the overdraft, the business may find itself in a worse cash flow position.
If approved, the overdraft will enable the business to instantly benefit. Reducing trade credit for customers may take more time to introduce, as customers need to be given notice of a change in the terms by which they purchase from the business.	The overdraft will offer the business a source of finance. Reducing trade credit for customers may take more time to introduce, as customers need to be given notice of a change in the terms by which they purchase from the business.
Reducing trade credit for customers may signal that the business is experiencing cash flow problems.	The business may lose its reputation, which may worsen as cash inflows may be affected.

INSPECTION COPY

COPYRIGHT
PROTECTED



24. • Marks for this question: AO2 = 3; AO3 = 3

Level	Description
0	No answer worthy of any marks
1	Elementary analysis of themes/subject based on the context <ul style="list-style-type: none"> Elementary analysis of the two reasons why the bank manager has asked to see a cash flow forecast Elementary knowledge and understanding of the two reasons why the bank manager has asked to see a cash flow forecast
2	Some analysis of themes/subject based on the context <ul style="list-style-type: none"> Partial analysis of the two reasons why the bank manager has asked to see a cash flow forecast Applies some knowledge and understanding of the two reasons why the bank manager has asked to see a cash flow forecast
3	Comprehensive analysis of themes/subject based on the context <ul style="list-style-type: none"> Impact on business and its ability to complete as a result of the two reasons why the bank manager has asked to see a cash flow forecast is analysed appropriately Applies comprehensive knowledge and understanding of two reasons why the bank manager has asked to see a cash flow forecast

Indicate the level:

- Cash flow forecast shows the amount of cash that is predicted to be within the business over a period of time
- Cash is essential for a business to survive as without it the business cannot pay its bills

Analysis

- The bank manager may have asked for the business plan to support a loan application as the bank needs to know that Neil can repay any money lent, otherwise the bank will lose the money that it has lent
- The bank manager may have asked for the business plan to see how the business is performing in the coming year. What sales and expenses are predicted? Are Neil's projections accurate?

Example of a developed response:

The bank manager may have asked for the business plan to support a loan application as the bank needs to know that Neil can repay any money lent (1), otherwise the bank will lose the money that it has lent to businesses that they know are able to repay the funds (1).

INSPECTION COPY

COPYRIGHT
PROTECTED



25. • Marks for this question: AO2 = 3; AO3 = 3

Level	Description
0	No answer worthy of any marks
1	Elementary analysis of themes/subject based on the context <ul style="list-style-type: none"> • Elementary analysis of the two reasons why cash flow forecasting is useful • Elementary knowledge and understanding of the two reasons why cash flow forecasting is useful when operating a business
2	Some analysis of themes/subject based on the context <ul style="list-style-type: none"> • Partial analysis of the two reasons why cash flow forecasting is useful when operating a business • Applies some knowledge and understanding of the two reasons why cash flow forecasting is useful when operating a business
3	Comprehensive analysis of themes/subject based on the context <ul style="list-style-type: none"> • Impact on business and its ability to compete as a result of the two reasons why cash flow forecasting is useful when operating a business • Applies comprehensive knowledge and understanding of the two reasons why cash flow forecasting is useful when operating a business

Indicative content

- Producing a cash flow forecast encourages Neil to plan his financial/cash inflows and outflows.
- It can help with decision-making as he can see what he can/cannot afford.
- It may support a loan application.
- It can be used to monitor business performance as Neil can compare actual cash flow with the forecast.
- He can identify any months when he might have a negative cash flow and take action.

Analysis

- Any decisions that Neil makes are better informed, and, therefore, more likely to be successful, supported by the data from a cash flow forecast.
- Neil is more likely to successfully apply for a bank loan with the support of a cash flow forecast to prove that he is able to repay the funds. The bank is more likely to lend funds to him because he can prove to repay.
- The cash flow forecast can be used to help Neil to monitor the performance of his business against actual performance with his predictions and, therefore, make any changes as he thinks that he may not perform as expected.

Example of a developed response:

The cash flow forecast can help Neil to make informed business decisions which are more likely to be successful. He can refer to the data in the cash flow forecast before making a decision which involves spending money. He will have to have the cash to do so (1). It will prevent him from spending more than he is likely to have.

26. • Marks for this question: AO2 = 2; AO3 = 1

Indicative content

- A cash flow forecast is constructed using predicted information. The prediction is based on historical data.
- The cash flow forecast does not take account of unexpected events and external factors.

Analysis

- As the cash flow forecast is based on predicted information, it may not be correct. This is because the forecast is based on historical data and if he makes decisions based on the information which then changes, the forecast will be incorrect. This may lead to unprofitable decisions for his business.
- The predictions are likely to be less accurate if Neil is inexperienced and/or the business is new. He should consider when forecasting.
- Many external factors may arise which could not be predicted and lead to the business being unsuccessful. For example, new competitors.

INSPECTION COPY

COPYRIGHT
PROTECTED



27. • Marks for this question: AO2 = 3; AO3 = 6

Level	Description
0	No answer worthy of any marks
1	Elementary evaluation of theme/subject based on the context <ul style="list-style-type: none"> • Elementary assessment with a conclusion • Elementary analysis of ways to solve a cash flow problem • Simple knowledge and understanding is applied to the context
2	Good evaluation of theme/subject based on the context <ul style="list-style-type: none"> • A sound assessment, with a conclusion, that is partially justified • Ways to solve a cash flow problem are partially explored • Applies some knowledge and understanding to the context
3	Thorough evaluation of theme/subject based on the context <ul style="list-style-type: none"> • Unbroken analysis and thought, which is coherent, appropriate and fully justified conclusion • The benefits of ways to solve a cash flow problem are completely analysed • Applies knowledge and understanding to the context appropriately

Points to consider, analyse, evaluate:

Application	Analysis
Increasing the trade credit taken from suppliers is an instant and free method to improve the cash flow of the business.	The extra trade credit a supplier approves the business to request that the business has no fees or interest pay for the trade credit. The business gets an instant cash flow.
Trade credit is limited to the number of days that the supplier allows. It is not a long-term source of credit.	The supplier may not agree to extend the trade credit. After the specified time, the business will have to pay for its trade credit, which is a short-term source of finance.
Taking additional trade credit may damage the relationship between the business and the supplier, as the business is passing the cash flow problem to the supplier.	By extending the trade credit, the business is passing its cash flow issues to the supplier. The supplier may have to wait 60 days to receive payment for its supplies/expenses. As a result, the supplier may refuse to supply to the business or offer extended trade credit, which means the business is having to pay for the extended trade credit.
When taking trade credit, the business may lose out on prompt payment discounts.	Often discounts are offered to businesses to pay for their goods promptly. If a business appreciates that the business is taking trade credit, they then have the opportunity to lose out on these discounts and expenses.
An overdraft needs to be arranged before it can be used. This can take time and involve the completion of a number of forms.	An overdraft needs to be arranged before it can be used. The overdraft is not available immediately, even if granted, the business has to wait for a short notice.
An overdraft may involve the payment of fees and interest on the amount borrowed.	An overdraft is a relative short-term source of finance. It involves the payment of fees and interest on the amount borrowed.

INSPECTION COPY

COPYRIGHT
PROTECTED



28. McGovern's Garage – Cash Flow Forecast

	May	
Cash inflows		
Repair sales	£9,000	
Car sales	£2,000	
Total cash inflows	£11,000	
Cash outflows		
Materials	£2,250	
Car purchases	£3,500	
Rent	£2,000	
Wages	£2,500	
Electricity	£150	
Advertising	£500	
Other expenses	£500	
Total cash outflows	£11,400	
Opening balance	£800	
Net cash flow	£400	
Closing balance	£400	

1 mark each:

- June total cash inflows £15,000
- June total cash outflows £12,550
- May closing balance £400
- June opening balance £400
- June net cash flow £2,450
- June closing balance £2,850

Total of 6 marks available

29. • Marks for this question: AO2 = 3; AO3 = 3

Level	Description
0	No answer worthy of any marks
1	Elementary analysis of themes/subject based on the context <ul style="list-style-type: none"> • Elementary analysis of whether any action may be required regarding predicted cash flow.
2	Some analysis of themes/subject based on the context <ul style="list-style-type: none"> • Partial analysis of whether any action may be required regarding its predicted cash flow.
3	Comprehensive analysis of themes/subject based on the context <ul style="list-style-type: none"> • Impact on business arising from any action may be required regarding analysed appropriately. • Applies comprehensive knowledge and understanding of whether any action regarding its predicted cash flow.

Possible answers:

The cash position of the business is forecast to be positive for both May and June. To pay the anticipated bills.

The cash balance is expected to increase by over £2,000. If it is not needed for the business it may be wise for the owner to transfer some of it to an interest-bearing account so it can be used. In a current account the rate of interest will be low, but a higher rate may be available if the requirements is moved to a preferable account.

COPYRIGHT
PROTECTED



30. a)

	Quarter 1
Cash inflows	
Repair sales	£1,300
Electrical sales	£6,500
Total cash inflows	£7,800
Cash outflows	
Stock	£5,175
Labour	£2,440
Rent	£1,200
Utilities	£525
Telephone	£210
Total cash outflows	£9,550
Opening balance	£1,125
Net cash flow	-£1,750
Closing balance	-£625

- 2 marks for data correctly allocated in cash flow forecast
- 1 mark for each correct calculation/answer (in bold) up to 9 marks maximum

Total of 9 marks available

- b) • Marks for this question: AO2 = 3; AO3 = 6

Level	Description
0	No answer worthy of any marks
1	Elementary evaluation of theme/subject based on the context <ul style="list-style-type: none"> • Elementary assessment with a conclusion • Elementary analysis of ways to solve a cash flow problem • Simple knowledge and understanding is applied to the context
2	Good evaluation of theme/subject based on the context <ul style="list-style-type: none"> • A sound assessment, with a conclusion, that is partially justified • Ways to solve a cash flow problem are partially explored • Applies some knowledge and understanding to the context
3	Thorough evaluation of theme/subject based on the context <ul style="list-style-type: none"> • Unbroken analysis and thought, which is coherent, appropriate and a fully justified conclusion • The benefits of ways to solve a cash flow problem are completely explored • Applies knowledge and understanding to the context appropriately

Possible answers:

- Alerts the business to future cash flow problems
- Evidence to support loan/overdraft applications
- Assists the business to ensure sufficient cash is available to meet payments as they arise
- Assists the business to plan for the cash balances that could be used to be interest-bearing savings accounts
- Time consumption
- Cost of cash flow forecast due to the experience of an owner, especially in new business

INSPECTION COPY

**COPYRIGHT
PROTECTED**



SECTION 8 – INTERPRETING INFORMATION FROM GRAPHS AND CHARTS

Multiple-choice questions

Total for this section: 15 marks

Question number	Answer
1	A
2	B
3	C
4	D
5	C
6	C
7	C
8	A
9	C
10	A
11	D
12	D
13	B
14	B
15	B

Questions 1 to 15 = AO1 × 1
(1 mark for each correct answer)

Short-/long-response questions

16. • 1 mark for each correct answer up to a maximum of 2 marks

The year of the lowest level of unemployment was 2017 (1)
The year of the highest level of unemployment was 2011 (1)

17. • 1 mark for the correct answer

Whizz Whites (1)

18. • 2 marks for the correct answer with the correct unit identified
5 units (2)

19. • 1 mark for the correct answer
Firm C (1)

20. • 1 mark for identifying the correct bestselling product
• 1 mark for calculating one third of the sales of the bestselling product
• 1 mark for identifying the correct product

The bestselling product is Product D (1)

1/3 is £32 sales revenue (1)

Product B has £32 sales revenue (1)

21. • Marks for this question: AO2 = 2
• 1 mark for calculating the total sales in the market
• 1 mark for calculating the % market share of Firm T

Total value of the market = £10,000 + £15,000 + £30,000 + £50,000 + £5,000 + £40,000

Sales revenue for Firm T / Total value of the market × 100

£30,000 / £150,000 × 100 = 20% (1) (OFR)

22. • Marks for this question: AO1 = 1; AO2 = 1

Total revenue = £400 + £350 + £600 = £1,350 (1)

Average revenue = £1,350 / 3 = £450 (1) (OFR)

INSPECTION COPY

COPYRIGHT
PROTECTED

